

**TOMS RIVER MUNICIPAL UTILITIES AUTHORITY**  
**Meeting Number Twelve Hundred Fifty Five**

Agenda

June 28, 2022

The regular meeting of the Toms River Municipal Utilities Authority was held on Tuesday, June 28, 2022 at 4:30 P.M. at the office of the Authority, 340 West Water Street, Toms River, New Jersey 08753.

**The following were present:**

Charles S. Valvano, Chairman

Tariq M. Siddiqui, Vice-Chairman

Deborah L. Clement, Commissioner

Dr. Alfonso J. Manforti, Commissioner

Joseph G. Bilotta, Alt. Commissioner

Katarina Sevastakis, Alt. Commissioner

Bernard Rutkowski, Executive Director/Sec'y.-Treas.

Bryan Wilkie, General Counsel

Rosemary Rosetto, Chief Financial Officer

Nicholas Otten, Authority Engineer

Scott Tirella, Safety & Compliance Officer

Cindy Toye, Administrative Bookkeeping Specialist

Christina Diamante, Executive Assistant/Assistant Sec'y

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Meeting #1255 was called to order at 4:30 p.m., June 28, 2022 by Chairman Valvano.

Ms. Diamante, Assistant Secretary, reported that in accordance with the Open Public Meetings Law, P. L. 1975, c. 231, notice of this meeting was posted on the Township Bulletin Board, the Authority Bulletin Board, filed with the Clerk's Office and published in the Asbury Park Press.

Ms. Diamante called the roll. Ms. Sevastakis, Mr. Bilotta, Dr. Manforti, Mrs. Clement, Mr. Siddiqui and Mr. Valvano were present. Mr. Brilliant was absent.

**Minutes of Meetings for Approval**

*A. Meeting #1254 - May 22, 2022 - New Submission*

A motion was made by Dr. Manforti and seconded by Mr. Siddiqui to approve the minutes of Meeting #1254 May 22, 2022, as written. A roll call vote was taken with Dr. Manforti, Mr. Siddiqui, Mr. Bilotta, Mrs. Clement and Mr. Valvano all casting affirmative votes.

A revote was needed for the April minutes. A motion was made by Dr. Manforti and seconded by Mr. Siddiqui to approve the minutes of Meeting #1253 April 26, 2022, as written. A roll call vote was taken with Dr.

Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes. Mrs. Clement and Mr. Bilotta abstained since they were absent from the April meeting.

### **Disbursements**

A motion was made by Mrs. Clement and seconded by Mr. Bilotta to approve payment of the Operating Expenses as listed in the amount of \$1,313,708.37. A roll call vote was taken with Mr. Bilotta, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes. Mrs. Clement voted yes with the exception to check #11274.

### **Additional Disbursements**

There were no additional disbursements listed.

### **Trust Fund for Contracts**

None at this time.

### **Ratification of Monthly Transfer & Investment Resolutions**

A motion was made by Mrs. Clement and seconded by Mr. Bilotta to ratify the monthly transfer and investment resolutions. A roll call vote was taken with Mrs. Clement, Mr. Bilotta, Dr. Manforti, Mr. Siddiqui, and Mr. Valvano all casting affirmative votes.

### **Financial Reports**

A motion was made by Dr. Manforti and seconded by Mr. Bilotta to enter the financial reports 6A-6F into the record. A roll call vote was taken with Dr. Manforti, Mr. Bilotta, Mrs. Clement, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

### **Finance & Investments: 6G**

A motion was made by Mr. Bilotta and seconded by Mrs. Clement to reinvest the available funds of \$8,241.74 into the Ocean First Trust Custodial Account. A roll call vote was taken with Mr. Bilotta, Mrs. Clement, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

### **Operating Reports**

A motion was made by Mr. Siddiqui and seconded by Mrs. Clement that the operating reports 7A-7G were accepted as presented. A roll call vote was taken with Mr. Siddiqui, Mrs. Clement, Mr. Bilotta, Dr. Manforti and Mr. Valvano all casting affirmative votes.

### **Development Applications-Major Sub Divisions**

There were no applications submitted for approval.

### **Authority Meeting**

The next Authority meeting was confirmed for Tuesday, July 26, 2022, at 4:30 p.m. in the TRMUA conference room.

### **Adoption of Resolutions**

9A-2 – A motion was made by Dr. Manforti and seconded by Mr. Bilotta to authorize the auction sale

of surplus property. A roll call vote was taken with Dr. Manforti, Mr. Bilotta, Mrs. Clement, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

### **9B - Unfinished Business**

Mr. Rutkowski stated there is one item for closed session.

### **Committee Reports**

#### *Legal*

Mr. Wilkie reported that Mr. Mancini came back with an appraisal in the amount of \$13,500 for the easement under the beach on Green Island, the next step would be to offer that in writing to the Green Island Association. A motion was made by Mrs. Clement and seconded by Mr. Bilotta to engage in good faith negotiations with the Green Island Community Association. A roll call vote was taken with Mrs. Clement, Mr. Bilotta, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

#### *Personnel*

On June 9<sup>th</sup>, the Personnel Committee interviewed applicants for the two open line maintenance positions. They unanimously agreed on hiring Rick Christensen and Nickolas Infantolino, they both already have CDL licenses which will save the Authority approximately \$7,000 in training. The Personnel Committee also thanks Mrs. Toye and Ms. Diamante for their participation in the interviewing process. A motion was made by Mrs. Clement and seconded by Dr. Manforti to hire Rick Christensen and Nickolas Infantolino as Line Maintenance Workers on a 90 day probation period at 75% their salary. A roll call vote was taken with Mrs. Clement, Dr. Manforti, Mr. Bilotta, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

#### *Engineering & Technology*

The Engineering Committee reported the NJIB loan that was applied for two years ago, for pipe rehab projects, got the approval to advertise for lining the pipes and replacing certain sections on Pump Stations 9 and 24. Advertisement for that bid will go out this week and hopefully the work will start towards the end of the year. There is still one more truck replacement, Mr. Rutkowski stated it is on site at the dealer waiting for the last of the parts and we are hoping to receive it by August at the latest. The HVAC project will be moving on to the heating portion, a contract proposal with Hutchins will hopefully be awarded at the July meeting.

#### *Regionalization*

None.

#### *Finance/Chairman*

Mr. Valvano gave an update that the grants we applied for are looking good, there were no objections and we are now just waiting to see what comes in. The charging stations have been installed for the new electric vehicles, we should be expecting the Mach-E SUV in August and the Ford Lightning truck in November. Mr. Valvano also announced we received Covid grants of over \$12,000, he thanked the employees who worked on that. Lastly, he informed the Finance Committee has a meeting with our Auditor, Lauren

Holman, along with the Executive Director and CFO on July 14<sup>th</sup> to discuss any revenue needs and financial help of the Authority.

**Public Comments**

Mrs. Rosetto warned of the dangerous intersection on the corner and also the pot holes on Herflicker Blvd. Seeing no more public comments, Chairman Valvano closed the public portion of the meeting.

**Correspondence**

None.

**Resolution to Enter Executive Session**

A motion was made by Dr. Manforti and seconded by Mr. Bilotta to adopt the resolution to enter Executive Session at 4:51 p.m. to discuss personnel matters, litigation/potential litigation and contractual matters. A roll call vote was taken with Dr. Manforti, Mr. Bilotta, Mrs. Clement, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

**Public Session Reconvened at 4:55 p.m.**

Back in Public Session a motion was made by Dr. Manforti and seconded by Mr. Bilotta to accept the \$7,040.20 offer from Earle Construction for the March 3<sup>rd</sup> incident. A roll call vote was taken with Dr. Manforti, Mr. Bilotta, Mrs. Clement, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

**Adjournment**

With no further business to come before the Board, a motion was made by Mr. Bilotta and seconded by Dr. Manforti to adjourn the meeting at 4:56 p.m. A roll call vote was taken with Mr. Bilotta, Dr. Manforti, Mrs. Clement, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.