

**TOMS RIVER MUNICIPAL UTILITIES AUTHORITY**  
**Meeting Number Twelve Hundred Forty Five**

Agenda

August 24, 2021

The regular meeting of the Toms River Municipal Utilities Authority was held on Tuesday, August 24, 2021 at 4:30 P.M. at the office of the Authority, 340 West Water Street, Toms River, New Jersey 08753.

**The following were present:**

Charles S. Valvano, Chairman

Tariq M. Siddiqui, Vice-Chairman

Deborah L. Clement, Commissioner

Ben A. Montenegro, Commissioner

Philip I. Brilliant, Commissioner

Joseph G. Bilotta, Alt. Commissioner

Dr. Alfonso J. Manforti, Alt. Commissioner

Bernard Rutkowski, Executive Director/Sec'y.-Treas.

Joseph D. Coronato, Esquire, Counsel

Rosemary Rosetto, Chief Financial Officer

Nicholas Otten, Authority Engineer

Scott Tirella, Regulatory Compliance/Safety Officer

Cindy Toye, Administrative Bookkeeping Specialist

Christina Diamante, Executive Assistant/Assistant Sec'y

-----  
Meeting #1245 was called to order at 4:30 p.m., August 24, 2021 by Vice-Chairman Siddiqui.

Ms. Diamante, Assistant Secretary, reported that in accordance with the Open Public Meetings Law, P. L. 1975, c. 231, notice of this meeting was posted on the Township Bulletin Board, the Authority Bulletin Board, filed with the Clerk's Office and published in the Asbury Park Press.

Ms. Diamante called the roll. Dr. Manforti, Mr. Bilotta, Mr. Brilliant, Mr. Montenegro, Mr. Valvano, Mrs. Clement and Mr. Siddiqui were present.

**Election of Chairman**

Mr. Siddiqui asked for nominations for the election of Chairman. A nomination and motion was made by Mrs. Clement and seconded by Mr. Montenegro to appoint Mr. Valvano as Chairman for the remainder of the term until the next reorganization meeting. A roll call vote was taken with Mrs. Clement, Mr. Montenegro, Mr. Brilliant, Mr. Valvano and Mr. Siddiqui all casting affirmative votes.

Chairman Valvano thanked everyone for their support and kind words. He then presented the Board a list of adjusted Committee Reports with the new voting member, Commissioner Brilliant, added to a Chair.

The appointed committees are as follows:

- *Legal* - Ben Montenegro, Chair; Tariq Siddiqui, Alt
- *Finance* - Charles Valvano, Chair; Joseph Bilotta, Alt
- *Personnel* - Deborah Clement, Chair; Joseph Bilotta, Alt
- *Engineering & Technology* - Tariq Siddiqui, Chair; Deborah Clement, Alt
- *Liaison to Township* - Deborah Clement, Chair; Ben Montenegro, Alt
- *User Charge* - Ben Montenegro, Chair; Philip Brilliant, Alt
- *Land* - Philip Brilliant, Chair; Dr. Al Manforti, Alt
- *AD HOC/Union Contracts* - Deborah Clement, Chair; Open, Alt
- *Regionalization* - Tariq Siddiqui, Chair; Dr. Al Manforti, Alt

#### **Minutes of Meetings for Approval**

*A. Meeting #1244 - July 27, 2021 - New Submission*

A motion was made by Mrs. Clement and seconded by Mr. Siddiqui to approve the minutes of Meeting #1244 July 27, 2021 as written. A roll call vote was taken with Mrs. Clement, Mr. Siddiqui, Mr. Montenegro and Mr. Valvano all casting affirmative votes. Mr. Brilliant abstained.

*B. Ex. Session #1244 - July 27, 2021 - New Submission*

A motion was made by Mr. Siddiqui and seconded by Mr. Montenegro to approve the minutes of the Ex. Session #1244 July 27, 2021 as written. A roll call vote was taken with Mr. Siddiqui, Mr. Montenegro, Mrs. Clement and Mr. Valvano all casting affirmative votes. Mr. Brilliant abstained.

#### **Disbursements**

A motion was made by Mrs. Clement and seconded by Mr. Siddiqui to approve payment of the disbursements as listed in the amount of \$3,922,794.87. A roll call vote was taken with Mrs. Clement, Mr. Siddiqui, Mr. Brilliant, Mr. Montenegro and Mr. Valvano all casting affirmative votes.

#### **Additional Disbursements**

A motion was made by Mrs. Clement and seconded by Mr. Montenegro to approve payment of the additional disbursements in the amount of \$907.35. Commissioner Manforti asked how do residents overpay on their sewer bill so much? The CFO, Mrs. Rosetto, explained customers will mistakenly pay their property taxes to us thinking we are the Township. If the payment comes through electronically we can't prevent it, it's not until a credit report is run that the overpayments are found. A roll call vote was then taken with Mrs. Clement, Mr. Montenegro, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

#### **Ratification of Monthly Transfer & Investment Resolutions**

A motion was made by Mrs. Clement and seconded by Mr. Siddiqui to ratify the monthly transfer and investment resolutions. A roll call vote was taken with Mrs. Clement, Mr. Siddiqui, Mr. Brilliant, Mr. Montenegro and Mr. Valvano all casting affirmative votes.

#### **Financial Reports**

A motion was made by Mrs. Clement and seconded by Mr. Montenegro to enter the financial reports

6A-6F into the record. A roll call vote was taken with Mrs. Clement, Mr. Montenegro, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Finance & Investments: 6G

Mr. Bilotta presented the report. A motion was made by Mrs. Clement and seconded by Mr. Siddiqui to reinvest the available funds of \$21,187.51 into the Ocean First Trust Custodial Account. A roll call vote was taken with Mrs. Clement, Mr. Siddiqui, Mr. Brilliant, Mr. Montenegro and Mr. Valvano all casting affirmative votes.

Operating Reports

A motion was made by Mr. Siddiqui and seconded by Mrs. Clement that the operating reports 7A-7G were accepted as presented. A roll call vote was taken with Mr. Siddiqui, Mrs. Clement, Mr. Brilliant, Mr. Montenegro and Mr. Valvano all casting affirmative votes.

Development Applications-Major Sub Divisions

A motion was made by Mrs. Clement and seconded by Mr. Siddiqui to approve the tentative/final application for Sub Division #D-1064 (117 Rt 70, LLC/Zev Spira). A roll call vote was taken with Mrs. Clement, Mr. Siddiqui, Mr. Brilliant, Mr. Montenegro and Mr. Valvano all casting affirmative votes.

Authority Meeting

The next Authority meeting was confirmed for Tuesday, September 28, 2021 at 4:30 p.m. in the TRMUA conference room.

Adoption of Resolutions/Capital Purchases

9A-2A - A motion was made by Mr. Siddiqui and seconded by Mrs. Clement to ratify the purchase of pump station generator cords. A roll call vote was taken with Mr. Siddiqui, Mrs. Clement, Mr. Brilliant, Mr. Montenegro and Mr. Valvano all casting affirmative votes.

9A-3 - A motion was made by Mr. Montenegro and seconded by Mr. Brilliant to ratify the 2020 Audit and group affidavit. A roll call vote was taken with Mr. Montenegro, Mr. Brilliant, Mrs. Clement, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

9A-4 - A motion was made by Mr. Siddiqui and seconded by Mr. Montenegro to authorize the amended resolution authorizing the Issuance of Subordinated Revenue Bonds and Project Notes (Windsor Avenue emergency payments). A roll call vote was taken with Mr. Siddiqui, Mr. Montenegro, Mr. Brilliant, Mrs. Clement and Mr. Valvano all casting affirmative votes.

9A-5 - A motion was made by Mrs. Clement and seconded by Mr. Siddiqui to ratify the Executive Director's contract. A roll call vote was taken with Mrs. Clement, Mr. Siddiqui, Mr. Brilliant, Mr. Montenegro and Mr. Valvano all casting affirmative votes.

9B - Unfinished Business

Mr. Rutkowski discussed a legal issue that came up in connection with placing a second force main at Pump Station 9, General Counsel stated they were notified and are working through the situation. Mr.

Rutkowski also added he is looking into a bigger table for the conference room as well as reporting the status of finding out the costs for the new HVAC system.

**Committee Reports**

*Legal*

None other than what was discussed in Unfinished Business.

*Finance*

Nothing new, just looking to continue improving our finances and build our reserves as well as working with the Auditor.

*Personnel*

There are two employees out on disability leave.

*Engineering & Technology*

At the committee meeting the staff gave updates on the ongoing projects. Pump Station 9 was previously discussed in Unfinished Business as well as the Resolution passed in 9A-4.

*Regionalization*

None.

*Land*

None.

**Public Comments**

Mrs. Rosetto reiterated how dangerous the corner intersection is and how she can't wait until Herflicker Road is open. Seeing no further public comments, Chairman Valvano closed the public portion of the meeting.

**Correspondence**

None.

**Resolution to Enter Executive Session**

No executive session was held.

**Adjournment**

With no further business to come before the Board, a motion was made by Mrs. Clement and seconded by Mr. Montenegro to adjourn the meeting at 4:51 p.m. A roll call vote was taken with Mrs. Clement, Mr. Montenegro, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.