

RESOLUTION

PURCHASE OF (1)
4" TRENCHLESS REPAIR CLAMP PACKER

February 22, 2022

WHEREAS, the TRMUA has identified 4" laterals in need of rehabilitation; and

WHEREAS, the location, depth, and other factors are prohibitive to excavation; and

WHEREAS, the TRMUA has successfully utilized trenchless repair clamps in larger diameter pipes; and

WHEREAS, the technology is now available for 4" pipes; and

WHEREAS, procurement of the 4" packer was unanticipated in 2022; and

WHEREAS, the TRMUA has solicited a quotation, in compliance with NJ Local Public Contract Law, from Pipe Line Renewal Services for the purchase of (1) 4" packer totaling \$3,764.85; and

WHEREAS, sufficient funds are available under account 604-8110 Rehabilitation Construction.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY THAT:

1. Authorization is given to purchase (1) 4" trenchless repair clamp packer at a cost not to exceed \$3,764.85 from Pipeline Renewal Technology, LLC, 111 Canfield Avenue, Unit B3, Randolph, New Jersey 07869.
2. A copy of this resolution will be entered into the official record of the Authority meeting held on February 22, 2022.

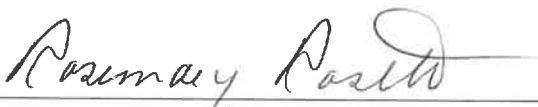
I, CHRISTINA DIAMANTE, ASSISTANT SECRETARY OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, IN THE COUNTY OF OCEAN, TOWNSHIP OF TOMS RIVER, HEREBY CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY ON THE 22ND DAY OF FEBRUARY 2022.



CHRISTINA DIAMANTE, ASSISTANT SECRETARY

I, ROSEMARY ROSETTO, CFO OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, HEREBY CERTIFY TO THE COMMISSIONERS OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY THAT I HAVE REVIEWED THE AUTHORITY'S BUDGET FOR 2022 AND FIND THAT FUNDS ARE AVAILABLE UNDER THE LINE ITEM NOTED ABOVE.

I HEREBY CERTIFY THAT THE FOREGOING STATEMENTS MADE BY ME ARE TRUE. I AM ALSO AWARE THAT IF ANY OF THE FOREGOING STATEMENTS MADE BY ME ARE FALSE, I AM SUBJECT TO PUNISHMENT.



ROSEMARY ROSETTO, CFO

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

RESOLUTION ADOPTED - FEBRUARY 22, 2022

WHEREAS, N.J.S.A. 19:44A-20.5 et. seq. provides for the procedure for soliciting proposals through a “fair and open process”; and

WHEREAS, there is a need to retain professional services for the position of Authority Attorney; and

WHEREAS, the Toms River Municipal Utilities Authority has solicited proposals for said position through a “fair and open process; and

WHEREAS, it is the desire of the Board of Commissioners to appoint the firm of Citta, Holzapfel & Zabarsky as Authority Attorney.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey as follows:

1. That the Executive Director is authorized to execute and the Assistant Secretary to attest to the attached agreement with the law firm of Citta, Holzapfel & Zabarsky, which such agreement shall be available for public examination in the office of the Assistant Secretary during normal business hours.
2. That this contract is being awarded pursuant to a “fair and open process”.
3. That service for this contract shall be rendered to the Authority at the rate of \$160.00 per hour and \$85.00 per hour for paralegal time. Additionally, the firm shall be compensated in the amount of \$7,200.00, paid in monthly amounts of \$600.00 for attendance at all regular authority meetings, with a not to exceed amount of \$50,000.00.
4. That this contract is awarded contingent upon the adequate provisions of funding in the 2022 operating budget, line item 01-103-3101.
5. That this resolution shall take effect February 22, 2022, for duration of one year.
6. That a certified copy of this Resolution shall be provided to the firm of Citta, Holzapfel & Zabarsky, the Executive Director, Chief Financial Officer and QPA.

C E R T I F I C A T I O N

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Commissioners on February 22, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Authority this 22nd day of February, 2022.



Christina Diamante, Assistant Secretary

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

RESOLUTION ADOPTED – FEBRUARY 22, 2022

WHEREAS, N.J.S.A. 19:44a-20.5 et. seq. provides for the procedure for soliciting proposals through a “fair and open process”; and

WHEREAS, there is a need to retain professional services for the position of Authority Auditor for the calendar year 2022; and

WHEREAS, the Toms River Municipal Utilities Authority has solicited proposals for said position through a “fair and open process; and

WHEREAS, the Board of Commissioners is satisfied with the terms of the proposed form of agreement aforesaid.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey as follows:

1. That the Executive Director is authorized to execute and the Assistant Secretary to attest to the attached agreement with the auditing firm of Holman, Frenia, Allision P.C, which such agreement shall be available for public examination in the office of the Assistant Secretary during normal business hours.
2. That this contract is being awarded pursuant to a “fair and open process”
3. That service for this contract shall be rendered to the Authority for a fee of \$26,750.00. All additional work shall be billed in accordance with the rates as set forth in attachment A, with a not to exceed amount of \$50,000.00.
4. That this contract is awarded contingent upon the adequate provisions of funding in the 2022 operating budget, line item 01-103-3103 and line item 3104.
5. That this resolution shall take effect February 22, 2022, for duration of one year.
6. That a certified copy of this Resolution shall be provided to the firm of Holman, Frenia, Allison, P.C., the Executive Director, Chief Financial Officer and the QPA.

C E R T I F I C A T I O N

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Commissioners on February 22, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Authority this 22nd day of February 2022.



Christina Diamante, Assistant Secretary

ATTACHMENT “A”

2022 TRMUA Auditor Hourly Rates (additional services if required)

Engagement Partner	\$180.00/hour
Quality Review Partner	\$180.00/hour
Manager	\$135.00/hour
Senior Accountant	\$100.00/hour
Staff I	\$90.00/hour
Administrative	\$80.00/hour

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

RESOLUTION ADOPTED- FEBRUARY 22, 2022

WHEREAS, N.J.S.A. 19:44a-20.5 et. seq. provides for the procedure for soliciting proposals through a “fair and open process”; and

WHEREAS, there is a need to retain professionals as Bond Counsel to assist the Authority with its NJIB Funding, Bond and or Note Issues; and

WHEREAS, the Toms River Municipal Utilities Authority has solicited proposals for said services through a “fair and open process; and

WHEREAS, the Executive Director has recommended the firms listed below to be retained for the purpose of providing the required services on an as needed basis.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey as follows:

1. That the Executive Director is authorized to execute and the Assistant Secretary to attest to the attached agreements with the following firms:
 - a. Hawkins, Delafield & Wood
 - b. Gluck Walrath, LLP
 - c. Wilentz, Goldman & Spitzer
 - d. MS&B
 - e. Parker McCay, P.A.
 - f. Malamut Associates, LLC
2. That this contract is being awarded as a Professional Services Contract in accordance with the provisions of N.J.S.A. 40A:11-5.
3. That this contract is being awarded pursuant to a “fair and open process.”
4. That service for this contract shall be rendered to the Authority at the rates listed on attachment A, 2022 Bond Counsel Rate Schedule, with a not to exceed amount of \$30,000.00.
5. That this contract is awarded contingent upon the adequate provisions of funding in the 2022 operating, capital and or NJIB Budgets.
6. That this resolution shall take effect February 22, 2022 for a period of one year.
7. That a certified copy of this Resolution shall be provided to the firms listed on the resolution of award, the Executive Director, Chief Financial Officer and the QPA.

C E R T I F I C A T I O N

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Commissioners on February 22, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Authority this 22nd day of February 2022.



Christina Diamante, Assistant Secretary

ATTACHMENT “A”

2022 Bond Counsel Fee Schedule

Bond or Note Issue	\$3,500 plus \$1.10 per thousand issue
Consulting	Range \$80.00 to \$275.00 per hours
Written Post Issuance Tax Compliance Procedure –	Not to exceed \$5,000.00
Customary Disbursement for postage, telephone, photocopying, etc.	

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

RESOLUTION ADOPTED – FEBRUARY 22, 2022

WHEREAS, N.J.S.A. 19:44a-20.5 et. seq. provides for the procedure for soliciting proposals through a “fair and open process”; and

WHEREAS, there is a need to retain professional Engineering/Surveying/Planning consultants for various projects and preliminary studies on proposed capital and NJIB projects, wastewater issues and other general engineering projects for the calendar year 2022; and

WHEREAS, the Toms River Municipal Utilities Authority has solicited proposals for said services through a “fair and open process; and

WHEREAS, the Executive Director has recommended the firms listed below to be retained for the purpose of providing the required services on an as needed basis.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey as follows:

1. That the Executive Director is authorized to execute and the Assistant Secretary to attest to the attached agreements with the following firms:
 - a. Colliers Consulting
 - b. T&M Associates
 - c. Remington & Vernick
 - d. Owen Little & Associates
 - e. D. Desmond Corp.
 - d. VanCleeef Engineer
 - e. PS&S
 - f. Alaimo Group Consulting Engineers
 - g. French & Parrello Associates
 - h. CME Associates
 - i. ARH Associates
 - j. Morgan Engineering
2. That this contract is being awarded pursuant to a “fair and open process.”
3. That services for this contract shall be rendered to the Authority at the rates listed on attachment A, schedule of authorized hourly fees for professional Engineering/Surveying/Planning services, not to exceed of \$500,000.00.
4. That this contract is awarded contingent upon the adequate provisions of funding in the 2022 operating, capital and/or NJIB Budgets.
5. That this resolution shall take effect February 22, 2022, for duration of one year.
6. That a certified copy of this Resolution shall be provided to the firms listed on the resolution of award, the Executive Director, the Authority Engineer, Chief Financial Officer and the QPA.

C E R T I F I C A T I O N

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Commissioners on February 22, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Authority this 22nd day of February 2022.



Christina Diamante, Assistant Secretary

ATTACHMENT “A”

2022 Schedule of Billable Hourly Rates/Expenses

The Authority has established a rate schedule, which lists hourly rates for various Positions/Titles that may be used under this proposal. By submitting a proposal and accepting a contract with the Authority, the Professional agrees to bill the Authority in accordance with the established rate schedule.

Firms submitting proposals for Professional Engineering Services shall provide the following disciplines at the hourly rates listed below:

Engineering Services

- Civil
- Construction Administration
- Electrical
- Mechanical
- Structural
- Traffic/Transportation
- Sewer Resources
- Water Resources
- Dredging

Other Technical Services

- Environmental
- Regulatory Compliance
- Grants
- GIS
- NJIB Project Administration & Inspection
- Planning
- Surveying

<u>Title</u>	<u>Hourly Rate</u>
Secretary/Clerical	\$33.00
Inspector Level 1	\$51.00
Inspector Level 2	\$71.00
Senior Inspector	\$87.00
Field Survey Crew	\$138.00
CADD Operator	\$61.00
Senior CADD Operator	\$77.00
Survey Technician	\$66.00

Engineering Technician	\$77.00
Computer Technician	\$77.00
Senior Designer	\$77.00
Professional Land Surveyor (as an associate)	\$112.00
Professional Land Surveyor (as a principal or partnership)	\$133.00
Design Engineer	\$97.00
Design Engineer (IB)	\$107.00
Project Manager	\$128.00
Principal Engineer	\$148.00

Expenses

Photocopies	0.20 – 0.80 per copy
Blueprint Reproduction	0.37 per square foot
Other Reproduction	Square foot rate subject to type of material used
Special Mailings/Delivery	Rates subject to priority, weight and distance
Other Direct Costs	Cost plus 15% to include, but not limited to, subcontractors, supplies and other materials

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

RESOLUTION ADOPTED – FEBRUARY 22, 2022

WHEREAS, N.J.S.A. 19:44a-20.5 et. seq. provides for the procedure for soliciting proposals through a “fair and open process”; and

WHEREAS, there is a need to retain professional Financial Consultants to assist the Authority in its financial matters for the period of one (1) year; and

WHEREAS, the Toms River Municipal Utilities Authority has solicited proposals for said services through a “fair and open process; and

WHEREAS, the Executive Director has recommended the firms listed below to be retained for the purpose of providing the required services on an as needed basis.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey as follows:

1. That the Executive Director is authorized to execute and the Assistant Secretary to attest to the attached agreements with the following firms:
 - a. Acacia Financial Group
 - b. Phoenix Advisors, LLC
 - c. NW Financial Group, Inc.
2. That this contract is being awarded as a Professional Services Contract in accordance with the provisions of N.J.S.A. 40A:11-5.
3. That this contract is being awarded pursuant to a “fair and open process.”
4. That service for this contract shall be rendered to the Authority at the rates listed on attachment A, 2022 Financial Advisor Rate Schedule with a not to exceed amount of \$10,000.00.
5. That this contract is awarded contingent upon the adequate provisions of funding in the 2022 operating, capital and or NJIB Budgets.
6. That this resolution shall take effect February 22, 2022 for a period of one year.
7. That a certified copy of this Resolution shall be provided to the firms listed on the resolution of award, the Executive Director, Chief Financial Officer and the QPA.

C E R T I F I C A T I O N

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Commissioners on February 22, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Authority this 22nd day of February 2022.


Christina Diamante, Assistant Secretary

ATTACHMENT “A”

2022 Financial Advisor Rate Schedule

Sale of Bond and Notes	\$0.85 per \$1,000 of par value issued \$15,000 per issue
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Consulting Service Rate	\$150.00 per hour
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Reimbursement for reasonable expenses incurred in providing said services, i.e., postage, photocopies, telecopies, travel and telephone.

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

RESOLUTION ADOPTED – FEBRUARY 22, 2022

WHEREAS, N.J.S.A. 19:44A-20.5 et. seq. provides for the procedure for soliciting proposals through a “fair and open process”; and

WHEREAS, there is a need to retain professional services for the position of Authority Labor Counsel; and

WHEREAS, the Toms River Municipal Utilities Authority has solicited proposals for said position through a “fair and open process; and

WHEREAS, it is the desire of the Board of Commissioners to appoint the firm of Citta, Holzapfel & Zabarsky as Authority Labor Counsel.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey as follows:

1. That the Executive Director is authorized to execute and the Assistant Secretary to attest to the attached agreement with the law firm of Citta, Holzapfel & Zabarsky, which such agreement shall be available for public examination in the office of the Assistant Secretary during normal business hours.
2. That this contract is being awarded pursuant to a “fair and open process”
3. That service for this contract shall be rendered to the Authority at the rate of \$145.00 per hour with a not to exceed amount of \$5,000.00.
4. That this contract is awarded contingent upon the adequate provisions of funding in the 2022 operating budget, line item 01-103-3104.
5. That this resolution shall take effect February 22, 2022, for duration of one year.
6. That a certified copy of this Resolution shall be provided to the firm of Citta, Holzapfel & Zabarsky, the Executive Director, Chief Financial Officer and QPA.

C E R T I F I C A T I O N

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Commissioners on February 22, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Authority this 22nd day of February 2022.



Christina Diamante, Assistant Secretary

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

RESOLUTION ADOPTED – FEBRUARY 22, 2022

WHEREAS, the "Open Public Meetings Law", P.L. 1975, c. 231, requires adequate notice to be given of meetings of this public body, and sets forth the manner of giving such notice.

NOW, THEREFORE, BE IT RESOLVED BY THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, that:

1. The Asbury Park Press and the Newark Star Ledger newspapers are hereby designated to receive any notices required under this Law because they have the greatest likelihood of informing the public within the jurisdiction of these publications of such meetings;
 - A) Notice of Authority meetings will be sent to the Asbury Park Press, Newark Star Ledger, and the Ocean Signal in accordance with the requirements of the Open Public Meetings Law.
 - B) The Asbury Park Press will publish one paid legal advertisement listing the Annual Meeting Schedule of the Authority.
 - C) The Asbury Park Press will be designated as the local newspaper to publish required legal notices of the Authority when publication in only one newspaper is required.
 - D) In the event a particular Statute requires legal notices to appear in more than one publication, the Asbury Park Press and the Newark Star Ledger will be sent the notices for publication.
2. Any person who shall request that this public body mail to him copies of any regular meeting schedule or revision hereof, or advance written notice of any regular, special, or re- scheduled meeting for the year 2022, shall, in advance, submit to the Executive Director, Secretary-Treasurer of the Toms River Municipal Utilities Authority, sufficient self-addressed envelopes, with adequate postage affixed thereon, to enable this body to provide such notice. Any requests for such notices shall terminate at midnight, December 31, 2022.
3. A certified copy of this resolution shall be sent to each of the following:
 - A. Asbury Park Press
 - B. Newark Star Ledger
 - C. Legal Counsel
 - D. Accounting Department

I, CHRISTINA DIAMANTE, ASSISTANT SECRETARY OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN, HEREBY CERTIFY THAT THE ABOVE IS A TRUE COPY OF THE RESOLUTION ADOPTED BY THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY ON THE 22ND DAY OF FEBRUARY 2022.



Christina Diamante, Assistant Secretary

RESOLUTION

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

FEBRUARY 22, 2022

WHEREAS, N.J.A.C. 17:27-3.3 requires that each public agency annually designate an officer or employee to serve as its Public Agency Compliance Officer, and

WHEREAS, Bernard Rutkowski, is the Public Agency Compliance Officer of record for the Toms River Municipal Utilities Authority, and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY that:

1. Bernard Rutkowski is the designated Public Agency Compliance Officer for the Toms River Municipal Utilities Authority for a period of one (1) year to expire at time of re-organization in February 2023.
2. A certified copy of this resolution shall be forwarded to the State Affirmative Action Office.

I, CHRISTINA DIAMANTE, ASSISTANT SECRETARY OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, IN THE COUNTY OF OCEAN, TOWNSHIP OF TOMS RIVER HEREBY CERTIFY THAT THE ABOVE IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY ON THE 22ND OF FEBRUARY 2022.



Christina Diamante, Assistant Secretary

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

RESOLUTION ADOPTED – FEBRUARY 22, 2022

WHEREAS, N.J.S.A. 19:44a-20.5 et. seq. provides for the procedure for soliciting proposals through a “fair and open process”; and

WHEREAS, there is a need to retain professionals as Underwriter Consultants to assist the Authority with its Bond and Note financings, general financial planning and underwriting services for a period of one (1) year; and

WHEREAS, the Toms River Municipal Utilities Authority has solicited proposals for said services through a “fair and open process; and

WHEREAS, the Executive Director hereby recommends the firms listed below be retained for the purpose of providing the required services on an as needed basis; and

WHEREAS, the Board of Commissioners are satisfied with the qualifications and terms of the proposal submitted.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey as follows:

1. That the Executive Director is authorized to execute and the Assistant Secretary to attest to the agreements with the following firms:
 - a. Stifel Nicolaus & Company, Inc.
 - b. NW Capital Markets
2. That this contract is being awarded as a Professional Services Contract in accordance with the provisions of N.J.S.A. 40A:11-5.
3. That this contract is being awarded pursuant to a “fair and open process.”
4. That service for this contract shall be rendered to the Authority at the rates listed on attachment A, 2022 Underwriter Rate Schedule, with a not to exceed amount of \$10,000.00.
5. That this contract is awarded contingent upon the adequate provisions of funding in the 2022 operating, capital and or NJIB Budgets.
6. That this resolution shall take effect February 22, 2022 for a period of one year.
7. That a certified copy of this Resolution shall be provided to, Stifel Nicolaus & Company, Inc., NW Capital Markets, the Executive Director, Chief Financial Officer and the QPA.

C E R T I F I C A T I O N

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Commissioners on February 22, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Authority this 22nd day of February 2022.



Christina Diamante, Assistant Secretary

ATTACHMENT “A”

2022 Underwriter Rate Schedule

Notes	Flat fee of \$5,000 plus reasonable out of pocket expenses.
Bonds	8.0 basis points (.08%) of the principal amount financed with A minimum amount of \$8,000 plus reasonable out of pocket expenses.
Consulting	Range - \$140 to \$195/hour, plus reasonable out of pocket expenses.

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

CURRENT LIST OF DEPOSITORY BANKS

FEBRUARY 22, 2022

Amboy National Bank

Investors Bank

TD Bank

Ocean First Bank – Custodial Services

Ocean First Bank

Bank of America

JP Morgan Chase

Wells Fargo Bank

PNC Bank

Provident Bank

Santander Bank

Lakeland Bank

Manasquan Savings Bank

Change Order Resolution – Final Quantities

Whereas, it has come to the attention of the Board of Commissioners of the Toms River Municipal Utilities Authority that a Change Order representing Final As-Built Quantities and Supplemental Items is needed to successfully complete contract RPR-20 On-Call Roadway Pavement Restoration; and

Whereas, in accordance with N.J.S.A. 5:30 14.4, the Executive Director has recommended that Change Order – Final Quantities be authorized and that the contract issued to L&L Paving Company be decreased by \$87,922, and the contract be commensurately decreased from \$181,777 to \$93,855.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN AND STATE OF NEW JERSEY, as follows:

1. Change Order - Final Quantities is hereby authorized as stated above.
2. The Assistant Secretary shall forward a certified copy of the Resolution to the Executive Director, the Chief Financial Officer, the TRMUA Engineer, and the QPA.

C E R T I F I C A T I O N

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority in the County of Ocean and State of New Jersey, do certify that the foregoing resolution was duly passed by the Board of Commissioners of the Toms River Municipal Utilities Authority at a regular meeting of said Commissioners on the 22nd day of February, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Authority this 22nd day of February, 2022.



Christina Diamante, Assistant Secretary

Change Order Resolution – Final Quantities

Whereas, it has come to the attention of the Board of Commissioners of the Toms River Municipal Utilities Authority that a Change Order representing Final As-Built Quantities and Supplemental Items is needed to successfully complete contract SR-01-19 Sewer and Manhole Rehabilitation; and

Whereas, in accordance with N.J.S.A. 5:30 14.4, the Executive Director has recommended that Change Order – Final Quantities be authorized and that the contract issued to North American Pipeline/Vortex be increased by \$7,229, and the contract be commensurately increased from \$772,266 to \$779,495.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN AND STATE OF NEW JERSEY, as follows:

1. Change Order - Final Quantities is hereby authorized as stated above.
2. The Assistant Secretary shall forward a certified copy of the Resolution to the Executive Director, the Chief Financial Officer, the TRMUA Engineer, and the QPA.

C E R T I F I C A T I O N

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority in the County of Ocean and State of New Jersey, do certify that the foregoing resolution was duly passed by the Board of Commissioners of the Toms River Municipal Utilities Authority at a regular meeting of said Commissioners on the 22nd day of February, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Authority this 22nd day of February, 2022.



Christina Diamante, Assistant Secretary

Change Order Resolution – Final Quantities

Whereas, it has come to the attention of the Board of Commissioners of the Toms River Municipal Utilities Authority that a Change Order representing Final As-Built Quantities and Supplemental Items is needed to successfully complete contract SRDR-01-19 Sanitary Sewer Pipe (Dig & Replace) Rehabilitation; and

Whereas, in accordance with N.J.S.A. 5:30 14.4, the Executive Director has recommended that Change Order – Final Quantities be authorized and that the contract issued to North American Pipeline/Vortex be increased by \$199,397, and the contract be commensurately increased from \$1,174,340 to \$1,373,737.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN AND STATE OF NEW JERSEY, as follows:

1. Change Order - Final Quantities is hereby authorized as stated above.
2. The Assistant Secretary shall forward a certified copy of the Resolution to the Executive Director, the Chief Financial Officer, the TRMUA Engineer, and the QPA.

CERTIFICATION

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority in the County of Ocean and State of New Jersey, do certify that the foregoing resolution was duly passed by the Board of Commissioners of the Toms River Municipal Utilities Authority at a regular meeting of said Commissioners on the 22nd day of February, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Authority this 22nd day of February, 2022.



Christina Diamante, Assistant Secretary

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

RESOLUTION ADOPTED – FEBRUARY 22, 2022

BE IT RESOLVED BY THE Toms River Municipal Utilities Authority, that:

1. Charles S. Valvano is hereby appointed as Chairperson of the Toms River Municipal Utilities Authority for a term of one (1) year to expire at time of re-organization in February, 2023.
2. Tariq M. Siddiqui is hereby appointed as Vice-Chairperson of the Toms River Municipal Utilities Authority for a term of one (1) year to expire at time of re-organization in February, 2023.
3. Bernard Rutkowski is hereby appointed as Secretary-Treasurer of the Toms River Municipal Utilities Authority for a term of one (1) year to expire at time of re-organization in February, 2023.
4. Christina Diamante is hereby appointed as Assistant Secretary of the Toms River Municipal Utilities Authority for a term of one (1) year to expire at time of re-organization in February, 2023.
5. Rosemary Rosetto is hereby appointed as Assistant Treasurer of the Toms River Municipal Utilities Authority for a term of one (1) year to expire at time of re-organization in February, 2023.
6. A certified copy of this Resolution shall be sent to each of the following:
 - a. Banks:
 - b. Legal Counsel
 - c. Alison Carlisle, Clerk, Township of Toms River
 - d. US Environmental Protection Agency
 - e. NJ Department of Environmental Protection

I, CHRISTINA DIAMANTE, ASSISTANT SECRETARY, OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN, HEREBY CERTIFY THAT THE ABOVE IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY ON THE 22ND DAY OF FEBRUARY 2022.



Christina Diamante, Assistant Secretary

**RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF
LOAN AGREEMENTS TO BE EXECUTED BY THE TOMS RIVER
MUNICIPAL UTILITIES AUTHORITY AND EACH OF THE NEW
JERSEY INFRASTRUCTURE BANK AND THE STATE OF NEW
JERSEY, ACTING BY AND THROUGH THE DEPARTMENT OF
ENVIRONMENTAL PROTECTION, AND FURTHER AUTHORIZING
THE EXECUTION AND DELIVERY OF AN ESCROW AGREEMENT
AND, IF NECESSARY, A CONTINUING DISCLOSURE AGREEMENT,
ALL PURSUANT TO THE NEW JERSEY INFRASTRUCTURE BANK
FINANCING PROGRAM**

WHEREAS, the Toms River Municipal Utilities Authority (the "Local Unit") has determined that there exists a need within the service area of the Local Unit to acquire, construct, renovate and/or install the Project (the "Project") as defined in (i) that certain Loan Agreement (the "I-Bank Loan Agreement") to be entered into by and between the Local Unit and the New Jersey Infrastructure Bank (the "I-Bank") and, if applicable, (ii) that certain Loan Agreement (the "Fund Loan Agreement") to be entered into by and between the Local Unit and the State of New Jersey, acting by and through the Department of Environmental Protection (the "State"), all pursuant to the New Jersey Infrastructure Bank Financing Program (the "Program");

WHEREAS, the Local Unit has determined to finance the acquisition, construction, renovation and/or installation of the Project with the proceeds of (i) a loan to be made by the I-Bank pursuant to the I-Bank Loan Agreement (the "I-Bank Loan") and, if applicable, (ii) a loan to be made by the State pursuant to the Fund Loan Agreement (the "Fund Loan", and together with the I-Bank Loan, the "Loans");

WHEREAS, on February 26, 2019, the Local Unit adopted a resolution entitled "RESOLUTION OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE ISSUANCE AND SALE OF NOT TO EXCEED \$4,000,000 PRINCIPAL AMOUNT OF SUBORDINATED REVENUE BONDS, AND DETERMINING VARIOUS MATTERS RELATING THERETO", as amended by resolutions adopted by the Local Unit on March 24, 2020, August 24, 2021 and September 28, 2021 (collectively, the "Bond Resolution"), authorizing, inter alia, the issuance of bonds in an aggregate principal amount not to exceed \$4,000,000 to finance the costs of a portion of the Project;

WHEREAS, to evidence the Loans, the I-Bank requires the Local Unit to authorize, execute and deliver the Local Unit's Subordinated Sewer Revenue Bond, 2022 Series A to the I-Bank (the "I-Bank Loan Bond") and, if applicable, the Local Unit's Subordinated Sewer Revenue Bond, 2022 Series B to the State (the "Fund Loan Bond", and together with the I-Bank Loan Bond, the "Local Unit Bonds") in an aggregate principal amount not to exceed \$4,000,000 pursuant to the terms of applicable law, the Bond Resolution and the Loan Agreements; and

WHEREAS, the I-Bank and the State have expressed their desire to close in escrow the making of the Loans, the issuance of the Local Unit Bonds and the execution and delivery of the Loan Agreements, all pursuant to the terms of an Escrow Agreement (the "Escrow Agreement") to be entered into by and among the I-Bank, the State, the Local Unit and the escrow agent named therein;

WHEREAS, in connection with the I-Bank Loan, the Local Unit may be required to enter into a Continuing Disclosure Agreement with the I-Bank and its bond trustee and/or dissemination agent (the "Continuing Disclosure Agreement"), by which the Local Unit may be required to provide, or cause to be provided, certain financial information and operating data and notices of certain enumerated events in respect of the Local Unit and/or the Township of Toms River.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Local Unit as follows:

Section 1. The I-Bank Loan Agreement, the Fund Loan Agreement and the Escrow Agreement (collectively, the "Financing Documents") are hereby authorized to be executed and delivered on behalf of the Local Unit by either the Chairman, the Vice Chairman, the Executive Director or the Treasurer of the Local Unit (each an "Authorized Officer"), in substantially the forms attached hereto as Exhibits A, B and C, respectively, with such changes as the Authorized Officer executing same, in their respective sole discretion, after consultation with counsel and any advisors to the Local Unit (collectively, the "Local Unit Consultants") and after further consultation with the I-Bank and its representatives, agents, counsel and advisors (collectively, the "Program Consultants",

and together with the Local Unit Consultants, the "Consultants"), shall determine, such determination to be conclusively evidenced by the execution of such Financing Documents by an Authorized Officer as determined hereunder. The Secretary of the Local Unit is hereby authorized to attest to the execution of the Financing Documents by an Authorized Officer of the Local Unit as determined hereunder and to affix the corporate seal of the Local Unit to such Financing Documents.

Section 2. The Local Unit hereby authorizes the preparation and distribution of financial statements and demographic and other information concerning the Local Unit and any related government entity, if applicable, contained in a "Preliminary Official Statement" and final "Official Statement" to be issued in connection with the marketing of the I-Bank's bonds relating to the I-Bank Loan. In furtherance of such authorization, the Local Unit hereby severally directs the Authorized Officers to take such action as the particular Authorized Officer, after consultation with the Consultants, deems necessary, desirable or convenient in connection with the preparation and distribution of such information for inclusion in the Preliminary Official Statement and the final Official Statement.

Section 3. The Authorized Officers of the Local Unit are hereby further severally authorized to (i) execute and deliver, and the Secretary of the Local Unit is hereby further authorized to attest to such execution and to affix the corporate seal of the Local Unit to, (i) the Continuing Disclosure Agreement, if required, in such form as shall be presented by the I-Bank and approved by the Authorized Officer executing same, such approval to be conclusively evidenced by the execution thereof by an Authorized Officer as determined hereunder, and (ii) any document, instrument or closing certificate deemed necessary, desirable or convenient by the Authorized Officers or the Secretary of the Local Unit, as applicable, in their respective sole discretion, after consultation with the Consultants, to be executed in connection with the execution and delivery of the Financing Documents and the consummation of the transactions contemplated thereby, which determination shall be conclusively evidenced by the execution of each such certificate or other document by the party authorized hereunder to execute such certificate or other document, and (ii) perform such other actions as the Authorized Officers deem necessary, desirable or convenient in relation to the execution and delivery thereof. Such closing certificates shall include, without limitation, (a) a determination that any information provided by the Local Unit in connection with the preparation and distribution of the (i) Preliminary Official Statement is "deemed final" for the purposes and within the meaning of Rule 15c2-12 and (ii) Official Statement constitutes a final Official Statement for the purposes and within the meaning of Rule 15c2-12, and (b) a determination that any information provided by or on behalf of the Local Unit or relating to the Local Unit, the Loan Agreements, the Escrow Agreement or the transactions contemplated thereby in connection with the preparation and distribution of the Preliminary Official Statement and the Official Statement complies with Section 10 and Rule 10b-5 of the Securities Exchange Act.

Section 4. This resolution shall take effect immediately.

Section 5. Upon the adoption hereof, the Secretary of the Local Unit shall forward certified copies of this resolution to James G. Fearon, Esq., Gluck Walrath LLP, bond counsel to the Local Unit, and Richard T. Nolan, Esq., McCarter & English, LLP, Bond Counsel to the I-Bank.

CERTIFICATION

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority in the County of Ocean and State of New Jersey, do certify that the foregoing resolution was duly passed by the Board of Commissioners of the Toms River Municipal Utilities Authority at a regular meeting of said Commissioners on the 22nd day of February, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Authority this 22nd day of February, 2022.


Christina Diamante, Assistant Secretary

**RESOLUTION OF THE TOMS RIVER MUNICIPAL
UTILITIES AUTHORITY AMENDING A RESOLUTION
AUTHORIZING THE ISSUANCE OF CERTAIN
SUBORDINATED REVENUE BONDS, AS HERETOFORE
AMENDED**

WHEREAS, the Toms River Municipal Utilities Authority (the “Authority”) is a municipal utilities authority organized and existing under the provisions of the Municipal and County Utilities Authorities Law, N.J.S.A. 40:14B-1 et seq. (the “Act”); and

WHEREAS, the Township of Toms River (the “Township”) and the Authority have previously entered into a Service Contract dated as of June 1, 1975 (the “Service Contract”), by which the Township agrees, inter alia, to pay certain “Annual Charges” to the Authority in the event the revenues of the Authority are not sufficient to pay the expenses of the Authority (including debt service on the Authority’s bonds and notes); and

WHEREAS, on February 26, 2019, the Authority adopted (i) Resolution No. 9A-6A (the “Subordinated Bond Resolution”) authorizing the issuance of not to exceed \$4,000,000 principal amount of subordinated revenue bonds and (ii) Resolution No. 9A-6B (the “Project Note Resolution”) authorizing the issuance of not to exceed \$3,900,000 principal amount of project notes; and

WHEREAS, the Project Note Resolution (in Exhibit A-1 thereto) and the Subordinated Bond Resolution (in Exhibit C-1 thereto) authorized certain capital projects to be undertaken by the Authority and to be financed thereunder (collectively, and as amended by the First Amending Resolution, the “Pipes and Manholes Projects”); and

WHEREAS, the Project Note Resolution (in Exhibit A-2 thereto) and the Subordinated Bond Resolution (in Exhibit C-2 thereto) also authorized certain equipment purchases to be undertaken by the Authority and to be financed thereunder (collectively, and as amended by the First Amending Resolution, the “Equipment Projects”); and

WHEREAS, on June 19, 2019, under the Project Note Resolution, the Authority issued to the New Jersey Infrastructure Bank (the “I-Bank”) its “Note Relating to the Construction Loan Financing Program of the New Jersey Infrastructure Bank (f/k/a New Jersey Environmental Infrastructure Trust)” in the principal amount of \$754,000, representing an interim construction loan (the “June 2019 Construction Loan”) to finance the costs of the Equipment Projects; and

WHEREAS, on March 24, 2020, the Authority adopted a resolution (the “First Amending Resolution”) amending certain provisions of the Subordinated Bond Resolution and the Project Note Resolution with respect to the content and descriptions of the Pipes and Manholes Projects and the Equipment Projects, and also memorializing the Authority’s intent regarding the “Declaration of Official Intent” contained in the resolution of the Authority previously adopted on December 18, 2018 (the “Reimbursement Resolution”), as theretofore amended by the Project Note Resolution; and

WHEREAS, on May 13, 2020, under the Subordinated Bond Resolution as amended by the First Amending Resolution, the Authority issued its \$185,000 Subordinated Sewer Revenue Bonds, 2020 Series A to the I-Bank and its \$387,587 Subordinated Sewer Revenue Bonds, 2020 Series B to the State of New Jersey (the “State”), acting by and through the New Jersey Department of Environmental Protection (collectively, the “2020 Bonds”), in order to permanently finance the June 2019 Construction Loan and thereby refinance the Equipment Projects; and

WHEREAS, on June 22, 2020, under the Project Note Resolution as amended by the First Amending Resolution, the Authority issued to the I-Bank its “Note Relating to the Water Bank Construction Financing Program of the New Jersey Infrastructure Bank” in the principal amount of \$3,100,000, representing an interim construction loan (the “June 2020 Construction Loan”) to finance the costs of the Pipes and Manholes Projects; and

WHEREAS, the Authority has since determined that the cost of the Pipes and Manholes Projects is greater than the \$3,200,000 authorized therefor in each of the Project Note Resolution

and the Subordinated Bond Resolution (and anticipated therefor in the Reimbursement Resolution); and

WHEREAS, in order to finance such additional costs of the Pipes and Manholes Projects, it shall be necessary to issue an additional note to the I-Bank under the Project Note Resolution, as amended, representing either (i) a supplemental interim construction loan to finance the increased costs of the Pipes and Manholes Project in excess of the portion financed by the June 2020 Construction Loan (the “Supplemental Construction Loan”) or (ii) a larger, replacement note for the entire costs of the Pipes and Manholes Projects, thereby both funding the increased costs and refunding the June 2020 Construction Loan (the “Replacement Construction Loan”); and

WHEREAS, in either case, it was necessary to increase the authorized amount of the permanent bonds to be issued under the Subordinated Bond Resolution, as amended, to refinance the Supplemental Construction Loan or the Replacement Construction Loan, as the case may be; and

WHEREAS, it was therefore necessary to amend each of the Project Note Resolution and the Subordinate Bond Resolution in order to authorize the foregoing matters, and to amend the Reimbursement Resolution to reflect the Authority’s current expectations with respect thereto; and

WHEREAS, by resolution adopted on August 24, 2021 (the “August 2021 Authority Resolution”), the Authority (i) amended the Project Note Resolution, as heretofore amended by the Amending Resolution, to increase the amount of notes that may be issued for the Pipes and Manholes Projects from \$3,200,000 to \$3,500,000, with a corresponding increase in the total amount of notes that may be issued for the 2019 Projects combined from \$3,900,000 to \$4,300,000, (ii) amended the Subordinated Bond Resolution, as heretofore amended by the Amending Resolution, to increase in the amount of bonds that may be issued for the Pipes and Manholes Projects from \$3,200,000 to \$3,500,000, with a corresponding increase in the total amount of bonds that may be issued for the 2019 Projects combined from \$4,000,000 to \$4,300,000, and (iii) amended the Reimbursement Resolution to increase the amount of notes and bonds expected to be issued by the Authority for the 2019 Projects from \$4,000,000 to \$4,300,000; and

WHEREAS, the Authority subsequently determined that certain additional costs of the Pipes and Manholes Project, as heretofore approved by the I-Bank, should be financed through the I-Bank’s financing program, rather than by inclusion in the Authority’s budget; and

WHEREAS, by resolution adopted on September 28, 2021 (the “Second Amending Resolution”), the Authority amended and restated the August 2021 Authority Resolution so as to (i) further increase the amount of notes that may be issued under the Project Note Resolution for the Pipes and Manholes Project from \$3,500,000 to \$4,000,000, with a corresponding increase in the total amount of notes that may be issued for the 2019 Projects combined from \$4,300,000 to \$4,800,000, (ii) further increase the amount of bonds that may be issued under the Subordinate Bond Resolution for the Pipes and Manholes Project from \$3,500,000 to \$4,000,000, with a corresponding increase in the total amount of bonds that may be issued for the 2019 Projects combined from \$4,300,000 to \$4,800,000, and (iii) further increase the amount of notes and bonds expected to be issued by the Authority for the 2019 Projects from \$4,300,000 to \$4,800,000; and

WHEREAS, on October 20, 2021, under the Project Note Resolution, as amended by the First Amending Resolution and the Second Amending Resolution, the Authority issued to the I-Bank its “Note Relating to the Construction Loan Financing Program of the New Jersey Infrastructure Bank (f/k/a New Jersey Environmental Infrastructure Trust)” in the principal amount of \$3,971,857, representing an interim construction loan (the “October 2021 Construction Loan”), constituting the above-referenced Replacement Construction Loan, in order to finance additional costs of the Pipes and Manholes Project; and

WHEREAS, the Authority now wishes to permanently finance the October 2021 Construction Loan, and thereby refinance the Pipes and Manholes Projects, by participating in the I-Bank’s June 2022 pooled financing, through which the Authority will issue its bonds to the I-Bank and/or the State under the Subordinate Bond Resolution, as amended; and

WHEREAS, the Authority expects that substantially all of the \$3,971,857 available under the October 2021 Construction Loan for costs of the Pipes and Manholes Project will be drawn on

by the Authority, such that the addition of issuance expenses and accumulated interest on the October 2021 Construction Loan may cause the amount of the Authority's bonds to exceed the \$4,000,000 authorized by the Subordinate Bond Resolution, as amended; and

WHEREAS, of the \$4,800,000 in bonds authorized by the Subordinate Bond Resolution, as heretofore amended by the First Amending Resolution and the Second Amending Resolution, a total of \$582,587 (representing the 2020 Bonds) has been issued to date, leaving an additional \$4,217,413 available for issuance but for the \$4,000,000 limitation on the portion of said bonds that may be issued for the Pipes and Manholes Project; and

WHEREAS, the Authority now wishes to further amend the Subordinate Bond Resolution, as heretofore amended by the First Amending Resolution and the Second Amending Resolution, so as to increase the portion of the previously Authority bonds that may be issued for the Pipes and Manholes Projects;

NOW, THEREFORE, BE IT RESOLVED BY THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, AS FOLLOWS:

Section 1. The Subordinate Bond Resolution, as heretofore amended by the First Amending Resolution and the Second Amending Resolution, is hereby further amended as follows: The first sentence of Section 201 is hereby amended to increase the portion of the \$4,800,000 maximum aggregate initial issuance amount of the Subordinate Bonds allocable to the Pipes and Manholes Project from \$4,000,000 to \$4,200,000.

Section 2. Pursuant to Section 1004 of the Subordinate Bond Resolution, the provisions of Section 2 hereof shall take effect upon the written consent of the I-Bank and the State, as holders of the 2020 Bonds, and the issuance of the opinion of bond counsel required by Section 1003 of the Subordinate Bond Resolution.

Section 3. Except as amended hereby, all provisions of the Project Note Resolution and the Subordinate Bond Resolution, as heretofore amended, shall remain in full force and effect.

Section 4. This resolution shall take effect immediately, except that the provisions of Section 1 hereof shall take effect as provided in Section 2 hereof.

C E R T I F I C A T I O N

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority in the County of Ocean and State of New Jersey, do certify that the foregoing resolution was duly passed by the Board of Commissioners of the Toms River Municipal Utilities Authority at a regular meeting of said Commissioners on the 22nd day of February, 2022.

IN WITNESS WHEREOF, I have hereunto set my hand and seal of this Authority this 22nd day of February, 2022.



Christina Diamante, Assistant Secretary

RESOLUTION

February 22, 2022

WHEREAS, the Toms River Municipal Utilities Authority (hereinafter "TRMUA"), County of Ocean and State of New Jersey advertised for formal proposals in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. for Printing and Mailing of the 2022 Sewer Bills and Reminder Notices; and

WHEREAS, one (1) proposal was received and opened on February 18, 2022; and

WHEREAS, the proposal has been reviewed by the Chief Financial Officer and it is her recommendation to award this proposal to the lowest responsive and responsible bidder, price and other factors considered.

NOW, THEREFORE, BE IT RESOLVED BY THE TRMUA COMMISSIONERS, COUNTY OF OCEAN AND STATE OF NEW JERSEY, as follows

1. That the proposal for the Printing and Mailing of the 2022 Sewer Bills and Reminder Notices is hereby awarded to Advanced Computer Concepts, Inc. t/a TREC, 808 Lowell Ave., Toms River, NJ 08753 as per the attached schedule of prices.
2. That this is a unit price contract and funds will be certified prior to the scheduling of any work. Total contract amount shall not exceed \$29,749.50.
3. That provision for a second year contract have been included in the proposal specifications and will be awarded based on the successful completion of year one and that prices will remain firm fixed for year 2.
4. Funds for this contract are contingent upon the adequate appropriation in the 2022 Operating Budget under line item account 108-8117 and 108-8105.
5. That the Executive Director is hereby authorized to execute and the Assistant Secretary to attest to the proposed form of contract aforesaid, which such agreement shall be available for public examination in the office of the Assistant Secretary during normal business hours.
6. That a certified copy of this resolution be forwarded to the successful vendor, the Executive Director, Chairman and Commissioners, the QPA and the Chief Financial Officer.

CERTIFICATION

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey, do certify that the foregoing to be a true and exact copy of a resolution duly adopted by the Toms River Municipal Utilities Authority at a regular meeting held on the 22nd day of February 2022.

IN WITNESS, WHEREOF, I have hereunto set my hand and seal of this Authority this 22nd day of February 2022.


Christina Diamante, Assistant Secretary

TRMUA printing and mailing 2022 annual sewer bills and reminder notices.
Schedule of Prices

1 Annual Bills

Quantity	Description	Amount
45,000	8 ½ x 11, two (2) sided, blue ink micro perforations horizontal and vertical on stock provided in the sample.	\$ 11,595.00

2 Reminder Notices

Quantity	Description	Amount
40,000	8 ½ x 11, perforated, (1) one sided, ink color as per sample on the stock provided in the sample. Reminder notices will be mailed out four 3-4 times a year and will consist of approximately 10,000 notices per mailing.	\$ 8,000.00

3 Envelopes

Four (4) types specified- supply and print. Prices will be based on quantities of 1,000. Envelopes (c) and (d) shall be delivered to the Authority, all other envelopes and forms shall be stored at the Vendor's location.

Quantity	Description	Amount	
		Cost / 1,000	Extended
a 85,000	#10, Enlarged Left Front Window, return address, blue ink, Vendor's postal indicia sample included.	\$ 35.75	\$ 3,038.75
b 170,000	6 inch return envelopes, blue ink, and sample included.	\$ 25.85	\$ 4,394.50
c 5,000	#10 Non-Window, return address, blue ink, sample included.	\$ 48.25	\$ 241.25
d 5,000	#10, Enlarged Left Front Window, return address, blue ink, Vendor's postal indicia sample included.	\$ 55.00	\$ 275.00

4 Miscellaneous Mailings

Quantity	Description	Amount	
		Cost / 1,000	Extended
42,000	One page 8 ½ x 11 -printing, processing, and mailing	\$ 52.50	\$ 2,205.00

Item	Description	Bid Amount
1	Annual Bills	\$ 11,595.00
2	Reminder Notices	\$ 8,000.00
3	Envelopes (a+b+c+d)	\$ 7,949.50
4	Miscellaneous Mailings	\$ 2,205.00

Total Bid (Items 1-4)	
\$	29,749.50