

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY
Meeting Number Twelve Hundred Sixty Eight

Agenda

July 25, 2023

The regular meeting of the Toms River Municipal Utilities Authority was held on Tuesday, July 25, 2023 at 4:30 P.M. at the office of the Authority, 340 West Water Street, Toms River, New Jersey 08753.

The following were present:

Charles S. Valvano, Chairman

Tariq M. Siddiqui, Vice-Chairman

Deborah L. Clement, Commissioner

Philip I. Brilliant, Commissioner

Joseph G. Bilotta, Alt. Commissioner

Katarina Sevastakis, Alt. Commissioner

Bernard Rutkowski, Executive Director/Sec'y.-Treas.

Steven Zabarsky, General Counsel

Mike Lee, Chief Financial Officer

Nicholas Otten, Authority Engineer

Cindy Toye, Human Resources Manager

Christina Diamante, Executive Assistant/Assistant Sec'y

Meeting #1268 was called to order at 4:30 p.m., July 25, 2023 by Chairman Valvano.

Ms. Diamante, Assistant Secretary, reported that in accordance with the Open Public Meetings Law, P. L. 1975, c. 231, notice of this meeting was posted on the Township Bulletin Board, the Authority Bulletin Board, filed with the Clerk's Office and published in the Asbury Park Press.

Ms. Diamante called the roll. Ms. Sevastakis, Mr. Bilotta, Mr. Brilliant, Mrs. Clement, Mr. Siddiqui and Mr. Valvano were present. Dr. Manforti was absent.

Minutes of Meetings for Approval

A. Meeting #1267 - June 27, 2023 - New Submission

A motion was made by Mr. Brilliant and seconded by Mrs. Clement to approve the minutes of Meeting #1267 June 27, 2023 as written. A roll call vote was taken with Mr. Brilliant, Mrs. Clement, Ms. Sevastakis and Mr. Valvano all casting affirmative votes. Mr. Siddiqui abstained as he was absent from the June meeting.

B. Ex. Session #1267 - June 27, 2023 - New Submission

A motion was made by Mrs. Clement and seconded by Mr. Brilliant to approve the minutes of Ex. Session #1267 June 27, 2023 as written. A roll call vote was taken with Mrs. Clement, Mr. Brilliant, Ms. Sevastakis and Mr. Valvano all casting affirmative votes. Mr. Siddiqui abstained as he was absent from the June meeting.

Disbursements

A motion was made by Mrs. Clement and seconded by Ms. Sevastakis to approve payment of the

Operating Expenses as listed in the amount of \$647,714.54. A roll call vote was taken with Mrs. Clement, Ms. Sevastakis, Mr. Siddiqui and Mr. Valvano all casting affirmative votes. Mr. Brilliant voted yes with exception to check #12510.

Trust Fund for Contracts

None at this time.

Ratification of Monthly Transfer & Investment Resolutions

A motion was made by Mrs. Clement and seconded by Mr. Siddiqui to ratify the monthly transfer and investment resolutions. A roll call vote was taken with Mrs. Clement, Mr. Siddiqui, Mr. Brilliant, Ms. Sevastakis and Mr. Valvano all casting affirmative votes.

Financial Reports

A motion was made by Mr. Siddiqui and seconded by Mrs. Clement to enter the financial reports 6A-6F into the record. A roll call vote was taken with Mr. Siddiqui, Mrs. Clement, Mr. Brilliant, Ms. Sevastakis and Mr. Valvano all casting affirmative votes.

Finance & Investments: 6G

Commissioner Bilotta presented the report. A motion was made by Mrs. Clement and seconded by Mr. Brilliant to reinvest the available funds of \$6,813.34 into the Ocean First Trust Custodial Account. A roll call vote was taken with Mrs. Clement, Mr. Brilliant, Ms. Sevastakis, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Operating Reports

A motion was made by Mrs. Clement and seconded by Mr. Siddiqui that the operating reports 7A-7G were accepted as presented. A roll call vote was taken with Mrs. Clement, Mr. Siddiqui, Mr. Brilliant, Ms. Sevastakis and Mr. Valvano all casting affirmative votes.

Development Applications-Major Sub Divisions

There were no applications submitted for approval.

Authority Meeting

The next Authority meeting was confirmed for Tuesday, August 22, 2023, at 4:30 p.m. in the TRMUA conference room.

Adoption of Resolutions

9A-2 – A motion was made by Mrs. Clement and seconded by Mr. Brilliant to authorize the CFO's retirement. A roll call vote was taken with Mrs. Clement, Mr. Brilliant, Ms. Sevastakis, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

9A-3 – A motion was made by Mr. Siddiqui and seconded by Mrs. Clement to approve the purchase of (4) Wastewater Aeration Units. A roll call vote was taken with Mr. Siddiqui, Mrs. Clement, Mr. Brilliant, Ms. Sevastakis and Mr. Valvano all casting affirmative votes.

9B - Unfinished Business

Mr. Rutkowski extended a thank you to all staff involved in the renovation of the conference room, he also informed everyone that Herflicker will be closed for about a year while construction is being done to it.

Committee Reports

Legal

None.

Personnel

None.

Engineering/Technology/Regionalization

As discussed prior, the bulkhead at Pump Station 15 needs replacement, two proposals were received from two of the firms in the engineering pool. Also, the TRMUA Executive Director and Engineer will be meeting with the Jackson MUA to discuss the Shared Service agreement between both Authorities.

User Charge/Land

None.

Ad Hoc/Union

There is a meeting coming up on August 10th for the foreman contract negotiations.

Finance/Chairman

Chairman Valvano announced the Hybrid F150 electric truck finally arrived, he also thanked any and all employees who had a part in the conference room saying it looks fantastic. Mr. Valvano then restated that the Finance Committee will be meeting with the Auditor this Thursday along with the CFO and Executive Director.

Public Comments

Seeing no public comments, Chairman Valvano closed the public portion of the meeting.

Correspondence

None.

Resolution to Enter Executive Session

No Executive Session was held.

Adjournment

With no further business to come before the Board, a motion was made by Mr. Siddiqui and seconded by Ms. Sevastakis to adjourn the meeting at 4:47 p.m. A roll call vote was taken with Mr. Siddiqui, Ms. Sevastakis, Mr. Brilliant, Mrs. Clement and Mr. Valvano all casting affirmative votes.