

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY
Meeting Number Twelve Hundred Sixty Two

Agenda

January 24, 2023

The regular meeting of the Toms River Municipal Utilities Authority was held on Tuesday, January 24, 2023 at 4:30 P.M. at the office of the Authority, 340 West Water Street, Toms River, New Jersey 08753.

The following were present:

Charles S. Valvano, Chairman

Michelle Jannoway, MOP

Tariq M. Siddiqui, Vice-Chairman

Deborah L. Clement, Commissioner

Dr. Alfonso J. Manforti, Commissioner

Philip I. Brilliant, Commissioner

Joseph G. Bilotta, Alt. Commissioner

Katarina Sevastakis, Alt. Commissioner

Bernard Rutkowski, Executive Director/Sec'y.-Treas.

Jim Holzapfel, General Counsel

Rosemary Rosetto, Chief Financial Officer

Mike Lee, Assistant Financial Officer

Nicholas Otten, Authority Engineer

Scott Tirella, Safety & Compliance Officer

Christina Diamante, Executive Assistant/Assistant Sec'y

Meeting #1262 was called to order at 4:30 p.m., January 24, 2023 by Chairman Valvano.

Ms. Diamante, Assistant Secretary, reported that in accordance with the Open Public Meetings Law, P. L. 1975, c. 231, notice of this meeting was posted on the Township Bulletin Board, the Authority Bulletin Board, filed with the Clerk's Office and published in the Asbury Park Press.

Ms. Diamante called the roll. Ms. Sevastakis, Mr. Bilotta, Mr. Brilliant, Dr. Manforti, Mrs. Clement, Mr. Siddiqui and Mr. Valvano were present.

Minutes of Meetings for Approval

A. Meeting #1261 - December 13, 2022 - New Submission

A motion was made by Mr. Siddiqui and seconded by Mrs. Clement to approve the minutes of Meeting #1261 December 13, 2022 as written. A roll call vote was taken with Mr. Siddiqui, Mrs. Clement, Mr. Brilliant, Dr. Manforti and Mr. Valvano all casting affirmative votes.

Disbursements

Mr. Rutkowski first stated that there will be an amendment to check #11834 on the disbursements list. A motion was then made by Dr. Manforti and seconded by Mr. Siddiqui to approve payment of the Operating

Expenses as listed in the amount of \$718,200.32. A roll call vote was taken with Mr. Siddiqui, Mr. Brilliant, Mrs. Clement and Mr. Valvano all casting affirmative votes. Dr. Manforti voted yes with exception to check #11824.

Additional Disbursements

There were no additional disbursements listed.

Trust Fund for Contracts

None at this time.

Ratification of Monthly Transfer & Investment Resolutions

A motion was made by Mrs. Clement and seconded by Mr. Brilliant to ratify the monthly transfer and investment resolutions. A roll call vote was taken with Mrs. Clement, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Financial Reports

A motion was made by Dr. Manforti and seconded by Mr. Siddiqui to enter the financial reports 6A-6F into the record. A roll call vote was taken with Dr. Manforti, Mr. Siddiqui, Mr. Brilliant, Mrs. Clement and Mr. Valvano all casting affirmative votes.

Finance & Investments: 6G

Commissioner Bilotta presented the report. A motion was made by Dr. Manforti and seconded by Mr. Brilliant to reinvest the available funds of \$6,134.35 into the Ocean First Trust Custodial Account. A roll call vote was taken with Dr. Manforti, Mr. Brilliant, Mrs. Clement, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Operating Reports

A motion was made by Mr. Siddiqui and seconded by Mrs. Clement that the operating reports 7A-7G were accepted as presented. A roll call vote was taken with Mr. Siddiqui, Mrs. Clement, Mr. Brilliant, Dr. Manforti and Mr. Valvano all casting affirmative votes.

Development Applications-Major Sub Divisions

There were no applications submitted for approval.

Authority Meeting

The next Authority meeting was confirmed for Tuesday, February 28, 2023, at 4:30 p.m. in the TRMUA conference room. This is the 2023 reorganization meeting.

Adoption of Resolutions

9A-2 – A motion was made by Mrs. Clement and seconded by Mr. Brilliant to authorize the purchase of (1) letter opener at the cost of \$2,795.00. A roll call vote was taken with Mrs. Clement, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

9A-3 – A motion was made by Mr. Siddiqui and seconded by Dr. Manforti to authorize the leasing of the mail system machine. A roll call vote was taken with Mr. Siddiqui, Dr. Manforti, Mr. Brilliant, Mrs. Clement and Mr. Valvano all casting affirmative votes.

9A-4 – A motion was made by Mr. Siddiqui and seconded by Mr. Brilliant to authorize the awarding

of contract NO. SRDR-02-20 to T&T Commonwealth Co. Inc. A roll call vote was taken with Mr. Siddiqui, Mr. Brilliant, Dr. Manforti, Mrs. Clement and Mr. Valvano all casting affirmative votes.

9A-5 – A motion was made by Dr. Manforti and seconded by Mr. Siddiqui to approve the budget appropriation amendments for 2022. A roll call vote was taken with Dr. Manforti, Mr. Siddiqui, Mr. Brilliant, Mrs. Clement and Mr. Valvano all casting affirmative votes.

9B - Unfinished Business

None.

Committee Reports

Finance/Chairman

Mr. Valvano started by congratulating two of the Commissioners on their reappointments. He then stated the Rules and Regulations were sent out to all Board members, if there are any comments or changes needed please email them before the reorganization meeting. Mr. Valvano was also happy to report the 2022 OCUA flow was less than projected, leaving a credit of \$180,000 and the annual flow is down 13% from our all-time high. Gratitude was given to the staff involved on all the rehab projects that aided in this reduction.

Legal

Mr. Holzapfel conveyed a memo on behalf of Mr. Zabarsky to update the Board on the virtual conference that was held regarding the appraisal done on Green Island.

Personnel

The Personnel Committee reported that last month there was an employee suspended for 30 days and the employee is now back to work. The Personnel Committee also interviewed three in-house applicants for foreman training, they are recommending James McHugh for the Foreman training. The Committee is also still looking to fill an LMW position that is still available by reaching out to the Vo-tech school. A motion was made by Dr. Manforti and seconded by Mr. Brilliant to approve James McHugh for foreman training. A roll call vote was taken with Dr. Manforti, Mr. Brilliant, Mrs. Clement, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Engineering & Regionalization

The Engineering Committee reported that the Jackson MUA may need to increase the flow amount in our Shared Service agreement due to all the upcoming projects they have, more discussion will be needed.

Liaison to Township

None.

Land

None.

Public Comments

Mrs. Rosetto asked for an update on the intersection out front to which Mr. Rutkowski replied the status is still the same and the grant needs to be used by 2025, they are supposed to be starting work on it this summer. Seeing no more public comments, Chairman Valvano closed the public portion of the meeting.

Correspondence

None.

Resolution to Enter Executive Session

A motion was made by Mrs. Clement and seconded by Dr. Manforti to adopt the resolution to enter Executive Session at 5:00 p.m. to discuss personnel matters, litigation/potential litigation and contractual matters. A roll call vote was taken with Mrs. Clement, Dr. Manforti, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Public Session Reconvened at 5:03 p.m.

Adjournment

With no further business to come before the Board, a motion was made by Mr. Siddiqui and seconded by Mrs. Clement to adjourn the meeting at 5:04 p.m. A roll call vote was taken with Mr. Siddiqui, Mrs. Clement, Mr. Brilliant, Dr. Manforti and Mr. Valvano all casting affirmative votes.