

**TOMS RIVER MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION**

**AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE  
TOMS RIVER MUNICIPAL UTILITIES AUTHORITY AND THE SOUTH  
TOMS RIVER SEWERAGE AUTHORITY**

**WHEREAS**, The Toms River Municipal Utilities Authority (“TRMUA”) and the South Toms River Sewerage Authority (“STRSA”) are both Municipal Entities (collectively the “Entities”) serving the residents and taxpayers of their respective communities; and

**WHEREAS**, the TRMUA may possess specialized equipment, resources, and expertise of that can be utilized by the STRSA to supplement its operations; and

**WHEREAS**, it is deemed in the best interest of the Public for these Agencies to share such equipment, resources, and expertise in order to perform tasks in the most cost effective way possible for the taxpayers; and

**WHEREAS**, the Uniform Shared Services and Consolidation Agreement Act, N.J.S.A. 40A:65-1 permits municipalities to enter into agreements for shared services;

**NOW, THEREFORE BE IT RESOLVED**, by the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey as follows:

The Executive Director is hereby authorized to execute and the Assistant Secretary to attest to a Shared Services Agreement, which shall be attached hereto and made a part hereof, between the Toms River Municipal Utilities Authority and the South Toms River Sewerage Authority.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the following:

1. Toms River Municipal Utilities Authority Commissioners
2. South Toms River Sewerage Authority Commissioners
3. Bernard Rutkowski, TRMUA Executive Director
4. George Rutzler, STRSA Chairman
5. Steven Zabarsky, TRMUA Authority Attorney
6. STRSA Authority Attorney

**CERTIFICATION**

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Public Meeting held on November 28, 2023.



Christina Diamante, Assistant Secretary

## RESOLUTION

**WHEREAS**, it has been brought to the attention of the Board of Commissioners of the Toms River Municipal Utilities Authority that the Authority is desirous of receiving Request for Qualifications through a fair and open process for the following professional services for 2024:

Engineering Services Pool  
Authority Attorney  
Labor Counsel  
Bond Counsel  
Financial Advisor  
Underwriting Services  
Auditor/Accounting Services

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN AND STATE OF NEW JERSEY**, as follows:

1. That the Authority QPA is hereby authorized to advertise for the receiving of Request for Qualifications for the above-mentioned services.
2. That the Authority QPA is hereby authorized to prepare formal specifications for the above-mentioned services in accordance with Chapter 19, P.L. 2004 (Pay-to-Play).

## CERTIFICATION

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Commissioners on November 28, 2023.

**IN WITNESS, WHEREOF**, I have hereunto set my hand and seal of this Authority this 28<sup>th</sup> day of November 2023.



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Christina Diamante, Assistant Secretary

**RESOLUTION OF**  
**THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY**  
**COUNTY OF OCEAN STATE OF NEW JERSEY**  
**ESTABLISHING THE CONNECTION FEE FOR FISCAL YEAR 2024**

**WHEREAS**, the sanitary sewer connection fee for 2024 calculates to \$3,108 for each equivalent dwelling unit connected as determined by the Chief Financial Officer and confirmed by the Authority Auditor in accordance with N.J.S.A. 40:14B-22; and

**WHEREAS**, the authority is authorized to charge less than the computed fee; and

**WHEREAS**, the connection fee in FY 2023 was established by the Commissioners at \$2,911; and

**WHEREAS**, the Commissioners hereby approve the calculation based on Statute N.J.S.A. 40:14B-22 as noted by the Chief financial Officer resulting in an increase to the connection fee charge from FY 2023 \$2,911 to the computed FY 2024 fee of \$3,108.

**NOW THEREFORE BE IT RESOVED**, by the Commissioners of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey as follows:

1. The Sanitary Sewer Connection Fee to the Toms River Municipal Utilities Authority system for FY 2024 shall be \$3,108, representing an increase over FY 2023.
2. Sanitary Sewer Connection fees shall be due to the Toms River Municipal Utilities Authority in their entirety upon application.
3. All of the charges and fees established by prior Resolution and Regulations are hereby re-affirmed and re-established except as herein adjusted.

**CERTIFICATION**

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, do hereby certify the forgoing to be a true and exact copy of a resolution duly adopted by the Toms River Municipal Utilities Authority at a regular meeting held on the 28<sup>th</sup> day of November 2023.



Christina Diamante, Assistant Secretary

<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Valvano, Charles	X			
Siddiqui, Tariq	X			
Clement, Deborah	X			
Bilotta, Joseph	X			
Brilliant, Philip	X			

**RESOLUTION OF**  
**THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, COUNTY OF**  
**OCEAN, STATE OF NEW JERSEY, ESTABLISHING THE BASIC**  
**RESIDENTIAL, NON-RESIDENTIAL AND COMMON AREA AGE RESTRICTED**  
**SEWER USER FEE/SERVICE CHARGE FOR FISCAL YEAR 2024**

**WHEREAS**, the Toms River Municipal Utilities Authority (TRMUA) wishes to establish a sewerage rate/service charge for the Basic Residential, Non-Residential and Common Area Age Restricted users commencing January 1, 2024; and

**WHEREAS**, the service charge shall comply with the terms of all contracts of the TRMUA and shall be such that the revenues of the TRMUA will at all times be adequate to pay all expenses of operation and maintenance of the sewerage system, including, reserve, insurance, extensions and replacements and to pay punctually the principal and interest on all bonds and to maintain such reserves or sinking funds, thereof, as may be required by the terms of any contract of the TRMUA or as may be deemed necessary or desirable by the TRMUA; and

**WHEREAS**, the Commissioners of the TRMUA in consultation with their staff and professionals have prepared a draft budget for Fiscal Year 2024 in order to meet the obligations of the users and ratepayers of the TRMUA facilities; and

**WHEREAS**, the Commissioners have determined it is in the best interest of the ratepayers of the TRMUA to adopt the Fiscal Year 2024 Rate Schedule as attached hereto.

**NOW THEREFORE BE IT RESOLVED**, by the Commissioners of the Toms River Municipal Utilities Authority, County of Ocean, and State of New Jersey as follows:

1. The Basic Residential Sewer User Fee/Service Charge for Fiscal Year 2024 shall be a minimum rate of \$343.90 plus \$18.61 per fixture over four (4), exclusive of one laundry facility and one dishwasher shall apply.
2. The Non-Residential Sewer User Fee/Service Charge for Fiscal Year 2024 shall be \$6.46 per thousand gallons of water consumption or approved discharge into the system, however, a minimum rate of \$343.90 plus \$57.30 per fixture over two (2) shall apply.
3. The Common Area Age Restricted Sewer User Fee/Service Charge for Fiscal Year 2024 shall be \$6.46 per thousand gallons of water consumption or approved discharge into the system, however, a minimum rate of \$343.90 plus \$18.61 per fixture over four (4) shall apply.
4. The TRMUA Fiscal Year 2024 Rate Schedule attached hereto, is hereby adopted.
5. A copy of such schedule of Service Charges in effect shall at all times be kept on file at the offices of the TRMUA and shall be open to public inspection.

**CERTIFICATION**

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, do hereby certify the forgoing to be a true and exact copy of a resolution duly adopted by the Toms River Municipal Utilities Authority at a regular meeting held on the 28<sup>th</sup> day of November 2023.



Christina Diamante, Assistant Secretary

**RESOLUTION**  
**TOMS RIVER MUNICIPAL UTILITIES AUTHORITY**  
**COUNTY OF OCEAN, STATE OF NEW JERSEY**

November 28, 2023

**WHEREAS**, the 2024 Toms River Municipal Utilities Authority's Operating and Capital Budgets with supporting documentation was to be submitted for approval to the State of New Jersey, Department of Community Affairs, Division of Local Government Services, by the State mandated deadline of November 1, 2023; and

**WHEREAS**, due to an extensive review of the current rate schedule, the proposed 2024 Operating and Capital Budgets of the Toms River Municipal Utilities Authority was not presented to the Commissioners of the Toms River Municipal Utilities Authority for their approval until November 28, 2023; and

**WHEREAS**, the rate structure of the Authority was examined; and

**WHEREAS**, it was determined that the revenues derived from the sewer rates and connection fees would be adequate to meet the Authority's operating needs in 2024; and

**WHEREAS**, the State of New Jersey, Department of Community Affairs, Division of Local Government Services, requires a resolution to be adopted by the Commissioners of the Toms River Municipal Utilities Authority explaining why the budget was submitted after the State mandated deadline of November 1, 2023.

**NOW THEREFORE, BE IT RESOLVED** that the Commissioners of the Toms River Municipal Utilities Authority adopt the preamble herein as a statement of explanation regarding the late submittal of the budget for adoption; and

**BE IT FURTHER RESOLVED**, that the Commissioners of the Toms River Municipal Utilities Authority adopted the draft 2024 Operating and Capital Budgets at a public meeting held on November 28, 2023 and authorized the immediate transmittal of the budget documents to the State of New Jersey, Department of Community Affairs, Division of Local Government Services for their approval and certification.

**CERTIFICATION**

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, do hereby certify the forgoing to be a true and exact copy of a resolution duly adopted by the Toms River Municipal Utilities Authority at a regular meeting held on the 28<sup>th</sup> day of November 2023.



Christina Diamante, Assistant Secretary

<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Valvano, Charles	X			
Siddiqui, Tariq	X			
Clement, Deborah	X			
Bilotta, Joseph	X			
Brilliant, Philip	X			

**TOMS RIVER MUNICIPAL UTILITIES AUTHORITY**

**RESOLUTION AWARDING  
Supplemental Force Main 24,  
CONTRACT NO. FM24-01-20**

to

**James R Ientile, Inc**

**WHEREAS**, the Toms River Municipal Utilities Authority (hereinafter “TRMUA”), County of Ocean, State of New Jersey advertised for bids in accordance with Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. for the Supplemental Force Main 24, Contract FM24-01-20, in accordance with plans and specifications prepared by the Alaimo Group; and

**WHEREAS**, ten (10) bids were received and opened on November 3, 2023; and

**WHEREAS**, James R Ientile, Inc., 28 Vanderburg Rd, Marlboro, NJ 07746, submitted the lowest responsible bid in the amount of \$595,770; and

**WHEREAS**, the Alaimo Group, and TRMUA Attorney reviewed the bids and determined that James R Ientile, Inc., submitted the lowest responsible bid in accordance with the solicitation; and

**WHEREAS**, the TRMUA Commissioners were provided with a copy of the certification of available funds, which is attached hereto and incorporated by reference; and

**WHEREAS**, the TRMUA Commissioners reviewed the certification of available funds and recommendations made by the Alaimo Group and TRMUA Attorney on said bid; and

**NOW, THEREFORE, BE IT RESOLVED**, by the TRMUA Commissioners, County of Ocean, State of New Jersey, that the Supplemental Force Main 24, Contract FM24-01-20, is hereby awarded to James R Ientile, Inc., 28 Vanderburg Rd, Marlboro, NJ 07746, in the amount of \$595,770, contingent upon NJDEP/NJIB authorization to award; and

**BE IT FURTHER RESOLVED**, that award of this contract is to be allocated from New Jersey Infrastructure Bank (NJIB) account number S340145-07; and

**BE IT FURTHER RESOLVED**, that the TRMUA is hereby authorized, upon receipt of fully executed contract and any other required documents, to return the certified checks or bid bonds of A to Z Contractors Inc, Underground Utilities Corp, Pillari Bros Corp, Earle Asphalt Co, Riverfront, LLC, T&T Commonwealth Inc, JVS Industrial Inc, Montana Construction Co Inc, and also CRJ Contracting Corp; and

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the following:

1. Chairman and Commissioners;
2. Bernard Rutkowski, Executive Director;
3. Nicholas Otten, PE, Authority Engineer;
4. Alaimo Group
5. James R Ientile, Inc;
6. A to Z Contractors, Inc;
7. Underground Utilities Corp;
8. Pillari Bros Corp;
9. Earle Asphalt Co;
10. Riverfront, LLC;

11. T&T Commonwealth, Inc;
12. JVS Industrial, Inc;
13. Montana Construction Co, Inc;
14. CRJ Contracting Corp; and
15. All other parties in interest

**CERTIFICATION**

I, Christina Diamante, Executive Assistant of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Public Meeting held on November 28, 2023.



Christina Diamante, Executive Assistant

I, Michael Lee, Chief Financial Officer of the Toms River Municipal Utilities Authority, hereby certify to the Commissioners of the Toms River Municipal Utilities Authority that I have reviewed the Authority's budget for 2023 and find that funds are available under the account number S340145-07 noted above.

I hereby certify that the foregoing statements made by me are true. I am also aware that if any of the foregoing statements made by me are false, I am subject to punishment.



Michael Lee, Chief Financial Officer



TOMS RIVER MUA

RESOLUTION AWARDING 2024 TRENCHLESS REPAIR CLAMPS CONTRACT  
TO PIPELINE RENEWAL TECHNOLOGIES, LLC

**WHEREAS**, the Toms River Municipal Utilities Authority (hereinafter "TRMUA"), County of Ocean, State of New Jersey advertised for bids in accordance with NJ Local Public Contracts Law for Trenchless Repair Clamps; and

**WHEREAS**, the TRMUA sought to procure Trenchless Repair Clamps of various sizes; and

**WHEREAS**, (1) bid was received and opened on October 24, 2023; and

**WHEREAS**, Pipeline Renewal Technologies, LLC, 111 Canfield Avenue, Unit B3, Randolph, New Jersey 07869, submitted a bid in the amount of \$454,504.57; and

**WHEREAS**, the TRMUA Attorney reviewed the bid and determined that Pipeline Renewal Technologies, LLC submitted the lowest responsible bid in accordance with the solicitation; and

**WHEREAS**, the award of this contract is to be allocated from account number 604-8110; and

**WHEREAS**, the maximum dollar value for this project is \$454,504.57 and the contract minimum dollar value is \$0.00.

**NOW, THEREFORE, BE IT RESOLVED**, by the TRMUA Commissioners, County of Ocean, State of New Jersey, that the 2024 Trenchless Repair Clamps Contract is hereby awarded to Pipeline Renewal Technologies, LLC, 111 Canfield Avenue, Unit B3, Randolph, New Jersey 07869.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the following:

1. Chairman and Commissioners;
2. Bernard Rutkowski, Executive Director;
3. Pipeline Renewal Technologies, LLC;
4. All other parties in interest.

CERTIFICATION

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Public Meeting held on November 28, 2023.



Christina Diamante, Assistant Secretary

I, Mike Lee, Chief Financial Officer of the Toms River Municipal Utilities Authority, hereby certify to the Commissioners of the Toms River Municipal Utilities Authority that I have reviewed the Authority's budget for 2023 and find that funds are available under the account number 604-8110 noted above.

I hereby certify that the foregoing statements made by me are true. I am also aware that if any of the foregoing statements made by me are false, I am subject to punishment.



Mike Lee, CFO



TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

11-28-23

RESOLUTION TO ENTER EXECUTIVE SESSION

**WHEREAS**, the Open Public Meetings Act provides that the TRMUA may go into Executive Session to discuss matters that may be confidential or listed pursuant to NJSA 10:4-12; and

**WHEREAS**, it is recommended by the General Counsel that the TRMUA Commissioners go into Executive Session on November 28, 2023 to discuss matters set forth hereinafter which are permissible to discuss in Executive Session.

**NOW THEREFORE BE IT RESOLVED** that the Commissioners of the TRMUA shall go into Executive Session to discuss the following items:

**LIST**

**Personnel Matters**

**Litigation/Potential Litigation**

**Contractual Matters**

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Commissions on November 28, 2023.

**IN WITNESS, WHEREOF**, I have hereunto set my hand and seal of this Authority this 28<sup>th</sup> day of November 2023.



Christina Diamante, Assistant Secretary