

RESOLUTION

WHEREAS, during the month of February, 2017, purchases were made for goods and or services listed in the Authority's Capital Improvement budget; and

WHEREAS, these purchases were made in compliance with the Authority's Internal Purchasing Controls and the Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN AND STATE OF NEW JERSEY, HEREBY RATIFY THE FOLLOWING CAPITAL PURCHASES FOR FEBRUARY, 2017:

1. Peirce Equipment Co., 2 Bulldog Antiblast Nozzles, 2 Roto Jet Nozzles CT 1" and 1 Rotodrill ½" FJ-1.2mm Nozzle – PO D7-00034 - \$8,700.00.
2. That a certified copy of this resolution will be entered into the official record of the Authority meeting held on February 28, 2017.

CERTIFICATION

I, Georgia Benyola, Assistant Secretary of the Toms River Municipal Utilities Authority in the County of Ocean and State of New Jersey, do certify that the foregoing resolution was duly passed by the Board of Commissioners of the Toms River Municipal Utilities Authority at a regular meeting of said Authority on the 28th day of February, 2017.

IN WITNESS, WHEREOF, I have hereunto set my hand and seal of this Authority this 28th day of February, 2017.



Georgia Benyola, Assistant Secretary

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

**RESOLUTION AWARDING CONTRACT TO MEEMIM, INC. FOR PROCUREMENT,
CONSULTING AND IMPLEMENTATION OF CONSULTING AND GIS VISUALIZATION
SOFTWARE DEVELOPMENT SERVICES**

WHEREAS, the Commissioners of Toms River Municipal Utilities Authority (hereinafter "TRMUA") County of Ocean, State of New Jersey have decided it is in the best interest of the TRMUA to develop and implement GIS visualization software for mixed-reality devices enhancing its technology capabilities to provide better services and a safer working environment; and

WHEREAS, the TRMUA desires to purchase the appropriate software licenses and hardware, together with supporting consulting and implementation services from a qualified vendor for support and maintenance of its proprietary computer hardware and software currently in place; and

WHEREAS, N.J.S.A. 40A:11-5(1)(dd) provides an exemption to the local public contracts bidding law for contracts exceeding the bidding threshold and allowing negotiated contracts for the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software; and

WHEREAS, MEEMIM, Inc., 238 Dunforest Ave., Toronto ON, M2N 4J9, Canada has submitted the attached quotation dated February 6, 2017 in the amount of \$15,000.00 which has been reviewed by the TRMUA Commissioners, its staff and the TRMUA General Counsel who have all recommended award of a contract to MEEMIM, Inc.

NOW, THEREFORE, BE IT RESOLVED, by the TRMUA Commissioners, County of Ocean, State of New Jersey, that a negotiated contract for the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software is hereby awarded to MEEMIM, Inc., 238 Dunforest Ave., Toronto ON, M2N 4J9, Canada in the amount of \$15,000.00; and

BE IT FURTHER RESOLVED, that award of this contract is to be allocated from account number 900-9106 subject to a certification of the availability of funds; and

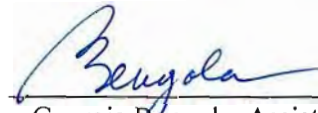
BE IT FURTHER RESOLVED, that the TRMUA Commissioners hereby ratify and approve this contract which was awarded by unanimous vote at a public meeting held on January 24, 2017.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the following:

1. Chairman and Commissioners;
2. Stephen C. Acropolis, Executive Director
3. MEEMIM, Inc.
4. All other parties in interest.

CERTIFICATION

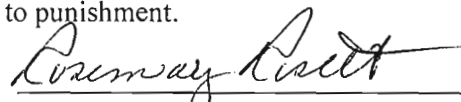
I, Georgia Benyola, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, do hereby certify the forgoing to be a true and exact copy of a resolution duly adopted by the Toms River Municipal Utilities Authority at a regular meeting held on the 28th day of February, 2017.



Georgia Benyola, Assistant Secretary

I, Rosemary Rosetto, Controller of the Toms River Municipal Utilities Authority, hereby certify to the Commissioners of the Toms River Municipal Utilities Authority that I have reviewed the Authority's budget for 2017 and find that funds are available under the account number 900-9106 noted above.

I hereby certify that the foregoing statements made by me are true. I am also aware that if any of the foregoing statements made by me are false, I am subject to punishment.



Rosemary Rosetto, Controller

RESOLUTION

ADOPTED – FEBRUARY 28, 2017

WHEREAS, N.J.S.A. 19:44a-20.5 et. seq. provides for the procedure for soliciting proposals through a “fair and open process”; and

WHEREAS, there is a need to retain professional services for the position of Authority Auditor for the calendar year 2017; and

WHEREAS, the Toms River Municipal Utilities Authority has solicited proposals for said position through a “fair and open process; and

WHEREAS, the Board of Commissioners is satisfied with the terms of the proposed form of agreement aforesaid.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey as follows:

1. That the Executive Director is authorized to execute and the Assistant Secretary to attest to the attached agreement with the auditing firm of Holman, Frenia, Allison P.C, which such agreement shall be available for public examination in the office of the Assistant Secretary during normal business hours.
2. That this contract is being awarded pursuant to a “fair and open process”
3. That service for this contract shall be rendered to the Authority for a fee of \$26,750.00. All additional work shall be billed in accordance with the rates as set forth in attachment A.
4. That this contract is awarded contingent upon the adequate provisions of funding in the 2017 operating budget.
5. That this resolution shall take effect February 28, 2017, for duration of one year.
6. That a certified copy of this Resolution shall be provided to the firm of Holman, Frenia, Allison, P.C., the Executive Director, Controller and the QPA.

CERTIFICATION

I, Georgia Benyola, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Commissioners on February 28, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Authority this 28th day of February, 2017.



Georgia Benyola, Assistant Secretary

2017 TRMUA Auditor Attachment A – Hourly Rates (additional services if required)

Engagement Partner	\$180.00/hour
Quality Review Partner	\$180.00/hour
Manager	\$135.00/hour
Senior Accountant	\$100.00/hour
Staff I	\$90.00/hour
Administrative	\$80.00/hour

RESOLUTION

ADOPTED – FEBRUARY 28, 2017

WHEREAS, N.J.S.A. 19:44A-20.5 et. seq. provides for the procedure for soliciting proposals through a “fair and open process”; and

WHEREAS, there is a need to retain professional services for the position of Authority Attorney; and

WHEREAS, the Toms River Municipal Utilities Authority has solicited proposals for said position through a “fair and open process; and

WHEREAS, it is the desire of the Board of Commissioners to appoint the firm of Gluck & Allen as Authority Attorney.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey as follows:

1. That the Executive Director is authorized to execute and the Assistant Secretary to attest to the attached agreement with the law firm of Gluck & Allen, which such agreement shall be available for public examination in the office of the Assistant Secretary during normal business hours.
2. That this contract is being awarded pursuant to a “fair and open process”
3. That service for this contract shall be rendered to the Authority at the rate of \$145.00 per hour and \$85.00 per hour for paralegal time. Additionally, the firm shall be compensated in the amount of \$7,200.00, paid in monthly amounts of \$600.00 for attendance at all regular authority meetings.
4. That this contract is awarded contingent upon the adequate provisions of funding in the 2017 operating budget.
5. That this resolution shall take effect February 28, 2017, for duration of one year.
6. That a certified copy of this Resolution shall be provided to the firm of Gluck & Allen, the Executive Director, Controller and QPA.

CERTIFICATION

I, Georgia Benyola, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Commissioners on February 28, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Authority this 28th day of February, 2017.



Georgia Benyola, Assistant Secretary

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

RESOLUTION AWARDING AN EMERGENCY CONTRACT TO
MONTANA CONSTRUCTION FOR
PIPE RELACEMENT AT 3293 LONG POINT DRIVE

WHEREAS, the Toms River Municipal Utilities Authority (hereinafter "TRMUA"), County of Ocean, State of New Jersey has determined that an emergency exists with regard to the health and safety of the residents, ratepayers and the general population as well as the integrity of TRMUA sanitary sewer system as a result of a pipe break at 3293 Long Point Drive; and

WHEREAS, as a result of the pipe break, emergency services were required to provide pipe replacement; and

WHEREAS, the TRMUA has determined that an imminent emergent condition exists and the emergency could not reasonably have been foreseen; and

WHEREAS, Montana Construction will supply the necessary labor, materials and equipment required to trenchless repair of the section of pipe damaged as a result of the pipe break.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Toms River Municipal Utilities Authority that an emergency contract is awarded pursuant to N.J.S.A. 40A:11-6 to Montana Construction in an amount not to exceed \$31,935.50

BE IT FURTHER RESOLVED that this contract is subject to a certification of the availability of funds.

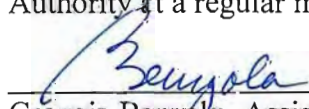
BE IT FURTHER RESOLVED, that the Executive Director is hereby authorized to execute, and the Assistant Secretary to attest thereto, a form of contract and any necessary and related documents pursuant to this award.

BE IT FURTHER RESOLVED that a certified copy of this Resolution is forwarded to the following:

1. Chairman and Commissioners;
2. Stephen C. Acropolis, Executive Director
3. Rosemary Rosetto, Controller
4. Montana Construction
5. All other parties in interest.

CERTIFICATION

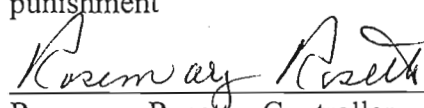
I, Georgia Benyola, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, do hereby certify the forgoing to be a true and exact copy of a resolution duly adopted by the Toms River Municipal Utilities Authority at a regular meeting held on the 28th day of February, 2017.



Georgia Benyola, Assistant Secretary

I, Rosemary Rosetto, Controller of the Toms River Municipal Utilities Authority, hereby certify to the Commissioners of the Toms River Municipal Utilities Authority that I have reviewed the Authority's budget for 2017 and find that funds are available under line item # 604-8110.

I hereby certify that the foregoing statements made by me are true. I am also aware that if any of the foregoing statements made by me are false, I am subject to punishment



Rosemary Rosetto, Controller

RESOLUTION

ADOPTED – FEBRUARY 2017

WHEREAS, N.J.S.A. 19:44a-20.5 et. seq. provides for the procedure for soliciting proposals through a “fair and open process”; and

WHEREAS, there is a need to retain professionals as Bond Counsel to assist the Authority with its Bond and or Note Issues; and

WHEREAS, the Toms River Municipal Utilities Authority has solicited proposals for said services through a “fair and open process; and

WHEREAS, the Executive Director has recommended the firms listed below to be retained for the purpose of providing the required services on an as needed basis.

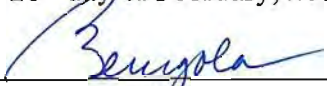
NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey as follows:

1. That the Executive Director is authorized to execute and the Assistant Secretary to attest to the attached agreements with the following firms:
 - a. Hawkins, Delafield & Wood
 - b. Waters, McPherson, McNeill, P.C.
 - c. Gluck Walrath, LLP
 - d. McManimon, Scotland, Baumann
 - e. DeCotiis, Fitzpatrick & Cole
 - f. Capehart Scatchard, Attorneys at Law
2. That this contract is being awarded as a Professional Services Contract in accordance with the provisions of N.J.S.A. 40A:11-5.
3. That this contract is being awarded pursuant to a “fair and open process.”
4. That service for this contract shall be rendered to the Authority at the rates listed on attachment A, 2017 Bond Counsel Rate Schedule.
5. That this contract is awarded contingent upon the adequate provisions of funding in the 2017 operating, capital and or NJEIT Budgets.
6. That this resolution shall take effect February 28, 2017 for a period of one year.
7. That a certified copy of this Resolution shall be provided to the firms listed on the resolution of award, the Executive Director, Controller and the QPA.

CERTIFICATION

I, Georgia Benyola, Assistant Secretary of the Toms River Municipal Utilities Authority, of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Commissioners on February 28, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Authority this 28th day of February, 2017.



Georgia Benyola, Assistant Secretary

2017 Bond Counsel Fee Schedule

Bond or Note Issue \$25,000 plus \$1.00 per thousand issue

Consulting Range \$80.00 to \$275.00 per hour

Written Post Issuance Tax Compliance Procedure – Not to exceed \$5,000.00

Customary Disbursement for postage, telephone, photocopying, etc.

RESOLUTION

**RESOLUTION OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY,
COUNTY OF OCEAN, STATE OF NEW JERSEY APPROVING \$4,512,429
FROM FY2016 BUDGET FOR CAPITAL EXPENDITURE RESERVE**

WHEREAS, the Annual Budget and Capital Budget for the Toms River Municipal Utilities Authority (TRMUA) for the fiscal year beginning, January 1, 2016 and ending, December 31, 2016 contained certain Capital items and Capital projects that were not purchased/completed during 2016 for various reasons; and

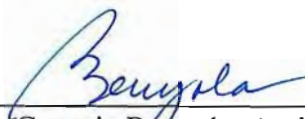
WHEREAS, the TRMUA staff has requested the Commissioners consider the total sum of \$4,512,429 be reserved from FY 2016 for Capital Expenditures in the Capital Asset Reserve Account; and

WHEREAS, the Chief Financial Officer has determined that the reserve of said funds will not have an adverse impact or materially alter the financial condition of the TRMUA.

NOW THEREFORE BE IT RESOVED, by the Commissioners of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey at an open public meeting held on February 28, 2017 approve the sum of \$303,329 be reserved from the Capital Budget, as per detailed attachment, and \$4,209,100 be reserved from the Rehabilitation Capital projects, as per detailed attachment, from FY Budget 2016 totaling \$4,512,429 is hereby reserved for Capital Expenditures in the Capital Asset Reserve Account.

CERTIFICATION

I, Georgia Benyola, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, do hereby certify the forgoing to be a true and exact copy of a resolution duly adopted by the Toms River Municipal Utilities Authority at a regular meeting held on the 28^h day of February, 2017.



Georgia Benyola, Assistant Secretary

RESOLUTION OF THE
TOMS RIVER MUNICIPAL UTILITIES AUTHORITY
UPDATING EMERGENCY PURCHASING POLICY
FORMS AND PROCEDURES

WHEREAS, the Toms River Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

WHEREAS, from time to time emergencies occur which affect the public health, safety or welfare and mandate the immediate delivery of goods or provision of services; and

WHEREAS, New Jersey's Local Public Contracts Law (N.J.S.A. 40A: 11-6), and the regulations promulgated pursuant thereto (N.J.A.C. 5:34-6.1), allow for the negotiation and award of contracts without the need for the advertisement and solicitation of public bids in such emergency circumstances; and

WHEREAS, the aforesaid statute and regulations contain express limitations, procedures and record-keeping requirements; and

WHEREAS, the Authority wishes to update its policies, practices, procedures and forms to ensure compliance with all prevailing statutory and regulatory requirements.

NOW, THEREFORE, BE IT RESOLVED BY THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, in the Township of Toms River, County of Ocean, State of New Jersey, as follows:

1. The Authority hereby establishes the following Emergency Requisition Policy:
 - A. The Authority's Executive Director is hereby authorized to negotiate and award contracts without the need to advertise or solicit public bids with advanced notice to the Authority Chairman and/or Vice Chairman, or in their unavailability, two members of the Board of Commissioners, under the following circumstances:
 - (1) An imminent emergency exists affecting the public health, safety or welfare which requires the immediate delivery of goods or provision of services.
 - (2) The emergency could not have been reasonably foreseen or arose notwithstanding a good faith effort to plan for goods or services necessary to respond to it.
 - (3) The employee requesting the negotiation and award of the emergency contract shall have fully filled out and executed Section I of the Authority's Emergency Requisition and Certification Form (attached hereto as Schedule "A") describing in detail all relevant facts and circumstances.
 - (4) The emergency contract shall be of such limited duration as to meet only the immediate needs of the emergency and, under no circumstances, shall this emergency purchasing procedure be used to enter into a multi-year contract.
 - (5) A condition of the award of contract shall be that necessary funds are available and appropriated a Authority's budget and same shall be acknowledged and certified by the Authority's Controller, who shall fill out and execute Section III of Authority's Emergency Requisition and Certification Form (attached hereto as Schedule A").

(6) A condition of the award of contract shall be that the contractor shall provide proof of compliance with all prevailing affirmative action rules no later than 14 days after the award of contract, pursuant to N.J.A.C. 17:27- 4.7. The Authority's Public Agency Compliance Officer (P.A.C.O.) shall acknowledge and certify compliance with the foregoing by filling in and executing Section III of the Authority's Emergency Requisition and Certification Form (attached hereto as Schedule "A").

(7) The Authority's Executive Director shall acknowledge and certify that all statutory and regulatory requirements have been met by filling in and executing Section II of the Authority's Emergency Requisition and Certification Form (attached hereto as Schedule "A"). A copy of the fully executed form shall be provided to the Authority's record keeper or Purchasing Agent, who shall record same, and to the Members, who shall ratify said award by formal resolution.

B. In those circumstances where the Authority Executive Director will not be available within the time needed to respond, the following chain of command shall be established pursuant to N.J.A.C. ,5:34-6.1(B):

- (1) Director of Operations, and
- (2) Chief Financial Officer

2. The Authority's Executive Director is hereby authorized and directed to take such action as shall be reasonably necessary to ensure that all Authority employees and officers are responsible for the administration of public contracts and are aware of and able to comply with all relevant statutory and regulatory requirements.
3. The Authority's Executive Director is hereby authorized and directed to forward copies of this Resolution to the Authority's Commissioners, Attorney, Chief Financial Officer, Director of Operations, and such other persons or entities as may demonstrate a valid interest herein.

I HEREBY CERTIFY THAT THE ABOVE IS A TRUE COPY OF A RESOLUTION DULY ADOPTED BY THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN, AT ITS MEETING HELD ON THE 28TH DAY OF FEBRUARY, 2017.



STEPHEN C. ACROPOLIS, EXECUTIVE DIRECTOR, SECRETARY-TREASURER

ATTACHMENT "A"

SECTION I

EMERGENCY REQUISITION / CERTIFICATION FORM

TO: Stephen C. Acropolis, Executive Director

REQUESTED BY: _____

DATE OF REPORT: _____

A. Description of Items Needed

Services:

Materials:

Requisition No.:

B. Brief Description of Emergency

C. Date, Time and Place Emergency Occurred

Date: _____

Time: _____

Place: _____

D. The Emergency affects the public health, safety and welfare as follows:

E. The Emergency either could not have been foreseen or arose despite the Authority's good faith effort to plan for the purchase of the required materials and/or services as follows: **[Provide specific details]**

SIGNATURE: _____

SECTION II

**CERTIFICATION OF EXECUTIVE DIRECTOR
REGARDING EMERGENCY PURCHASE**

I, **Stephen C. Acropolis**, Executive Director of the Toms River Municipal Utilities

Authority (hereinafter referred to as "the Authority") hereby certify as follows:

1. An emergency exists which requires the immediate acquisition of services and/or materials, as more fully described in Section I herein above.
2. The emergency affects the public health, safety and welfare.
3. Only the immediate delivery of the services and/or materials specified will resolve the emergency.
4. Check one of the following:

_____ The need for the materials and/or services could not have been reasonably foreseen; or

_____ The need for the materials and/or services has arisen despite the Authority's good faith effort to plan for the purchase of required materials and/or services.
5. The contract to be entered into for the provision of services and/or materials shall be limited in length so that only the immediate emergency needs of the Authority shall be satisfied.
6. A Multi-year contract is not being entered into by the Authority.
7. The payments pursuant to any award of an emergency contract shall not be more than the Authority's available budgeted appropriations.

Name of Contractor: _____

Amount of Contract: \$ _____

I certify that all of the foregoing statements made by me are true. I understand that if any of the foregoing statement made by me are willfully false, I am subject to punishment.

SIGNATURE: _____

DATED: _____

SECTION III

**EMERGENCY REQUISITION / CERTIFICATION FORM
CERTIFICATION OF CHIEF FINANCIAL/AFFIRMATIVE ACTION OFFICER**

I, Rosemary Rosetto, Chief Financial Officer of the Toms River Municipal Utilities Authority certify the following:

1. Funds for the above-referenced emergency purchases are available and appropriated under the budget line item entitled _____

I certify that all of the foregoing statements made by me are true. I understand that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

SIGNATURE: _____ TITLE: Controller

NAME: Rosemary Rosetto DATE: _____

I, Bernard Rutkowski, as Public Agency Compliance Officer of the Toms River Municipal Utilities Authority certify the following:

2. The contractor has either supplied proof of compliance with affirmation rules or acknowledged its obligation to do so no later than 14 days after the contract award, pursuant to N.J.A.C. 17:274-7.

I certify that all of the foregoing statements made by me are true. I understand that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

SIGNATURE: _____ TITLE: PACO

NAME: Bernard Rutkowski DATE: _____

(Revised 3-13)

RESOLUTION
ADOPTED-FEBRUARY 28, 2017

WHEREAS, N.J.S.A. 19:44a-20.5 et. seq. provides for the procedure for soliciting proposals through a “fair and open process”; and

WHEREAS, there is a need to retain professional Engineering/Surveying/Planning consultants for various projects and preliminary studies on proposed capital and NJEIT projects, wastewater issues and other general engineering projects for the calendar year 2017; and

WHEREAS, the Toms River Municipal Utilities Authority has solicited proposals for said services through a “fair and open process; and

WHEREAS, the Executive Director has recommended the firms listed below to be retained for the purpose of providing the required services on an as needed basis.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey as follows:

1. That the Executive Director is authorized to execute and the Assistant Secretary to attest to the attached agreements with the following firms:
 - a. Maser Consulting
 - b. T&M Associates
 - c. Remington & Vernick & Vena
 - d. Owen Little & Associates
 - e. D. Desmond Corp.
 - f. Mott MacDonald
 - g. Suburban Consulting Engineers
 - h. VanCleaf Engineer
 - i. PS&S
 - j. Alaimo Group Consulting Engineers
 - k. GTS Consultants, Inc.
 - l. French & Parrello Associates
 - m. CME Associates
 - n. Roberts Engineering Group
 - o. Matrix New World Engineering
2. That this contract is being awarded pursuant to a “fair and open process.”
3. That services for this contract shall be rendered to the Authority at the rates listed on attachment A, schedule of authorized hourly fees for professional Engineering/Surveying/Planning services.
4. That this contract is awarded contingent upon the adequate provisions of funding in the 2017 operating, capital and or NJEIT Budgets.
5. That this resolution shall take effect February 28, 2017, for duration of one year.
6. That a certified copy of this Resolution shall be provided to the firms listed on the resolution of award, the Executive Director, the Authority Engineer, Controller and the QPA

CERTIFICATION

I, Georgia Benyola, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Commissioners on February 28, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Authority this 28th day of February, 2017.



Georgia Benyola, Assistant Secretary

2017 Schedule of Billable Hourly Rates/Expenses

Firms submitting proposals for Professional Engineering Services shall provide the following disciplines at the hourly rates listed below:

Engineering Services

- Civil
- Construction Administration
- Electrical
- Mechanical
- Structural
- Traffic/Transportation
- Sewer Resources

Other Technical Services

- Environmental
- Regulatory Compliance
- Grants
- GIS
- NJEIT Project Administration & Inspection
- Planning
- Surveying

<u>Title</u>	<u>Hourly Rate</u>
Secretary/Clerical	\$33.00
Inspector Level 1	\$51.00
Inspector Level 2	\$71.00
Senior Inspector	\$87.00
Field Survey Crew	\$138.00
CADD Operator	\$61.00
Senior CADD Operator	\$77.00
Survey Technician	\$66.00
Engineering Technician	\$77.00
Computer Technician	\$77.00

Senior Designer	\$77.00
Professional Land Surveyor (as an associate)	\$112.00
Professional Land Surveyor (as a principal or partnership)	\$133.00
Design Engineer	\$97.00
Design Engineer (EIT)	\$107.00
Project Manager	\$128.00
Principal Engineer	\$148.00

Expenses

Photocopies	0.20 – 0.80 per copy
Blueprint Reproduction	0.37 per square foot
Other Reproduction	Square foot rate subject to type of material used
Special Mailings/Delivery	Rates subject to priority, weight and distance
Other Direct Costs	Cost plus 15% to include, but not limited to, subcontractors, supplies and other materials

RESOLUTION

ADOPTED – FEBRUARY 28, 2017

WHEREAS, N.J.S.A. 19:44a-20.5 et. seq. provides for the procedure for soliciting proposals through a “fair and open process”; and

WHEREAS, there is a need to retain professional Financial consultants to assist the Authority in its financial matters for the period of one (1) year; and

WHEREAS, the Toms River Municipal Utilities Authority has solicited proposals for said services through a “fair and open process; and

WHEREAS, the Executive Director has recommended the firms listed below to be retained for the purpose of providing the required services on an as needed basis.

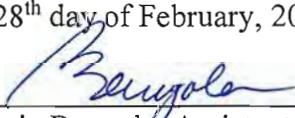
NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey as follows:

1. That the Executive Director is authorized to execute and the Assistant Secretary to attest to the attached agreements with the following firms:
 - a. Acacia Financial Group
 - b. NW Financial Group, LLC
 - c. Phoenix Advisors, LLC
2. That this contract is being awarded as a Professional Services Contract in accordance with the provisions of N.J.S.A. 40A:11-5.
3. That this contract is being awarded pursuant to a “fair and open process.”
4. That service for this contract shall be rendered to the Authority at the rates listed on attachment A, 2017 Financial Advisor Rate Schedule.
5. That this contract is awarded contingent upon the adequate provisions of funding in the 2017 operating, capital and or NJEIT Budgets.
6. That this resolution shall take effect February 28, 2017 for a period of one year.
7. That a certified copy of this Resolution shall be provided to the firms listed on the resolution of award, the Executive Director, Controller and the QPA.

CERTIFICATION

I, Georgia Benyola, Assistant Secretary of the Toms River Municipal Utilities Authority, of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Commissioners on February 28, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Authority this 28th day of February, 2017.



Georgia Benyola, Assistant Secretary

2017 Financial Advisor Rate Schedule

Sale of Bond and Notes	\$0.85 per \$1,000 of par value issued \$15,000 per issue
Consulting Service Rate	\$150.00 per hour
Reimbursement for reasonable expenses incurred in providing said services, i.e. postage, photocopies, telecopies, travel and telephone	

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

**RESOLUTION AUTHORIZING AN INTERLOCAL SERVICES
AGREEMENT BETWEEN THE TOMS RIVER MUNICIPAL UTILITIES
AUTHORITY AND THE BEACHWOOD SEWERAGE AUTHORITY**

WHEREAS, The Toms River Municipal Utilities Authority ("TRMUA") and the Beachwood Sewerage Authority ("BSA") are both Municipal Entities serving the residents and taxpayers of their respective communities; and

WHEREAS, the TRMUA may possess specialized equipment, resources, and expertise of that can be utilized by the BSA to supplement its operations; and

WHEREAS, it is deemed in the best interest of the Public for these Agencies to share such equipment, resources, and expertise in order to perform tasks in the most cost effective way possible for the taxpayers; and

WHEREAS, the Uniform Shared Services and Consolidation Agreement Act, N.J.S.A. 40A:65-1 permits municipalities to enter into agreements for shared services;

NOW, THEREFORE BE IT RESOLVED, by the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey as follows:

The Executive Director is hereby authorized to execute and the Assistant Secretary to attest to an Interlocal Services Agreement, which shall be attached hereto and made a part hereof, between the Toms River Municipal Utilities Authority and the Beachwood Sewerage Authority.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the following:

1. Toms River Municipal Utilities Authority Commissioners
2. Beachwood Sewerage Authority Commissioners
3. Stephen C. Acropolis, TRMUA Executive Director

CERTIFICATION

I, Georgia Benyola, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Public Meeting held on February 28, 2017.



Georgia Benyola Assistant Secretary

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

RESOLUTION AUTHORIZING AN INTERLOCAL SERVICES AGREEMENT BETWEEN THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY AND THE BOROUGH OF OCEAN GATE

WHEREAS, The Toms River Municipal Utilities Authority ("TRMUA") and the Borough of Ocean Gate ("Borough") are both Municipal Entities serving the residents and taxpayers of their respective communities; and

WHEREAS, the TRMUA may possess specialized equipment, resources, and expertise of that can be utilized by the Borough to supplement its operations; and

WHEREAS, it is deemed in the best interest of the Public for these Agencies to share such equipment, resources, and expertise in order to perform tasks in the most cost effective way possible for the taxpayers; and

WHEREAS, the Uniform Shared Services and Consolidation Agreement Act, N.J.S.A. 40A:65-1 permits municipalities to enter into agreements for shared services;

NOW, THEREFORE BE IT RESOLVED, by the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey as follows:


The Executive Director is hereby authorized to execute and the Assistant Secretary to attest to an Interlocal Services Agreement, which shall be attached hereto and made a part hereof, between the Toms River Municipal Utilities Authority and the Borough of Ocean Gate.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the following:

1. Toms River Municipal Utilities Authority Commissioners
2. Ocean Gate Mayor and Council;
3. Stephen C. Acropolis, TRMUA Executive Director

CERTIFICATION

I, Georgia Benyola, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Public Meeting held on February 28, 2017.


Georgia Benyola Assistant Secretary

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

**RESOLUTION AUTHORIZING AN INTERLOCAL SERVICES
AGREEMENT BETWEEN THE TOMS RIVER MUNICIPAL UTILITIES
AUTHORITY AND THE SEASIDE HEIGHTS BOARD OF EDUCATION**

WHEREAS, The Toms River Municipal Utilities Authority (TRMUA) and the Seaside Heights Board of Education (SHBOE) are both Municipal Entities serving the residents and taxpayers of their respective communities; and

WHEREAS, the TRMUA may possess specialized equipment, resources, and expertise of that can be utilized by the SHBOE to supplement its operations; and

WHEREAS, it is deemed in the best interest of the Public for these Agencies to share such equipment, resources, and expertise in order to perform tasks in the most cost effective way possible for the taxpayers; and

WHEREAS, the Uniform Shared Services and Consolidation Agreement Act, N.J.S.A. 40A:65-1 permits municipalities to enter into agreements for shared services;

NOW, THEREFORE BE IT RESOLVED, by the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey as follows:

The Executive Director is hereby authorized to execute and the Assistant Secretary to attest to an Interlocal Services Agreement, which shall be attached hereto and made a part hereof, between the Toms River Municipal Utilities Authority and the Seaside Heights Board of Education.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the following:

1. Toms River Municipal Utilities Authority Commissioners
2. Todd Genty, SHBOE President
3. Steven Acropolis, TRMUA Executive Director

CERTIFICATION

I, Georgia Benyola, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Public Meeting held on February 28, 2017.



Georgia Benyola Assistant Secretary

RESOLUTION

ADOPTED – FEBRUARY 28, 2017

WHEREAS, N.J.S.A. 19:44A-20.5 et. seq. provides for the procedure for soliciting proposals through a “fair and open process”; and

WHEREAS, there is a need to retain professional services for the position of Authority Labor Counsel; and

WHEREAS, the Toms River Municipal Utilities Authority has solicited proposals for said position through a “fair and open process; and

WHEREAS, it is the desire of the Board of Commissioners to appoint the firm of Citta, Holzapfel & Zabarsky as Authority Labor Counsel.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey as follows:

1. That the Executive Director is authorized to execute and the Assistant Secretary to attest to the attached agreement with the law firm of Citta, Holzapfel & Zabarsky, which such agreement shall be available for public examination in the office of the Assistant Secretary during normal business hours.
2. That this contract is being awarded pursuant to a “fair and open process”
3. That service for this contract shall be rendered to the Authority at the rate of \$145.00 per hour.
4. That this contract is awarded contingent upon the adequate provisions of funding in the 2017 operating budget.
5. That this resolution shall take effect February 28, 2017, for duration of one year.
6. That a certified copy of this Resolution shall be provided to the firm of Citta, Holzapfel & Zabarsky, the Executive Director, Controller and QPA.

CERTIFICATION

I, Georgia Benyola, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Commissioners on February 28, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Authority this 28th day of February, 2017.



Georgia Benyola, Assistant Secretary

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

RESOLUTION ADOPTED – FEBRUARY 28, 2017

WHEREAS, the "Open Public Meetings Law", P.L. 1975, c. 231, requires adequate notice to be given of meetings of this public body, and sets forth the manner of giving such notice.

NOW, THEREFORE, BE IT RESOLVED BY THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, that:

1. The Asbury Park Press and the Newark Star Ledger newspapers are hereby designated to receive any notices required under this Law because they have the greatest likelihood of informing the public within the jurisdiction of these publications of such meetings;

A) Notice of Authority meetings will be sent to the Asbury Park Press, Newark Star Ledger, and the Ocean Signal in accordance with the requirements of the Open Public Meetings Law.

B) The Asbury Park Press will publish one paid legal advertisement listing the Annual Meeting Schedule of the Authority.

C) The Asbury Park Press will be designated as the local newspaper to publish required legal notices of the Authority when publication in only one newspaper is required.

D) In the event a particular Statute requires legal notices to appear in more than one publication, the Asbury Park Press and the Newark Star Ledger will be sent the notices for publication.

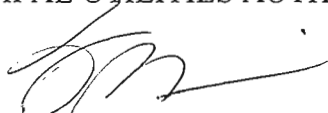
2. Ocean Signal is hereby designated to receive any notices because they have the greatest likelihood of informing the public within the jurisdiction of these publications of such meetings.

3. Any person who shall request that this public body mail to him copies of any regular meeting schedule or revision hereof, or advance written notice of any regular, special, or re-scheduled meeting for the year 2017, shall, in advance, submit to the Executive Director, Secretary-Treasurer of the Toms River Municipal Utilities Authority, sufficient self-addressed envelopes, with adequate postage affixed thereon, to enable this body to provide such notice. Any requests for such notices shall terminate at midnight, December 31, 2017.

4. A certified copy of this resolution shall be sent to each of the following:

- A. Asbury Park Press
- B. Newark Star Ledger
- C. Ocean Signal
- D. Legal Counsel
- E. Accounting Department

I, STEPHEN C. ACROPOLIS, EXECUTIVE DIRECTOR, SECRETARY-TREASURER OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN, HEREBY CERTIFY THAT THE ABOVE IS A TRUE COPY OF THE RESOLUTION ADOPTED BY THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY ON THE 28th DAY OF FEBRUARY 2017.



STEPHEN C. ACROPOLIS, EXECUTIVE DIRECTOR, SECRETARY-TREASURER

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

**RESOLUTION
ADOPTED – FEBRUARY 28, 2017**

BE IT RESOLVED BY THE Toms River Municipal Utilities Authority, that:

1. Juan Carlos Bellu is hereby appointed as Chairperson of the Toms River Municipal Utilities Authority for a term of one (1) year to expire at time of re-organization in February, 2018.
2. Carmen J. Memoli is hereby appointed as Vice-Chairperson of the Toms River Municipal Utilities Authority for a term of one (1) year to expire at time of re-organization in February 2018.
3. Stephen C. Acropolis is hereby appointed as Secretary-Treasurer of the Toms River Municipal Utilities Authority for a term of one (1) year to expire at time of re-organization in February, 2018.
4. Georgia Benyola is hereby appointed as Assistant Secretary of the Toms River Municipal Utilities Authority for a term of one (1) year to expire at time of re-organization in February, 2018.
5. Rosemary Rosetto is hereby appointed as Assistant Treasurer of the Toms River Municipal Utilities Authority for a term of one (1) year to expire at time of re-organization in February, 2018.
6. A certified copy of this Resolution shall be sent to each of the following:
 - A. Banks:
 - B. Legal Counsel
 - C. J. Mark Mutter, Clerk, Township of Toms River
 - D. US Environmental Protection Agency
 - E. NJ Department of Environmental Protection

I, STEPHEN ACROPOLIS, EXECUTIVE DIRECTOR, SECRETARY-TREASURER OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN, HEREBY CERTIFY THAT THE ABOVE IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY ON THE 28th DAY OF FEBRUARY 2017.



STEPHEN ACROPOLIS, EXECUTIVE DIRECTOR, SECRETARY-TREASURER

RESOLUTION
TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

FEBRUARY 28, 2017

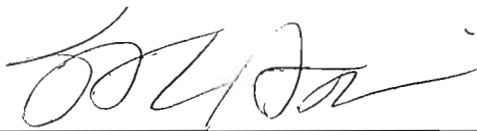
WHEREAS, N.J.A.C. 17:27-3.3 requires that each public agency annually designate an officer or employee to serve as its Public Agency Compliance Officer, and

WHEREAS, Bernard Rutkowski, is the Public Agency Compliance Officer of record for the Toms River Municipal Utilities Authority, and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY that:

1. Bernard Rutkowski is the designated Public Agency Compliance Officer for the Toms River Municipal Utilities Authority for a period of one (1) year to expire at time of re-organization in February, 2018.
2. A certified copy of this resolution shall be forwarded to the State Affirmative Action Office.

I, STEPHEN C. ACROPOLIS, EXECUTIVE DIRECTOR, SECRETARY-TREASURER OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, IN THE COUNTY OF OCEAN, TOWNSHIP OF TOMS RIVER, HEREBY CERTIFY THAT THE ABOVE IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY ON THE 28th DAY OF FEBRUARY, 2017.



Stephen C. Acropolis, Executive Director, Secretary-Treasurer

RESOLUTION

Adopted - February 28, 2017

WHEREAS, N.J.S.A. 19:44A-20.5 et. seq. provides the procedure for soliciting proposals through a "fair and open process"; and

WHEREAS, there is a need to retain professionals as Risk Management Consultants to assist the Authority in the solicitation of quotes and proposals for its Insurance programs; and

WHEREAS, the Toms River Municipal Utilities Authority has solicited proposals for said services through a "fair and open process"; and

WHEREAS, the Board of Commissioners are satisfied with the qualifications and terms of the proposal submitted by Conner Strong & Buckelew.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey as follows:

1. That the Executive Director is authorized to execute and the Assistant Secretary to attest to the agreement with Conner Strong & Buckelew, which such agreement shall be available for public examination in the Office of the Assistant Secretary during normal business hours.
2. That this contract is being awarded pursuant to a "fair and open process".
3. That this contract is being awarded as a Professional Service Contract in accordance with the provisions of N.J.S.A. 40A:11-5 (m) as an Extraordinary Unspecifiable Service.
4. That pursuant to 40A:11-15 (6), this contract is awarded for a period of not more than three (3) years, commencing on the date of award.
5. That service for this contract shall be rendered to the Authority with compensation rendered to the broker by the insurance providers per the attached compensation plan.
6. That a certified copy of this resolution shall be provided to Conner Strong & Buckelew, the Executive Director, Controller and the Qualified Purchasing Agent.

CERTIFICATION

I, Georgia Benyola, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Commissioners on February 28, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Authority this 28th day of February, 2017.



Georgia Benyola, Assistant Secretary

RESOLUTION

ADOPTED – FEBRUARY 28, 2017

WHEREAS, N.J.S.A. 19:44a-20.5 et. seq. provides for the procedure for soliciting proposals through a “fair and open process”; and

WHEREAS, there is a need to retain professionals as Underwriter Consultants to assist the Authority with its Bond and Note financings, general financial planning and underwriting services; and

WHEREAS, the Toms River Municipal Utilities Authority has solicited proposals for said services through a “fair and open process; and

WHEREAS, the Executive Director hereby recommends the firm of NW Financial Group be retained for the purpose of providing the required services on an as needed basis; and

WHEREAS, the Board of Commissioners are satisfied with the qualifications and terms of the proposal submitted by NW Financial Group.

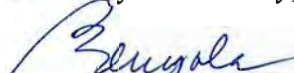
NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey as follows:

1. That the Executive Director is authorized to execute and the Assistant Secretary to attest to the agreements with NW Financial Group, which such agreement shall be available for public examination in the Office of the Assistant Secretary during normal business hours.
2. That this contract is being awarded as a Professional Services Contract in accordance with the provisions of N.J.S.A. 40A:11-5.
3. That this contract is being awarded pursuant to a “fair and open process.”
4. That service for this contract shall be rendered to the Authority at the rates listed on attachment A, 2017 Underwriter Rate Schedule.
5. That this contract is awarded contingent upon the adequate provisions of funding in the 2017 operating, capital and or NJEIT Budgets.
6. That this resolution shall take effect February 28, 2017 for a period of one year.
7. That a certified copy of this Resolution shall be provided to NW Financial Group, the Executive Director, Controller and the QPA.

CERTIFICATION

I, Georgia Benyola, Assistant Secretary of the Toms River Municipal Utilities Authority, of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Commissioners on February 28, 2017.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Authority this 28th day of February, 2017.



Georgia Benyola, Assistant Secretary

2017 Underwriter Rate Schedule

Notes	Flat fee of \$5,000 plus reasonable out of pocket expenses
Bonds	8.0 basis points (.08%) of the principal amount financed with A minimum amount of \$8,000 plus reasonable out of pocket expenses
Consulting	Range - \$140 to \$195/hour, plus reasonable out of pocket expenses