

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY
Meeting Number Twelve Hundred Seventy One

Agenda

October 24, 2023

The regular meeting of the Toms River Municipal Utilities Authority was held on Tuesday, October 24, 2023 at 4:30 P.M. at the office of the Authority, 340 West Water Street, Toms River, New Jersey 08753.

The following were present:

Charles S. Valvano, Chairman

Tariq M. Siddiqui, Vice-Chairman

Deborah L. Clement, Commissioner

Philip I. Brilliant, Commissioner

Dr. Alfonso J. Manforti, Commissioner

Joseph G. Bilotta, Alt. Commissioner

Katarina Sevastakis, Alt. Commissioner

Bernard Rutkowski, Executive Director/Sec'y.-Treas.

Steven Zabarsky, General Counsel

Mike Lee, Chief Financial Officer

Nicholas Otten, Authority Engineer

Scott Tirella, Safety & Compliance Officer

Cindy Toye, Human Resources Manager

Christina Diamante, Executive Assistant/Assistant Sec'y

Meeting #1271 was called to order at 4:30 p.m., October 24, 2023 by Chairman Valvano.

Ms. Diamante, Assistant Secretary, reported that in accordance with the Open Public Meetings Law, P. L. 1975, c. 231, notice of this meeting was posted on the Township Bulletin Board, the Authority Bulletin Board, filed with the Clerk's Office and published in the Asbury Park Press.

Ms. Diamante called the roll. Ms. Sevastakis, Mr. Bilotta, Mr. Brilliant, Dr. Manforti, Mrs. Clement, Mr. Siddiqui and Mr. Valvano were present.

Minutes of Meetings for Approval

A. Meeting #1270 - September 26, 2023 - New Submission

A motion was made by Mr. Siddiqui and seconded by Mrs. Clement to approve the minutes of Meeting #1270 September 26, 2023 as written. A roll call vote was taken with Mr. Siddiqui, Mrs. Clement, Mr. Brilliant, Dr. Manforti and Mr. Valvano all casting affirmative votes.

Disbursements

A motion was made by Mrs. Clement and seconded by Mr. Brilliant to approve payment of the Operating Expenses as listed in the amount of \$613,119.08. A roll call vote was taken with Mrs. Clement, Mr. Brilliant, Mr. Siddiqui, and Mr. Valvano all casting affirmative votes. Dr. Manforti voted yes with exception to check #12722.

Trust Fund for Contracts

A motion was made by Mrs. Clement and seconded by Mr. Brilliant to approve the release from the Trust Fund for Contracts as listed in the amount of \$21,573.87. A roll call vote was taken with Mrs. Clement, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Ratification of Monthly Transfer & Investment Resolutions

A motion was made by Mrs. Clement and seconded by Mr. Brilliant to ratify the monthly transfer and investment resolutions. A roll call vote was taken with Mrs. Clement, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Financial Reports

A motion was made by Dr. Manforti and seconded by Mrs. Clement to enter the financial reports 6A-6F into the record. A roll call vote was taken with Dr. Manforti, Mrs. Clement, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Finance & Investments: 6G

Commissioner Bilotta presented the report. A motion was made by Mrs. Clement and seconded by Mr. Brilliant to reinvest the available funds of \$5,105.27 into the Ocean First Trust Custodial Account. A roll call vote was taken with Mrs. Clement, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Operating Reports

A motion was made by Mr. Siddiqui and seconded by Dr. Manforti that the operating reports 7A-7G were accepted as presented. A roll call vote was taken with Mr. Siddiqui, Dr. Manforti, Mr. Brilliant, Mrs. Clement and Mr. Valvano all casting affirmative votes.

Development Applications-Major Sub Divisions

There were no applications submitted for approval.

Authority Meeting

The next Authority meeting was confirmed for Tuesday, November 28, 2023, at 4:30 p.m. in the TRMUA conference room. The 2024 TRMUA rate hearing meeting will be held the same day at 4:00 p.m.

Adoption of Resolutions

9A-2 – A motion was made by Mrs. Clement and seconded by Mr. Siddiqui to authorize the execution of a Schedule C agreement between the TRMUA and the County of Ocean for 2024. A roll call vote was taken with Mrs. Clement, Mr. Siddiqui, Mr. Brilliant, Dr. Manforti and Mr. Valvano all casting affirmative votes.

9A-3 – A motion was made by Dr. Manforti and seconded by Mrs. Clement to authorize the execution to purchase an irrigation well pump. A roll call vote was taken with Dr. Manforti, Mrs. Clement, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

9A-4 – A motion was made by Mr. Siddiqui and seconded by Mrs. Clement to authorize the emergency contract for the remediation and removal of (1) 550 gallon underground storage tank. A roll call vote was taken with Mr. Siddiqui, Mrs. Clement, Mr. Brilliant, Dr. Manforti and Mr. Valvano all casting affirmative votes.

9B - Unfinished Business

None.

Committee Reports

Personnel

The Personnel Committee reported that the front office is requesting to shorten their lunches and instead leave 30 minutes early. A motion was made by Dr. Manforti and seconded by Mr. Siddiqui to reduce the front office employees lunch to half an hour and leave at 4pm starting November 1st as long as the Union contract agreement allows it. A roll call vote was taken with Dr. Manforti, Mr. Siddiqui, Mr. Brilliant, Mrs. Clement and Mr. Valvano all casting affirmative votes.

Legal

None.

Engineering/Technology/Regionalization

The Engineering Committee had a meeting but nothing to report.

Liaison to Township

None.

Land

None.

User Charge

There will be a Rate hearing on November 28th at 4pm, a PUB notice will be sent to the newspapers and General Counsel will schedule the court reporter.

Finance/Chairman

Chairman Valvano summarized the Rate Hearing information, he also notified who would be filling in if there are any absent voting members at next months meeting. Mr. Valvano then informed he signed the NJIB loan closing for equipment and purchases. Lastly, he went over the snow removal policy for the upcoming winter.

Public Comments

Seeing no public comments, Chairman Valvano closed the public portion of the meeting.

Correspondence

None.

Resolution to Enter Executive Session

No Executive Session was held.

Adjournment

With no further business to come before the Board, a motion was made by Mrs. Clement and seconded by Dr. Manforti to adjourn the meeting at 4:52 p.m. A roll call vote was taken with Mrs. Clement, Dr. Manforti, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.