

Disbursements

A motion was made by Mrs. Clement and seconded by Mr. Valvano to approve payment of the disbursements as listed in the amount of \$1,140,270.60. A roll call vote was taken with Mrs. Clement, Mr. Valvano, Mr. Memoli, Mr. Siddiqui, with the exception of his RX reimbursement, and Mr. Bilotta all casting affirmative votes. There were no additional disbursements.

Trust Fund for Contracts

A motion was made by Mr. Memoli and seconded by Mrs. Clement to approve the release from the Trust Fund for Contracts as listed in the amount of \$10,069.08 for Cash Maintenance and \$6,647.52 for Inspection Fees. A roll call vote was taken with Mr. Memoli, Mrs. Clement, Mr. Valvano, Mr. Siddiqui and Mr. Bilotta all casting affirmative votes.

Ratification of Investment & Transfer Resolutions

A motion was made by Mrs. Clement and seconded by Mr. Memoli to ratify the monthly transfer and investment resolutions. A roll call vote was taken with Mrs. Clement, Mr. Memoli, Mr. Siddiqui, Mr. Valvano and Mr. Bilotta all casting affirmative votes.

Financial Reports

A motion was made by Mr. Memoli and seconded by Mr. Valvano to enter the financial reports 6A-F into the record. A roll call vote was taken with Mr. Memoli, Mr. Valvano, Mrs. Clement, Mr. Siddiqui and Mr. Bilotta all casting affirmative votes.

Finance & Investments:

Mr. Valvano mentioned that the Cadillac Tax that was discussed at the last meeting has been put on an extender, so for now, we do not have to worry about it until 2020. The Federal Reserve did raise the interest rates by a quarter of a point and with the financial markets being in turmoil, Mr. Valvano stated that we will have to wait and see what language comes out of the Fed meeting tomorrow. Some people including the Fed say that they will raise the rates three or four times this year.

A motion was made by Mr. Valvano and seconded by Mrs. Clement to reinvest the available funds of \$60,794.91 in the Ocean First Trust Custodial Account. A roll call vote was taken with Mr. Valvano, Mrs. Clement, Mr. Siddiqui, Mr. Memoli and Mr. Bilotta all casting affirmative votes.

Operating Reports

A motion was made by Mr. Siddiqui and seconded by Mr. Memoli that the operating reports be accepted as presented. A roll call vote was taken with Mr. Siddiqui, Mr. Memoli, Mrs. Clement, Mr. Valvano and Mr. Bilotta all casting affirmative votes.

Development Applications/Major Sub Divisions

There were no applications submitted for approval.

Authority Meeting

The Re-Organization Meeting is scheduled for next Tuesday, 2/23/16 at 4:30 p.m.

Adoption of Resolutions/Approvals

A motion was made by Mrs. Clement and seconded by Mr. Siddiqui approving the following resolutions, 9A-2B through 9A-11:

2B. Authorization was given to purchase one (1) NJMVC approved Diesel Emissions Smoke Meter from Johnsons and Towers, Inc. at a total cost not to exceed \$6,995.00; and

3. Authorization was given to award Sewer and Manhole Rehabilitation Contract SR-01-15A to North American Pipeline Services, LLC, Freehold, New Jersey in the amount of \$1,048,440.30; and

4. Authorization was given to award Sewer and Manhole Rehabilitation Contract SR-01-15B to North American Pipeline Services, LLC, Freehold, New Jersey in the amount of \$1,107,294.20; and

5. Authorization was given to award Sewer and Manhole Rehabilitation Contract SR-01-15C to North American Pipeline Services, LLC, Freehold, New Jersey in the amount of \$1,048,440.30; and

6. Authorization was given to the Qualified Purchasing Agent to enter into contracts for the purchase of goods and or services with certain vendors under County Contract pursuant to 3:34-721; and

7. Authorization was given to the Qualified Purchasing Agent to enter into contract for purchases and services with certain vendors under State Contracts pursuant to and in accordance with N.J.S.A 40A:11-12; and

8. Authorizing revisions to the procurement card policies and procedures were approved; and

9. Authorization was given to approve \$2,117,500 from FY 2015 Budget for Capital Expenditure Reserve; and

10. Authorization was given to ratify non-aligned employees for 2016; and

11. Authorization was given to prepare bid specifications for the acquisition of back-up pumps for Pump Stations 9, 14, 15, 16 and 20.

A roll call vote was taken with Mrs. Clement, Mr. Siddiqui, Mr. Valvano, Mr. Memoli and Mr. Bilotta all casting affirmative votes.

General Business

Mr. Bilotta asked if the Director had any information about the storm this past week-end. Mr. Acropolis reported that the Authority was out in full force. They were called out on Saturday about 12:00 and had 3 shifts of 12 hours each. The Director said everything went well and they were able to get back to normal without any issues.

Mr. Acropolis acknowledged Commissioner Haines arrival at 4:42.

Mr. Acropolis brought up an internal situation that he wanted to mention to the Board regarding the time sheets he has been reviewing since the retirement of Mr. Lafferty. He has also reviewed previous years in the past. Mr. Acropolis found that there are some employees that have been here many years but have never banked any of their sick time. He also noticed there are others that have used all their sick time early in the year and have no banked time left. Mr. Acropolis talked to the employees and told them to be more cognizant of their time, since something like this could cost them their job if they were to get injured outside the Authority. Mr. Acropolis will continue to monitor their time and if necessary, he will submit to the Board a request to consider a revision to our current policy.

Unfinished Business

None

Committee Reports

Legal

1. Mr. Gluck stated that at the last meeting we talked about setting up a committee meeting to review the warranty claims. A meeting will be scheduled with Mr. Gluck, Mr. Acropolis, Mr. Rutkowski and Mr. Firrito, our mechanic.
2. Mr. Gluck noted there have been no new law suits in the past month.
3. Mr. Gluck reported that we settled, by a structured payment plan, a claim we had with Jersey Pride.
4. Mr. Gluck reported on the easement that we were going through for the condemnation. He did speak with Tony Graziano, the appraiser, regarding the completed appraisal. Mr. Gluck feels that there is a very slight issue with the meets & bound description, as it was described by Owen Little. Mr. Gluck thinks it's a little too generic and would rather like it to be more specific. He will meet with Frank Little this week to discuss it further. The other appraisal has not yet been sent.
5. Mr. Gluck reached out on the EREZ litigation for Andrew Kelly. Mr. Gluck noted that they had the big meeting with the Tax Collector and gave him the demands and what we wanted to see and they were going to work on all these calculations, but we did not get anything. The next scheduled date is in March for the settlement conference.
6. Mr. Gluck noted that we already covered the resolutions for today.
7. With no exceptions from the Board, Mr. Gluck will update the Beachwood Sewerage Authority Interlocal Agreement and present it at the Re-Org meeting in February.

Engineering

The Engineering Committee met on January 22, 2016, with Mrs. Clement, Mr. Siddiqui, Mr. Otten and Mr. Acropolis present.

Mrs. Clement mentioned that they had a guest visitor, Doug Klee, who was there to discuss single family homes. Mr. Klee was claiming that these homes may not be single family and if more than one family is living in the household, it could cause a serious capacity problem to our pipes. Mrs. Clement stated that Mr. Acropolis and Mr. Otten will research/review water consumption reports and get back to the Committee with their findings.

Mrs. Clement mentioned that we awarded the 3 Lining/Rehabilitation contracts to low bidder North American Pipe. This will rehab a total of 4 miles of pipe plus 115 manholes for \$1.1M for each contract.

In reference to the Pipe Bursting and Dig/Replace Contract, Mrs. Clement reported that Mr. Otten will be ready to advertise in February 2016. This project will address 10 segments for pipe bursting and 20 segments for dig/replace. Mr. Otten expects that construction could take one year and has estimated a construction cost of \$2M for this project. The Consultant however has estimated \$1.5M.

Mrs. Clement reported that Mr. Otten met with our QPA and pump station foreman to discuss the spare pump purchase for Pump Stations 9, 14, 15, 16 & 20. They are now in the process of obtaining spare pumps at a cost of \$6K for each pump.

Personnel

Miss Haines did not have much to report, however, Mr. Acropolis did say that another employee put in to retire on September 1, 2016. Marie from the Finance Department is retiring on April 1, 2016. Mr. Acropolis will discuss with Personnel whether or not to replace that position at this time. The Director would rather look to hire a Line Maintenance person within the next couple of months so that the new employee would be well-trained and familiar with the position before our employee/retiree leaves in September.

Mr. Valvano commented that Diane Peterson, from Connor Strong will be coming in to review the plans with all the employees. He would be interested in attending the meeting also. The Director was fine with that and welcomed all the Commissioners. Mr. Acropolis did note that the plans were designed to accommodate the contract negotiations. This meeting will discuss the teamsters match plans, as the employees will be given comparison charts and will be able to see the costs and contribution amounts of each plan before making a final decision to continue or switch to a new plan. The meeting is scheduled for April 4th at 2:30 pm.

Before continuing, the Director had a quick story for the Commissioners. A gentleman came in to pay his bill a couple of weeks ago but began using foul language abusing the employee. The Director told the staff that if this happens again, he wants to be notified. The Director received a call from Rosemary saying that the same man was back again. The Director went into the hallway and saw the man at the window. Two other women were also there waiting for their turn. The man started complaining and once again, began using foul language. The Director confronted him and made sure he left immediately. The woman thanked the Director for handling the situation.

Public Comment

Vice-Chairman Bilotta opened the meeting to comments from the public. With no public comments, Vice-Chairman Bilotta closed the public portion of the meeting.

Correspondence

Vice-Chairman Bilotta commented on the nice letter sent to the Director regarding our employee. Congratulations Courtney Jacquemot.

Resolution to Enter Executive Session

No resolution was required at this meeting.

With no further business before the Board, a motion was made by Mrs. Clement and seconded by Mr. Memoli to adjourn the meeting at 5:20 p.m. The motion was carried by a unanimous voice vote.