

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY
Meeting Number Twelve Hundred Fifty

Agenda

January 25, 2022

The regular meeting of the Toms River Municipal Utilities Authority was held on Tuesday, January 25, 2022 at 4:30 P.M. at the office of the Authority, 340 West Water Street, Toms River, New Jersey 08753.

The following were present:

Charles S. Valvano, Chairman

Tariq M. Siddiqui, Vice-Chairman

Ben A. Montenegro, Commissioner

Joseph G. Bilotta, Alt. Commissioner

Dr. Alfonso J. Manforti, Alt. Commissioner

Bernard Rutkowski, Executive Director/Sec'y.-Treas.

Joseph D. Coronato, Esquire, Counsel

Rosemary Rosetto, Chief Financial Officer

Mike Lee, Assistant Financial Officer

Nicholas Otten, Authority Engineer

Scott Tirella, Safety & Compliance Officer

Cindy Toye, Administrative Bookkeeping Specialist

Meeting #1250 was called to order at 4:30 p.m., January 25, 2022 by Chairman Valvano.

Ms. Toye, Administrative Bookkeeping Specialist, reported that in accordance with the Open Public Meetings Law, P. L. 1975, c. 231, notice of this meeting was posted on the Township Bulletin Board, the Authority Bulletin Board, filed with the Clerk's Office and published in the Asbury Park Press.

Ms. Toye called the roll. Dr. Manforti, Mr. Bilotta, Mr. Montenegro, Mr. Siddiqui and Mr. Valvano were present. Mr. Brilliant and Mrs. Clement were absent.

Minutes of Meetings for Approval

A. Meeting #1249 - December 14, 2021 - New Submission

A motion was made by Mr. Siddiqui and seconded by Mr. Montenegro to approve the minutes of Meeting #1249 December 14, 2021, as written. A roll call vote was taken with Mr. Siddiqui, Mr. Montenegro, Mr. Bilotta, Dr. Manforti and Mr. Valvano all casting affirmative votes.

Disbursements

A motion was made by Mr. Siddiqui and seconded by Mr. Montenegro to approve payment of the Operating Expenses as listed in the amount of \$ 725,077.26. A roll call vote was taken with Mr. Siddiqui, Mr.

Montenegro, Mr. Bilotta and Mr. Valvano all casting affirmative votes. Dr. Manforti voted yes with the exception to check #10895.

Additional Disbursements

There were no additional disbursements listed.

Trust Fund for Contracts

A motion was made by Mr. Siddiqui and seconded by Mr. Montenegro to approve the release from the Trust Fund for Contracts as listed in the amount of \$1,728.81 and \$7,778.26. A roll call vote was taken with Mr. Siddiqui, Mr. Montenegro, Mr. Bilotta, Dr. Manforti and Mr. Valvano all casting affirmative votes.

Ratification of Monthly Transfer & Investment Resolutions

A motion was made by Dr. Manforti and seconded by Mr. Bilotta to ratify the monthly transfer and investment resolutions. A roll call vote was taken with Dr. Manforti, Mr. Bilotta, Mr. Montenegro, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Financial Reports

A motion was made by Mr. Bilotta and seconded by Dr. Manforti to enter the financial reports 6A-6F into the record. A roll call vote was taken with Mr. Bilotta, Dr. Manforti, Mr. Montenegro, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Finance & Investments: 6G

Commissioner Bilotta presented the report. A motion was made by Mr. Montenegro and seconded by Dr. Manforti to reinvest the available funds of \$12,395.63 into the Ocean First Trust Custodial Account. A roll call vote was taken with Mr. Montenegro, Dr. Manforti, Mr. Bilotta, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Operating Reports

A motion was made by Mr. Siddiqui and seconded by Mr. Bilotta that the operating reports 7A-7G were accepted as presented. A roll call vote was taken with Mr. Siddiqui, Mr. Bilotta, Dr. Manforti, Mr. Montenegro and Mr. Valvano all casting affirmative votes.

Development Applications-Major Sub Divisions

There were no applications submitted for approval.

Authority Meeting

The next Authority meeting was confirmed for Tuesday, February 22, 2022, at 4:30 p.m. in the TRMUA conference room. This is the 2022 Reorganization meeting.

Adoption of Resolutions/Capital Purchases

9A-3 - A motion was made by Mr. Siddiqui and seconded by Mr. Montenegro to authorize the contract for On-call roadway restoration awarded to S&G Paving for the low bid amount not to exceed \$124,220.00. A roll call vote was taken with Mr. Siddiqui, Mr. Montenegro, Mr. Bilotta, Dr. Manforti and Mr. Valvano all casting affirmative votes.

9A-4 - A motion was made by Mr. Bilotta and seconded by Mr. Siddiqui to authorize the advertising for printing services. A roll call vote was taken with Mr. Bilotta, Mr. Siddiqui, Mr. Montenegro, Dr. Manforti and Mr. Valvano all casting affirmative votes.

9A-5 – A motion was made by Mr. Bilotta and seconded by Mr. Montenegro to approve the carrying of certain items from 2021 Capital and Rehab funds. A roll call vote was taken with Mr. Bilotta, Mr. Montenegro, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

9A-6 – A motion was made by Mr. Bilotta and seconded by Mr. Montenegro to approve the appropriation transfer for the excess use of budgeted postage. A roll call vote was taken with Mr. Bilotta, Mr. Montenegro, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

9B - Unfinished Business

None.

Committee Reports

Legal

Mr. Coronato requested an Executive Session to discuss a potential litigation matter.

Personnel

An Executive Session is needed. The Executive Director then asked for authorization to post, advertise and interview for one Line Maintenance Worker position. A motion was made by Mr. Bilotta and seconded by Dr. Manforti. A roll call vote was taken with Mr. Bilotta, Dr. Manforti, Mr. Montenegro, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Engineering & Technology

The HVAC project is moving along as scheduled.

Regionalization

None.

Liaison to Township

None.

User Charge

None.

Land

None.

Finance

The Chairman stated the Authority has a \$20,000 credit with the OCUA and that the Executive Director filed forms with the NJDEP that he is the C4 operator. He also added the Authority purchased extra laptops for anyone who has to work from home due to Covid; this was already budgeted. Chairman Valvano then went over the snow protocol and also brought up the new senate bill #4081 that was passed in December by the governor that states we are not allowed to charge interest. The CFO added that we are extending the

billing grace period until March 15th and unless anything is added to the bill, after that date we are able to charge interest to any unpaid accounts. Mr. Valvano also added that a purchase order was put in for a Ford Lightning truck up to \$40,000, which are scheduled to come in sometime in November.

Public Comments

The CFO reminded everyone to be safe driving thru the intersection outside the Authority. She then asked for another update on when Herflicker will be opened, to which the Executive Director responded possibly early March. Seeing no further public comments, Chairman Valvano closed the public portion of the meeting.

Correspondence

There was one letter received concerning the storm drains flooding which is not the Authority's responsibility but rather handled by the Township.

Resolution to Enter Executive Session

A motion was made by Mr. Montenegro and seconded by Mr. Siddiqui to adopt the resolution to enter Executive Session at 4:51 p.m. to discuss personnel matters, litigation/potential litigation and contractual matters. A roll call vote was taken with Mr. Montenegro, Mr. Siddiqui, Mr. Bilotta, Dr. Manforti and Mr. Valvano all casting affirmative votes.

Public Session Reconvened at 5:08 p.m.

Adjournment

With no further business to come before the Board, a motion was made by Mr. Bilotta and seconded by Mr. Montenegro to adjourn the meeting at 5:08 p.m. A roll call vote was taken with Mr. Bilotta, Mr. Montenegro, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.