

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY
Meeting Number Twelve Hundred Forty Four

Agenda

July 27, 2021

The regular meeting of the Toms River Municipal Utilities Authority was held on Tuesday, July 27, 2021 at 4:30 P.M. at the office of the Authority, 340 West Water Street, Toms River, New Jersey 08753.

The following were present:

Carmen J. Memoli, Chairman

Lauren Holman - HFA

Tariq M. Siddiqui, Vice-Chairman

Deborah L. Clement, Commissioner

Charles S. Valvano, Commissioner

Ben A. Montenegro, Commissioner

Joseph G. Bilotta, Alt. Commissioner

Dr. Alfonso J. Manforti, Alt. Commissioner

Bernard Rutkowski, Executive Director/Sec'y.-Treas.

Joseph D. Coronato, Esquire, Counsel

Rosemary Rosetto, Chief Financial Officer

Nicholas Otten, Authority Engineer

Scott Tirella, Regulatory Compliance/Safety Officer

Cindy Toye, Administrative Bookkeeping Specialist

Christina Diamante, Executive Assistant/Assistant Sec'y

Meeting #1244 was called to order at 4:30 p.m., July 27, 2021 by Chairman Memoli.

Ms. Diamante, Assistant Secretary, reported that in accordance with the Open Public Meetings Law, P. L. 1975, c. 231, notice of this meeting was posted on the Township Bulletin Board, the Authority Bulletin Board, filed with the Clerk's Office and published in the Asbury Park Press.

Ms. Diamante called the roll. Mr. Bilotta, Mr. Montenegro, Mr. Valvano, Mrs. Clement, Mr. Siddiqui, and Mr. Memoli were present. Dr. Manforti arrived after roll call.

2A Audit Presentation for 2020

Chairman Memoli introduced Lauren Holman from Holman Frenia Allison, who then proceeded to present the 2020 audit draft. Lauren explained since we're a part of the state pension plan and there was a delay from the state on releasing our calculations proportion of that plan, this is why the audit is being presented later than usual this year. Other than that, she reported the Authority is in no financial distress, it was over all a very clean audit and she thanked all TRMUA employees involved for their help and cooperation.

Minutes of Meetings for Approval

A. Meeting #1243 - June 22, 2021 - New Submission

A motion was made by Mr. Siddiqui and seconded by Mr. Valvano to approve the minutes of Meeting #1243 June 22, 2021 as written. A roll call vote was taken with Mr. Siddiqui, Mr. Valvano, Mr. Montenegro, Mrs. Clement and Mr. Memoli all casting affirmative votes.

B. Ex. Session #1243 - June 22, 2021 - New Submission

A motion was made by Mr. Valvano and seconded by Mrs. Clement to approve the minutes of the Ex. Session #1243 June 22, 2021 as written. A roll call vote was taken with Mr. Valvano, Mrs. Clement, Mr. Montenegro, Mr. Siddiqui and Mr. Memoli all casting affirmative votes.

Disbursements

Mr. Rutkowski stated to strike Kelly Kilowatt for \$15,400 until next month since they have not submitted their certified payroll. A motion was made by Mr. Siddiqui and seconded by Mrs. Clement to approve payment of the disbursements as listed in the amount of \$1,197,635.83 minus the expense for Kelly Kilowatt for \$15,400. A roll call vote was taken with Mr. Siddiqui, Mrs. Clement, Mr. Montenegro, Mr. Valvano all casting affirmative votes. Mr. Memoli voted yes with the exception of ADP.

Additional Disbursements

A motion was made by Mr. Valvano and seconded by Mr. Montenegro to approve payment of the additional disbursements in the amount of \$6,877.96. A roll call vote was taken with Mr. Valvano, Mr. Montenegro, Mrs. Clement, Mr. Siddiqui and Mr. Memoli all casting affirmative votes.

Ratification of Monthly Transfer & Investment Resolutions

A motion was made by Mrs. Clement and seconded by Mr. Valvano to ratify the monthly transfer and investment resolutions. A roll call vote was taken with Mrs. Clement, Mr. Valvano, Mr. Montenegro, Mr. Siddiqui and Mr. Memoli all casting affirmative votes.

Financial Reports

A motion was made by Mr. Valvano and seconded by Mrs. Clement to enter the financial reports 6A-6F into the record. A roll call vote was taken with Mr. Valvano, Mrs. Clement, Mr. Montenegro, Mr. Siddiqui and Mr. Memoli all casting affirmative votes.

Finance & Investments: 6G

Mr. Valvano stated he will need an Executive Session to discuss finance and user rates.

Mr. Valvano then made a motion seconded by Mrs. Clement to reinvest the available funds of \$31,530.43 into the Ocean First Trust Custodial Account. A roll call vote was taken with Mr. Valvano, Mrs. Clement, Mr. Montenegro, Mr. Siddiqui and Mr. Memoli all casting affirmative votes.

Operating Reports

A motion was made by Mrs. Clement and seconded by Mr. Siddiqui that the operating reports 7A-7G were accepted as presented. Commissioner Manforti asked about the quarterly drug screening process

whereafter a discussion took place on how the TRMUA selects employees for random drug testing. A roll call vote was then taken to approve the operating reports 7A-7G with Mrs. Clement, Mr. Siddiqui, Mr. Montenegro, Mr. Valvano and Mr. Memoli all casting affirmative votes.

Development Applications-Major Sub Divisions

A motion was made by Mr. Valvano and seconded by Mr. Siddiqui to approve the final application for Sub Division #D-1060 (Clearbrook Homes, LLC). A roll call vote was taken with Mr. Valvano, Mr. Siddiqui, Mr. Montenegro, Mrs. Clement and Mr. Memoli all casting affirmative votes.

Authority Meeting

The next Authority meeting was confirmed for Tuesday, August 24, 2021 at 4:30 p.m. in the TRMUA conference room.

Adoption of Resolutions/Capital Purchases

A motion was made by Mrs. Clement and seconded by Mr. Valvano approving the following resolutions, 9A-2A and 9A-2B as follows:

9A-2A – Ratification of a Rigid See Snake Camera purchase from Contractor Services

9A-2B – Ratification of (2) Rigid See Snake Cameras purchase from Atlantic Plumbing

A roll call vote was taken with Mrs. Clement, Mr. Valvano, Mr. Montenegro, Mr. Siddiqui and Mr. Memoli all casting affirmative votes.

9A-3 - A motion was made by Mr. Siddiqui and seconded by Mr. Valvano to authorize the ratification of a Shared Service agreement between the TRMUA and the Berkeley Township Sewerage Authority. A roll call vote was taken with Mr. Siddiqui, Mr. Valvano, Mr. Montenegro and Mrs. Clement all casting affirmative votes. Mr. Memoli abstained.

9A-4 - A motion was made by Mrs. Clement and seconded by Mr. Valvano to authorize the execution to advertise Trenchless Point Repair Clamps and Equipment. A roll call vote was taken with Mrs. Clement, Mr. Valvano, Mr. Montenegro, Mr. Siddiqui and Mr. Memoli all casting affirmative votes.

9A-5 – A motion was made by Mr. Siddiqui and seconded by Mr. Montenegro to authorize the execution to advertise On-Call Roadway Pavement Restoration. A roll call vote was taken with Mr. Siddiqui, Mr. Montenegro, Mr. Valvano, Mrs. Clement and Mr. Memoli all casting affirmative votes.

9A-6 – A motion was made by Mrs. Clement and seconded by Mr. Valvano to approve the 2020 & 2019 Deferred Compensation Plan. A roll call vote was taken with Mrs. Clement, Mr. Valvano, Mr. Montenegro, Mr. Siddiqui and Mr. Memoli all casting affirmative votes.

9A-7 – A motion was made by Mr. Valvano and seconded by Mrs. Clement to authorize the execution awarding pump station catwalk and slide gate replacement. A roll call vote was taken with Mr. Valvano, Mrs. Clement, Mr. Montenegro, Mr. Siddiqui and Mr. Memoli all casting affirmative votes.

9A-8 – A motion was made by Mr. Valvano and seconded by Mr. Montenegro to accept the 2020 Audit report as presented by Holman Frenia Allison, P.C. A roll call vote was taken with Mr. Valvano, Mr.

Montenegro, Mrs. Clement, Mr. Siddiqui and Mr. Memoli all casting affirmative votes. Resolution and group affidavit to be signed at next months meeting.

9B - Unfinished Business

None.

Committee Reports

Legal

General Council reported they reviewed all the bids and agreed to accept the low bid.

Engineering/Technology

None.

Land Use

None.

Regionalization

The BTSA shared service agreement was approved under Resolutions.

Personnel

Discussion to be held in Executive Session.

Public Comments

Seeing no further public comments, Chairman Memoli closed the public portion of the meeting.

Correspondence

None.

Resolution to Enter Executive Session

A motion was made by Mr. Montenegro and seconded by Mr. Valvano to adopt the resolution to enter Executive Session at 5:01 p.m. to discuss personnel matters, litigation/potential litigation and contractual matters. The motion was carried out by a unanimous voice vote.

Public Session Reconvened at 5:26 p.m.

Back in public session, A motion was made by Mr. Valvano and seconded by Mr. Siddiqui to authorize the adoption of the Executive Director's contract. A roll call vote was taken with Mr. Valvano, Mr. Siddiqui, Mr. Montenegro, Mrs. Clement and Mr. Memoli all casting affirmative votes.

Adjournment

With no further business to come before the Board, a motion was made by Mrs. Clement and seconded by Mr. Siddiqui to adjourn the meeting at 5:28 p.m. The motion was carried out by a unanimous voice vote.