

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY
Meeting Number Twelve Hundred Sixty Five

Agenda

April 25, 2023

The regular meeting of the Toms River Municipal Utilities Authority was held on Tuesday, April 25, 2023 at 4:30 P.M. at the office of the Authority, 340 West Water Street, Toms River, New Jersey 08753.

The following were present:

Charles S. Valvano, Chairman

Tariq M. Siddiqui, Vice-Chairman

Deborah L. Clement, Commissioner

Dr. Alfonso J. Manforti, Commissioner

Philip I. Brilliant, Commissioner

Joseph G. Bilotta, Alt. Commissioner

Katarina Sevastakis, Alt. Commissioner

Bernard Rutkowski, Executive Director/Sec'y.-Treas.

Steven Zabarsky, General Counsel

Rosemary Rosetto, Chief Financial Officer

Mike Lee, Assistant Financial Officer

Nicholas Otten, Authority Engineer

Scott Tirella, Safety & Compliance Officer

Cindy Toye, Administrative Bookkeeping Specialist

Christina Diamante, Executive Assistant/Assistant Sec'y

Meeting #1265 was called to order at 4:30 p.m., April 25, 2023 by Chairman Valvano.

Ms. Diamante, Assistant Secretary, reported that in accordance with the Open Public Meetings Law, P. L. 1975, c. 231, notice of this meeting was posted on the Township Bulletin Board, the Authority Bulletin Board, filed with the Clerk's Office and published in the Asbury Park Press.

Ms. Diamante called the roll. Ms. Sevastakis, Mr. Bilotta, Mr. Brilliant, Dr. Manforti, Mrs. Clement, Mr. Siddiqui and Mr. Valvano were present.

Minutes of Meetings for Approval

A. Meeting #1264 - March 28, 2023 - New Submission

A motion was made by Mrs. Clement and seconded by Mr. Brilliant to approve the minutes of Meeting #1264 March 28, 2023 as written. A roll call vote was taken with Mrs. Clement, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Disbursements

A motion was made by Mr. Siddiqui and seconded by Mrs. Clement to approve payment of the Operating Expenses as listed in the amount of \$1,359,884.84. A roll call vote was taken with Mr. Siddiqui,

Mrs. Clement, Mr. Brilliant and Mr. Valvano all casting affirmative votes. Dr. Manforti voted yes with exception to check #12129.

Trust Fund for Contracts

None at this time.

Ratification of Monthly Transfer & Investment Resolutions

A motion was made by Mrs. Clement and seconded by Dr. Manforti to ratify the monthly transfer and investment resolutions. A roll call vote was taken with Mrs. Clement, Dr. Manforti, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Financial Reports

A motion was made by Mr. Siddiqui and seconded by Mr. Brilliant to enter the financial reports 6A-6F into the record. A roll call vote was taken with Mr. Siddiqui, Mr. Brilliant, Dr. Manforti, Mrs. Clement and Mr. Valvano all casting affirmative votes.

Finance & Investments: 6G

Commissioner Bilotta presented the report. A motion was made by Mrs. Clement and seconded by Mr. Brilliant to reinvest the available funds of \$7,009.79 into the Ocean First Trust Custodial Account. A roll call vote was taken with Mrs. Clement, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Operating Reports

A motion was made by Mr. Siddiqui and seconded by Mrs. Clement that the operating reports 7A-7G were accepted as presented. A roll call vote was then taken with Mr. Siddiqui, Mrs. Clement, Mr. Brilliant, Dr. Manforti and Mr. Valvano all casting affirmative votes.

Development Applications-Major Sub Divisions

There were no applications submitted for approval.

Authority Meeting

The next Authority meeting was confirmed for Tuesday, May 23, 2023, at 4:30 p.m. in the TRMUA conference room.

Adoption of Resolutions

9A-2 – A motion was made by Mr. Siddiqui and seconded by Dr. Manforti to authorize awarding the contract for Sanitary Sewer Rigid See Snake Camera Inspection Units. A roll call vote was taken with Mr. Siddiqui, Dr. Manforti, Mr. Brilliant, Mrs. Clement and Mr. Valvano all casting affirmative votes.

9B - Unfinished Business

Mr. Rutkowski discussed with the Board about updating the conference room.

Committee Reports

Legal

General Counsel reported they received a “metes and bounds” from the Alaimo Group for a new easement near the Wendy’s on Rt. 70. An Executive Session is also needed.

Personnel

The Personnel Committee reported the three new LMW 's are doing very well and are on the 60 day probation, however, another LMO just resigned so there is a new opening. There are also five applications in for the part time scanning position.

Engineering/Technology/Regionalization

The Engineering Committee had a meeting but nothing new to report.

Liaison to Township

None.

Land

None.

Finance/Chairman

Chairman Valvano reminded the Commissioners to do their MEL training for the \$250 rebate from our insurance carrier by May 31st and also do their Financial Disclosures that are due by April 30th. He also reported the old boilers were taken out and the new ones are being installed shortly.

Public Comments

Mrs. Rosetto stated how nothing has improved at the intersection. Seeing no more public comments, Chairman Valvano closed the public portion of the meeting.

Correspondence

A letter was received from a resident complimenting Billing McDonald's crew on the work done at his house, a copy of the letter will be entered into Mr. McDonald's file.

Resolution to Enter Executive Session

A motion was made by Mrs. Clement and seconded by Mr. Brilliant to adopt the resolution to enter Executive Session at 4:51 p.m. to discuss personnel matters, litigation/potential litigation and contractual matters. A roll call vote was taken with Mrs. Clement, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Public Session Reconvened at 5:07 p.m.

Back in Public Session a motion was made by Dr. Manforti and seconded by Mr. Brilliant to have Mr. Zabarsky send a letter to Rooter-man with regard to the events at 3106 Victor Ave. A roll call vote was taken with Dr. Manforti, Mr. Brilliant, Mrs. Clement, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Another motion was made by Mr. Brilliant and seconded by Dr. Manforti to post in-house and on our website, interview and hire a Line Maintenance Worker. A roll call vote was taken with Mr. Brilliant, Dr. Manforti, Mrs. Clement, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Adjournment

With no further business to come before the Board, a motion was made by Mrs. Clement and seconded by Dr. Manforti to adjourn the meeting at 5:08 p.m. A roll call vote was taken with Mrs. Clement, Dr. Manforti, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.