

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY
Meeting Number Twelve Hundred Forty Seven

Agenda

October 26, 2021

The regular meeting of the Toms River Municipal Utilities Authority was held on Tuesday, October 26, 2021 at 4:30 P.M. at the office of the Authority, 340 West Water Street, Toms River, New Jersey 08753.

The following were present:

- Charles S. Valvano, Chairman
- Tariq M. Siddiqui, Vice-Chairman
- Deborah L. Clement, Commissioner
- Ben A. Montenegro, Commissioner
- Philip I. Brilliant, Commissioner
- Joseph G. Bilotta, Alt. Commissioner
- Dr. Alfonso J. Manforti, Alt. Commissioner
- Bernard Rutkowski, Executive Director/Sec’y.-Treas.
- Joseph D. Coronato, Esquire, Counsel
- Rosemary Rosetto, Chief Financial Officer
- Nicholas Otten, Authority Engineer
- Scott Tirella, Regulatory Compliance/Safety Officer
- Cindy Toye, Administrative Bookkeeping Specialist
- Christina Diamante, Executive Assistant/Assistant Sec’y

Meeting #1247 was called to order at 4:30 p.m., October 26, 2021 by Chairman Valvano.

Ms. Diamante, Assistant Secretary, reported that in accordance with the Open Public Meetings Law, P. L. 1975, c. 231, notice of this meeting was posted on the Township Bulletin Board, the Authority Bulletin Board, filed with the Clerk’s Office and published in the Asbury Park Press.

Ms. Diamante called the roll. Dr. Manforti, Mr. Bilotta, Mr. Brilliant, Mr. Montenegro, Mrs. Clement, Mr. Siddiqui and Mr. Valvano were present.

Minutes of Meetings for Approval

A. Meeting #1246 - September 28, 2021 - New Submission

A motion was made by Mrs. Clement and seconded by Mr. Montenegro to approve the minutes of Meeting #1246 September 28, 2021 as written. A roll call vote was taken with Mrs. Clement, Mr. Montenegro, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Disbursements

A motion was made by Mrs. Clement and seconded by Mr. Siddiqui to approve payment of the disbursements as listed in the amount of \$579,497.31. A roll call vote was taken with Mrs. Clement, Mr. Siddiqui, Mr. Brilliant and Mr. Montenegro all casting affirmative votes. Mr. Valvano voted yes with the exception of 01-107-7103.

Additional Disbursements

A motion was made by Mr. Siddiqui and seconded by Mr. Montenegro to approve payment of the additional disbursements in the amount of \$265.82. A roll call vote was taken with Mr. Siddiqui, Mr. Montenegro, Mr. Brilliant, Mrs. Clement and Mr. Valvano all casting affirmative votes.

Ratification of Monthly Transfer & Investment Resolutions

A motion was made by Mrs. Clement and seconded by Mr. Brilliant to ratify the monthly transfer and investment resolutions. A roll call vote was taken with Mrs. Clement, Mr. Brilliant, Mr. Montenegro, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Financial Reports

A motion was made by Mrs. Clement and seconded by Mr. Montenegro to enter the financial reports 6A-6F into the record. A roll call vote was taken with Mrs. Clement, Mr. Montenegro, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Finance & Investments: 6G

Mr. Bilotta presented the report. A motion was made by Mrs. Clement and seconded by Mr. Siddiqui to reinvest the available funds of \$13,357.45 into the Ocean First Trust Custodial Account. A roll call vote was taken with Mrs. Clement, Mr. Siddiqui, Mr. Brilliant, Mr. Montenegro and Mr. Valvano all casting affirmative votes.

Operating Reports

A motion was made by Mr. Siddiqui and seconded by Mrs. Clement that the operating reports 7A-7G were accepted as presented. A roll call vote was taken with Mr. Siddiqui, Mrs. Clement, Mr. Brilliant, Mr. Montenegro and Mr. Valvano all casting affirmative votes.

Development Applications-Major Sub Divisions

A motion was made by Mrs. Clement and seconded by Mr. Siddiqui to approve the preliminary application for Sub Division #D-1067 (Anthony Paoella – North Plainfield, NJ). A roll call vote was taken with Mrs. Clement, Mr. Siddiqui, Mr. Brilliant, Mr. Montenegro and Mr. Valvano all casting affirmative votes.

Authority Meeting

The next Authority meeting was confirmed for Tuesday, November 23, 2021 at 4:30 p.m. in the TRMUA conference room. The 2022 TRMUA rate hearing meeting will be held on the same day in the conference room at 4:00 p.m.

Adoption of Resolutions/Capital Purchases

9A-3 - A motion was made by Mr. Siddiqui and seconded by Mrs. Clement to authorize the execution of a Schedule C agreement between the TRMUA and the County of Ocean for 2022. A roll call vote was taken with Mr. Siddiqui, Mrs. Clement, Mr. Brilliant, Mr. Montenegro and Mr. Valvano all casting affirmative votes.

9A-4 - A motion was made by Mrs. Clement and seconded by Mr. Brilliant to authorize the execution of the trenchless repair clamps contract. A roll call vote was taken with Mrs. Clement, Mr. Brilliant, Mr. Montenegro, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

9A-5 - A motion was made by Mrs. Clement and seconded by Mr. Brilliant to authorize the retirement of the Assistant Bookkeeper/System Operator, Linda Grimley. A roll call vote was taken with Mrs. Clement, Mr. Brilliant, Mr. Montenegro, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

9B - Unfinished Business

Mr. Rutkowski announced the NJ League of Municipalities will be holding their annual convention November 16-18th in Atlantic City if any Board members would like to attend, he added the AEA is having their annual conference during that same time frame as well. A discussion was then had about the protocol for what accommodations are covered/available to TRMUA employees who attend any all-day long conferences.

Committee Reports

Legal

General Counsel reported they looked over the bid for the trenchless repair clamps and it was good.

Finance

The finance committee is meeting this Thursday with the Auditor along with the Executive Director and CFO. Chairman Valvano happily announced the state of NJ got back with the Executive Director to sit for the C4 license. More discussion on which type of vehicle to purchase for the MUA will be discussed in January 2022 when the funds become available in the budget. General Counsel added, according to a new bill signed by the NJ legislature and governor, any place of business with more than 25 parking spaces will need to provide an outlet for electric cars, this would be beneficial to the MUA if electrical is the route taken with the new truck purchased.

Personnel

Executive Session will be needed. Mrs. Toye explained the new call out system for sick and personal time via email, this was directed to alleviate any confusion on who is out of the building for the day. There will also be a new computer station in the building available to employees to request vacation time off as well.

Engineering & Technology

Mr. Siddiqui touched base on the HVAC project which is going to cost substantially lower than first expected since it will be fixed in phases. He added that he hopes to have a contract awarded by next month. Mr. Rutkowski then elaborated more on the co-op contracts and the quotes they received from vendors.

Land

None.

Regionalization

None.

Public Comments

Mrs. Rosetto mentioned the corner intersection by the Authority building. Seeing no further public comments, Chairman Valvano closed the public portion of the meeting.

Correspondence

None.

Resolution to Enter Executive Session

A motion was made by Mr. Montenegro and seconded by Mrs. Clement to adopt the resolution to enter Executive Session at 5:22 p.m. to discuss personnel matters, litigation/potential litigation and contractual matters. A roll call vote was taken with Mr. Montenegro, Mrs. Clement, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Public Session Reconvened at 5:46 p.m.

Back in public session, a motion was made by Mrs. Clement and seconded by Mr. Brilliant to promote Amanda LaMonica at the same salary she is now to Assistant Bookkeeper/Systems Operator. A roll call vote was taken with Mrs. Clement, Mr. Brilliant, Mr. Montenegro, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Another motion was made by Mrs. Clement and seconded by Mr. Montenegro to post immediately for the position of Assistant Customer Accounts Clerk and to give authority to the Executive Director, Mr. Rutkowski, to interview and hire for the position after the posting. A roll call vote was taken with Mrs. Clement, Mr. Montenegro, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Adjournment

With no further business to come before the Board, a motion was made by Mrs. Clement and seconded by Mr. Montenegro to adjourn the meeting at 5:48 p.m. The motion was carried out by a unanimous voice vote.