

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY
Meeting Number Twelve Hundred Sixty Six

Agenda

May 23, 2023

The regular meeting of the Toms River Municipal Utilities Authority was held on Tuesday, May 23, 2023 at 4:30 P.M. at the office of the Authority, 340 West Water Street, Toms River, New Jersey 08753.

The following were present:

Charles S. Valvano, Chairman

Tariq M. Siddiqui, Vice-Chairman

Deborah L. Clement, Commissioner

Dr. Alfonso J. Manforti, Commissioner

Philip I. Brilliant, Commissioner

Joseph G. Bilotta, Alt. Commissioner

Katarina Sevastakis, Alt. Commissioner

Bernard Rutkowski, Executive Director/Sec'y.-Treas.

Steven Zabarsky, General Counsel

Mike Lee, Assistant Financial Officer

Nicholas Otten, Authority Engineer

Scott Tirella, Safety & Compliance Officer

Cindy Toye, Administrative Bookkeeping Specialist

Christina Diamante, Executive Assistant/Assistant Sec'y

Meeting #1266 was called to order at 4:30 p.m., May 23, 2023 by Chairman Valvano.

Ms. Diamante, Assistant Secretary, reported that in accordance with the Open Public Meetings Law, P. L. 1975, c. 231, notice of this meeting was posted on the Township Bulletin Board, the Authority Bulletin Board, filed with the Clerk's Office and published in the Asbury Park Press.

Ms. Diamante called the roll. Ms. Sevastakis, Mr. Bilotta, Mr. Brilliant, Dr. Manforti, Mrs. Clement, Mr. Siddiqui and Mr. Valvano were present.

Minutes of Meetings for Approval

A. Meeting #1265 - April 25, 2023 - New Submission

A motion was made by Mr. Brilliant and seconded by Dr. Manforti to approve the minutes of Meeting #1265 April 25, 2023 as written. A roll call vote was taken with Mr. Brilliant, Dr. Manforti, Mrs. Clement, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

B. Ex. Session #1265 - April 25, 2023 - New Submission

A motion was made by Dr. Manforti and seconded by Mr. Siddiqui to approve the minutes of Ex. Session #1265 April 25, 2023 as written. A roll call vote was taken with Dr. Manforti, Mr. Siddiqui, Mr. Brilliant, Mrs. Clement and Mr. Valvano all casting affirmative votes.

Disbursements

A motion was made by Mr. Siddiqui and seconded by Dr. Manforti to approve payment of the Operating Expenses as listed in the amount of \$3,565,035.91. A roll call vote was taken with Mr. Siddiqui, Dr. Manforti, Mr. Brilliant and Mr. Valvano all casting affirmative votes. Mrs. Clement voted yes with exception to check #12191.

Trust Fund for Contracts

None at this time.

Ratification of Monthly Transfer & Investment Resolutions

A motion was made by Mrs. Clement and seconded by Mr. Brilliant to ratify the monthly transfer and investment resolutions. A roll call vote was taken with Mrs. Clement, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Financial Reports

A motion was made by Dr. Manforti and seconded by Mrs. Clement to enter the financial reports 6A-6F into the record. A roll call vote was taken with Dr. Manforti, Mrs. Clement, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Finance & Investments: 6G

Commissioner Bilotta presented the report. A motion was made by Mrs. Clement and seconded by Mr. Brilliant to reinvest the available funds of \$6,454.61 into the Ocean First Trust Custodial Account. A roll call vote was taken with Mrs. Clement, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Operating Reports

A motion was made by Mr. Siddiqui and seconded by Dr. Manforti that the operating reports 7A-7G were accepted as presented. A roll call vote was then taken with Mr. Siddiqui, Dr. Manforti, Mr. Brilliant, Mrs. Clement and Mr. Valvano all casting affirmative votes.

Development Applications-Major Sub Divisions

A motion was made by Dr. Manforti and seconded by Mr. Siddiqui to approve the tent/final application for Sub Division #D-1072 (K&K Developers – Short Hills, NJ/Congregation B’Nai Israel – Toms River, NJ). A roll call vote was taken with Dr. Manforti, Mr. Siddiqui, Mrs. Clement and Mr. Valvano all casting affirmative votes. Mr. Brilliant abstained.

Authority Meeting

The next Authority meeting was confirmed for Tuesday, June 27, 2023, at 4:30 p.m. in the TRMUA conference room.

Adoption of Resolutions

9A-2 – A motion was made by Mr. Siddiqui and seconded by Mr. Brilliant to authorize the advertisement of bids for Wastewater Aeration Units. A roll call vote was taken with Mr. Siddiqui, Mr. Brilliant, Dr. Manforti, Mrs. Clement and Mr. Valvano all casting affirmative votes.

9A-3 – A motion was made by Dr. Manforti and seconded by Mr. Brilliant to authorize the execution of the Pump Station Foreman’s retirement. A roll call vote was taken with Dr. Manforti, Mr. Brilliant, Mrs. Clement, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

9A-4 – A motion was made by Dr. Manforti and seconded by Mr. Brilliant to authorize the surplus auction sale. A roll call vote was taken with Dr. Manforti, Mr. Brilliant, Mrs. Clement, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

9B - Unfinished Business

Will be discussed in the Legal Committee report.

Committee Reports

Legal

General Counsel reported they received a letter in response to the incident at 3106 Victor Ave and he recommended not to pursue litigation.

Personnel

The Personnel Committee reported the three new Line Maintenance employees’ probation ends on June 10th, after which they will begin training in-house for their CDL. The part time summer hires to scan office documents will start in June.

Ad Hoc/Union

Foreman contract negotiations start in August, their contract is set to expire December 31, 2023.

Engineering/Technology/Regionalization

The Engineering Committee informed the bulkhead at Pump Station 15 needs to be replaced, proposals have come in from two engineering pool firms. The boilers portion of the HVAC project have been put in.

Liaison to Township

None.

User Charge/Land

None.

Finance/Chairman

Chairman Valvano reminded the Board the MEL training video is due to be completed by May 31st to receive the \$250 rebate from the insurance carrier. He also took notice to compliment how well the Conference Room renovations are coming along. The Finance Committee along with the Executive Director and CFO will be having their annual meeting with the Auditor in July. Mr. Valvano also reported that the 2023 OCUA meter flows are expected to be 2% lower than last year. Lastly, he informed the Hybrid F-150 we ordered months ago is supposedly coming in next month.

Public Comments

Seeing no public comments, Chairman Valvano closed the public portion of the meeting.

Correspondence

None.

Resolution to Enter Executive Session

No Executive Session was held.

Adjournment

With no further business to come before the Board, a motion was made by Mrs. Clement and seconded by Mr. Brilliant to adjourn the meeting at 4:57 p.m. A roll call vote was taken with Mrs. Clement, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.