

Fiscal Year                      Start Year                      End Year  
   **2024**                      -                      **2024**

***Authority Budget of:***  
***Toms River Municipal Utilities Authority***

**State Filing Year                      2024**

***For the Period:                      January 1, 2024                      to                      December 31, 2024***

**[www.tomsrivermua.org](http://www.tomsrivermua.org)**  
**Authority Web Address**



***Division of Local Government Services***

**RESOLUTION  
TOMS RIVER MUNICIPAL UTILITIES AUTHORITY  
COUNTY OF OCEAN, STATE OF NEW JERSEY**

November 28, 2023

**WHEREAS**, the 2024 Toms River Municipal Utilities Authority's Operating and Capital Budgets with supporting documentation was to be submitted for approval to the State of New Jersey, Department of Community Affairs, Division of Local Government Services, by the State mandated deadline of November 1, 2023; and

**WHEREAS**, due to an extensive review of the current rate schedule, the proposed 2024 Operating and Capital Budgets of the Toms River Municipal Utilities Authority was not presented to the Commissioners of the Toms River Municipal Utilities Authority for their approval until November 28, 2023; and

**WHEREAS**, the rate structure of the Authority was examined; and

**WHEREAS**, it was determined that the revenues derived from the sewer rates and connection fees would be adequate to meet the Authority's operating needs in 2024; and

**WHEREAS**, the State of New Jersey, Department of Community Affairs, Division of Local Government Services, requires a resolution to be adopted by the Commissioners of the Toms River Municipal Utilities Authority explaining why the budget was submitted after the State mandated deadline of November 1, 2023.

**NOW THEREFORE, BE IT RESOLVED** that the Commissioners of the Toms River Municipal Utilities Authority adopt the preamble herein as a statement of explanation regarding the late submittal of the budget for adoption; and

**BE IT FURTHER RESOLVED**, that the Commissioners of the Toms River Municipal Utilities Authority adopted the draft 2024 Operating and Capital Budgets at a public meeting held on November 28, 2023 and authorized the immediate transmittal of the budget documents to the State of New Jersey, Department of Community Affairs, Division of Local Government Services for their approval and certification.

**CERTIFICATION**

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, do hereby certify the forgoing to be a true and exact copy of a resolution duly adopted by the Toms River Municipal Utilities Authority at a regular meeting held on the 28<sup>th</sup> day of November 2023.



Christina Diamante, Assistant Secretary

Commissioner	Aye	Nay	Abstain	Absent
Valvano, Charles	X			
Siddiqui, Tariq	X			
Clement, Deborah	X			
Bilotta, Joseph	X			
Brilliant, Philip	X			

**2024 AUTHORITY BUDGET  
CERTIFICATION SECTION**

# FISCAL YEAR 2024

Toms River Municipal Utilities Authority

## AUTHORITY BUDGET

FISCAL YEAR: January 01, 2024 to December 31, 2024

**For Division Use Only**

### CERTIFICATION OF APPROVED BUDGET

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

### CERTIFICATION OF ADOPTED BUDGET

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

# 2024 PREPARER'S CERTIFICATION

Toms River Municipal Utilities Authority

## AUTHORITY BUDGET

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

It is hereby certified that the Authority Budget, including the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	mlee@tomsrivermua.org
Name:	Michael Lee
Title:	Chief Financial Officer
Address:	340 West Water Street Toms River, NJ 08573
Phone Number:	732-340-3500
Fax Number:	732-244-4691
E-mail Address:	mlee@tomsrivermua.org

# AUTHORITY INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.tomsrivermua.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities.
- The budgets for the current fiscal year and immediately preceding two prior years.
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information *(Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority).*
- The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance: Bernard Rutkowski  
Title of Officer Certifying Compliance: Executive Director  
Signature: brutowski@tomsrivermua.org

# 2024 APPROVAL CERTIFICATION

Toms River Municipal Utilities Authority

## AUTHORITY BUDGET

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body Toms River Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on .

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the governing body thereof.

<b>Officer's Signature:</b>	brutkowski@tomsrivermua.org
<b>Name:</b>	Bernard Rutkowski
<b>Title:</b>	Executive Director
<b>Address:</b>	340 West Water Street Toms River, NJ 08573
<b>Phone Number:</b>	732-340-3500
<b>Fax Number:</b>	732-244-4691
<b>E-mail Address:</b>	brutkowski@tomsrivermua.org

# 2024 AUTHORITY BUDGET RESOLUTION

## Toms River Municipal Utilities Authority

### FISCAL YEAR: January 01, 2024 to December 31, 2024

WHEREAS, the Annual Budget for Toms River Municipal Utilities Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 has been presented before the governing body of the Toms River Municipal Utilities Authority at its open public meeting of November 28, 2023; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$24,775,799.00, Total Appropriations including any Accumulated Deficit, if any, of \$21,705,624.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$1,026,833.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$1,845,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$1,845,000.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Toms River Municipal Utilities Authority, at an open public meeting held on November 28, 2023 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the) Toms River Municipal Utilities Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Toms River Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for Adoption on December 12, 2023.

brutkowski@tomsvrivermua.org

11/28/2023

(Secretary's Signature)

(Date)

#### Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Charles S. Valvano	x			
Tariq M. Siddiqui	x			
Deborah L. Clement	x			
Alfonso J. Manforti				
Philip I. Brilliant	x			
Joseph G. Bilotta	x			
Katarina Sevastakis				



# 2024 ADOPTION CERTIFICATION

Toms River Municipal Utilities Authority

## AUTHORITY BUDGET

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Toms River Municipal Utilities Authority, pursuant to N.J.A.C 5:31-2.3, on December 12, 2023.

<b>Officer's Signature:</b>	cvalano@tomsrivermua.org		
<b>Name:</b>	Charles S. Valvano		
<b>Title:</b>	Chairman		
<b>Address:</b>	340 West Water Street Toms River, NJ 08573		
<b>Phone Number:</b>	732-340-3500	<b>Fax:</b>	732-244-4691
<b>E-mail address:</b>	cvalano@tomsrivermua.org		

# 2024 ADOPTED BUDGET RESOLUTION

## Toms River Municipal Utilities Authority

### FISCAL YEAR: January 01, 2024 to December 31, 2024

WHEREAS, the Annual Budget and Capital Budget/Program for the Toms River Municipal Utilities Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 has been presented for adoption before the governing body of the Toms River Municipal Utilities Authority at its open public meeting of December 12, 2023; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$24,775,799.00, Total Appropriations, including any Accumulated Deficit, if any, of \$21,705,624.00, and Total Unrestricted Net Position utilized of \$1,026,833.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$1,845,000.00 and Total Unrestricted Net Position Utilized of \$1,845,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Toms River Municipal Utilities Authority at an open public meeting held on December 12, 2023 that the Annual Budget and Capital Budget/Program of the Toms River Municipal Utilities Authority for the fiscal year beginning January 01, 2024 and ending December 31, 2024 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

\_\_\_\_\_  
 cvalvano@tomsrivermua.org  
 (Secretary's Signature)

\_\_\_\_\_  
 12/12/2023  
 (Date)

**Governing Body Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Charles S. Valvano	x			
Tariq M. Siddiqui	x			
Deborah L. Clement				
Alfonso J. Manforti	x			
Philip I. Brilliant	x			
Joseph G. Bilotta				
Katarina Sevastakis	x			

**2024 AUTHORITY BUDGET  
NARRATIVE AND INFORMATION SECTION**

# 2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

## Toms River Municipal Utilities Authority

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

1. Complete a brief statement on the Fiscal Year 2024 proposed Annual Budget and make comparison to the Fiscal Year 2023 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (as shown on budget pages F-2 and F-4) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase or decrease in the budgeted line item, not just an indication of the amount and percent of change. Upload any supporting documentation that will help explain the reason for the increase or decrease in the budgeted line item.

Total Anticipated Revenues for 2024 increase of \$660k or 2.7%. Business / Commercial increase of 2.0% \$454k due to Rate increase approved by TRMUA Commissioners at 11/28/23 Rate Hearing

Connection Fee increase 15.5% based on applications received for development. Other Revenue is anticipated to be flat to 2023

Other Non-Revenues increase 44.7% due to higher interest rate received on Authority MM accounts

Total Proposed Appropriations for 2024 increased by \$605k or 3.0%. The increase in 2024 proposed Budget excluding Capital and Rehab is mainly due to increase in Salaries, JIF Insurance, Material / Supplies and OCUA Treatment costs.

Total Interest payment decrease \$10k or 6.8% due to paydown of Principle in Ibank Loans

Health Benefits (CJHIF) - No increase for 2024. Changes in Active Employees were due to employees switching health plans.

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Program.

The Authority has been mindful of the state of the local economy and has proposed a 2.0% increase in Sewer Rate for 2024 in order to assist with additional treatment costs from OCUA. The Authority will continue to utilize NJIB for future Capital / Rehab projects.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget (i.e. rate stabilization, debt service reduction, to balance the budget, etc.) If the Authority's budget anticipated a use of Unrestricted Net Position, this question must be answered.

The Authority proposes utilizing Unrestricted Net Assets to fund the \$1,026,833 Municipal Appropriation and \$1,845,000 Capital Budget.

# 2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

## Toms River Municipal Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or shared service payments, pilot payments, or other types of contracts or agreements. (Example - To provide police services to the Authority, etc. and explain the reason for the transfer (i.e. to balance the County/Municipal Budget, etc.)

The Authority only pays the Township of Toms River Appropriation of \$1,026,833 based on required 5% of the Operating Budget. No other funds are transferred to County or Municipality.

5. The proposed budget must not reflect an anticipated deficit from 2023 operations. If there exists an accumulated deficit from prior year's budgets (and funding is included in the proposed budget as a result of a prior year deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

Annual required payments are being raised annually thru our assessments, the Authority plans to continue making full annual payments as they are billed. The Authority plans to have excess revenue over expenses on a GAAP basis in the Audit report and overtime these excess revenues over expenses will increase Unrestricted Net Position.

**(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?**

# 2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

Toms River Municipal Utilities Authority

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

*Answer the question below using the space provided.*

6. Attach in FAST a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in rate structure, if applicable. (If no changes to fees or rates, indicate answer as "**Rates Are Staying The Same**").

2024 rate schedule attached. Connection Fees were increased to \$3,108

**RESOLUTION OF**  
**THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, COUNTY OF**  
**OCEAN, STATE OF NEW JERSEY, ESTABLISHING THE BASIC**  
**RESIDENTIAL, NON-RESIDENTIAL AND COMMON AREA AGE RESTRICTED**  
**SEWER USER FEE/SERVICE CHARGE FOR FISCAL YEAR 2024**

**WHEREAS**, the Toms River Municipal Utilities Authority (TRMUA) wishes to establish a sewerage rate/service charge for the Basic Residential, Non-Residential and Common Area Age Restricted users commencing January 1, 2024; and

**WHEREAS**, the service charge shall comply with the terms of all contracts of the TRMUA and shall be such that the revenues of the TRMUA will at all times be adequate to pay all expenses of operation and maintenance of the sewerage system, including, reserve, insurance, extensions and replacements and to pay punctually the principal and interest on all bonds and to maintain such reserves or sinking funds, thereof, as may be required by the terms of any contract of the TRMUA or as may be deemed necessary or desirable by the TRMUA; and

**WHEREAS**, the Commissioners of the TRMUA in consultation with their staff and professionals have prepared a draft budget for Fiscal Year 2024 in order to meet the obligations of the users and ratepayers of the TRMUA facilities; and

**WHEREAS**, the Commissioners have determined it is in the best interest of the ratepayers of the TRMUA to adopt the Fiscal Year 2024 Rate Schedule as attached hereto.

**NOW THEREFORE BE IT RESOLVED**, by the Commissioners of the Toms River Municipal Utilities Authority, County of Ocean, and State of New Jersey as follows:

1. The Basic Residential Sewer User Fee/Service Charge for Fiscal Year 2024 shall be a minimum rate of \$343.90 plus \$18.61 per fixture over four (4), exclusive of one laundry facility and one dishwasher shall apply.
2. The Non-Residential Sewer User Fee/Service Charge for Fiscal Year 2024 shall be \$6.46 per thousand gallons of water consumption or approved discharge into the system, however, a minimum rate of \$343.90 plus \$57.30 per fixture over two (2) shall apply.
3. The Common Area Age Restricted Sewer User Fee/Service Charge for Fiscal Year 2024 shall be \$6.46 per thousand gallons of water consumption or approved discharge into the system, however, a minimum rate of \$343.90 plus \$18.61 per fixture over four (4) shall apply.
4. The TRMUA Fiscal Year 2024 Rate Schedule attached hereto, is hereby adopted.
5. A copy of such schedule of Service Charges in effect shall at all times be kept on file at the offices of the TRMUA and shall be open to public inspection.

**CERTIFICATION**

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, do hereby certify the forgoing to be a true and exact copy of a resolution duly adopted by the Toms River Municipal Utilities Authority at a regular meeting held on the 28<sup>th</sup> day of November 2023.

  
\_\_\_\_\_

Christina Diamante, Assistant Secretary

**RESOLUTION OF**  
**THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY**  
**COUNTY OF OCEAN STATE OF NEW JERSEY**  
**ESTABLISHING THE CONNECTION FEE FOR FISCAL YEAR 2024**

**WHEREAS**, the sanitary sewer connection fee for 2024 calculates to \$3,108 for each equivalent dwelling unit connected as determined by the Chief Financial Officer and confirmed by the Authority Auditor in accordance with N.J.S.A. 40:14B-22; and

**WHEREAS**, the authority is authorized to charge less than the computed fee; and

**WHEREAS**, the connection fee in FY 2023 was established by the Commissioners at \$2,911; and

**WHEREAS**, the Commissioners hereby approve the calculation based on Statute N.J.S.A. 40:14B-22 as noted by the Chief financial Officer resulting in an increase to the connection fee charge from FY 2023 \$2,911 to the computed FY 2024 fee of \$3,108.

**NOW THEREFORE BE IT RESOVED**, by the Commissioners of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey as follows:

1. The Sanitary Sewer Connection Fee to the Toms River Municipal Utilities Authority system for FY 2024 shall be \$3,108, representing an increase over FY 2023.
2. Sanitary Sewer Connection fees shall be due to the Toms River Municipal Utilities Authority in their entirety upon application.
3. All of the charges and fees established by prior Resolution and Regulations are hereby re-affirmed and re-established except as herein adjusted.

**CERTIFICATION**

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, do hereby certify the forgoing to be a true and exact copy of a resolution duly adopted by the Toms River Municipal Utilities Authority at a regular meeting held on the 28<sup>th</sup> day of November 2023.



Christina Diamante, Assistant Secretary

<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Valvano, Charles	X			
Siddiqui, Tariq	X			
Clement, Deborah	X			
Bilotta, Joseph	X			
Brilliant, Philip	X			



**PROPOSED RATE SCHEDULE FOR THE  
TOMS RIVER MUNICIPAL UTILITIES AUTHORITY  
TO BE EFFECTIVE JANUARY 1, 2024**

**SECTION I. DEFINITION OF TERMS:**

As used in this Rate Schedule, unless a different meaning clearly appears from the context, the following words shall have the following meanings:

- (a) **AUTHORITY** means – Toms River Municipal Utilities Authority.
- (b) **TOMS RIVER** means – **TOMS RIVER TOWNSHIP**, a municipality in the County of Ocean and State of New Jersey.
- (c) **AUTHORITY’S LINES** shall mean - mains, laterals, manholes, pipes and appliances of the Toms River Municipal Utilities Authority.
- (d) **RATES AND SERVICE CHARGES** shall mean - rents, rates, fees or other charges and service charges for the use of service of the sewerage system, and such terms shall be interchangeable, and shall apply to all customers of the Authority, within or without its district, and under any contract or agreement that the Authority has with any person or other municipality or Authority.
  - (1) **RATE DISCOUNT TO ELIGIBLE USERS** in accordance with the provisions of N.J.S.A. 40:14B-22.2, the Toms River Municipal Utilities Authority affords a discount of \$12.35 per quarter to those users eligible under the Statute.
  - (2) **“TMP” COMMERCIAL ACCOUNT** means the category for each newly connected commercial unit(s) or reconnected unit(s) which shall be charged an annual base charge prorated from time of initial inspection; additional fixtures over two (2) to be assessed upon certificate of occupancy or occupancy.
  - (3) **“RTP” RESIDENTIAL ACCOUNT** means the category for each newly connected residential unit(s) or reconnected unit(s) which shall be charged an annual base charge prorated from time of initial inspection; additional fixtures over four (4), exclusive of one laundry facility and one dishwasher, to be assessed upon certificate of occupancy or occupancy.
- (e) **INITIAL SERVICE CHARGE** shall mean - and be interchangeable with connection fee or tapping fee payable at the time of each connection of any property with **AUTHORITY’S** sewerage system and shall be separate and in addition to **RATES AND SERVICE CHARGES**.
- (f) **ADDITIONAL CONNECTION FEE** shall mean - an additional charge for a change in type of use, alteration or addition which may result in change in use or flow from any building already physically connected to the **AUTHORITY’S LINES**.
- (g) **BUILDINGS** shall include - structures of all types, whether enclosed or not, such as sheds, pits, platforms, etc., which are connected, directly or indirectly, to **AUTHORITY’S LINES**.
- (h) **FIXTURES** shall mean - plumbing fixtures and appliances commonly so designated and shall include any and all devices which may discharge sewerage directly or indirectly into the **AUTHORITY’S LINES**.
- (i) **UNIT** shall be defined as follows:
  - (1) **Residential:**
    - (a) Each single family dwelling.
    - (b) Each single family apartment dwelling in a multiple family structure or structures.

This definition does not include other primary accessory, or incidental uses on the premises such as, but not limited to, home/office combination uses.

(2) **Non-Residential:**

- (a) Each 73,000 gallons per year of water consumption, for each commercial, industrial, institutional, professional, public, or other user not heretofore mentioned whose water consumption exceeds 73,000 gallons per year. The number of units shall be calculated to the nearest 1/10 unit.
- (b) Common Area-Age Restricted – shall mean a building or facility within the common area of an age-restricted community which is for the sole use or benefit of the members of said community and is not available for use by way of rental or hire.

**SECTION II. ANNUAL CHARGES, PAYMENT, APPORTIONMENT AND VACANCIES:**

(a) All annual rates and service charges by the **AUTHORITY** shall be billed for the period from January 1st to December 31st. The said annual rates and service charges shall be due and payable quarter-annually in advance. Meter users shall be billed semi-annually.

(b) In the event that any quarterly bill is not paid within ten (10) days from its due date, or excess consumption bill within thirty (30) days of mailing, then interest shall accrue thereafter and be due the **AUTHORITY** on the unpaid balance at a rate of one and one-half percent (1-1/2%) from the due date until such service charge and the delinquency charges thereon, shall be fully paid to the **AUTHORITY**.

(c) **“TMP” COMMERCIAL ACCOUNT AND “RTP” RESIDENTIAL ACCOUNT** Newly to be connected unit(s) or reconnected unit(s) shall be chargeable in proportion to the base charge for each such unit from the date when the connection of the customer’s property is made available to the lines of the **AUTHORITY**, upon its notice. Upon certificate of occupancy or occupancy, the full annual charge will be assessed.

(d) Except as stated immediately above, the annual service charges of the **AUTHORITY** shall not be adjusted or apportioned for a vacancy in all or part of a building or structure during any portion of a year.

(e) Annual service charges to any property (whether or not the connected structure has been demolished or removed), shall not be removed from billing until such date as the **AUTHORITY** has inspected and approved a physical disconnect and capping at the curb of the service line.

**SECTION III. RENTS, RATES, FEES, OTHER CHARGES:**

The following rents, rates, fees or other charges are hereby fixed and officially established as the Service Charges by the **AUTHORITY** for direct or indirect connection with, and the use and service of, the sewerage system, and the same shall be charged and collected by the **AUTHORITY** in accordance with the following schedule which is hereby prescribed:

**TOMS RIVER MUNICIPAL UTILITIES AUTHORITY**  
**SCHEDULE FOR SERVICE CHARGES FOR DIRECT OR**  
**INDIRECT CONNECTION WITH, AND FOR THE USE AND**  
**SERVICES OF SAID AUTHORITY.**

**SUBSECTION A. RATES APPLICABLE TO UNITS, BUILDINGS, OR FACILITIES**  
**CONNECTED TO SEWERAGE SYSTEM:**

**ANNUAL SERVICE CHARGE**

- (a) **Residential** - single family unit or each individual dwelling unit of a multi-dwelling use. A minimum rate of \$343.90 plus \$18.61 per fixture over four (4) shall apply, exclusive of one laundry facility and one dishwasher.

- (b) **Non-Residential** - includes all other users not classified as residential above. \$6.46 per thousand gallons of water consumption or approved discharge into the system, however, a minimum rate of \$343.90 plus \$57.30 per fixture over two (2) shall apply.
- (c) **Common Area-Age Restricted** \$6.46 per thousand gallons of water consumption, however, a minimum rate of \$343.90 per year plus \$18.61 per fixture over four (4) shall apply.

**TERMS OF PAYMENT:**

- (a) Residential Bills and Non-Residential Minimum Bills are rendered annually in advance with four quarterly coupon payments due January 1st, April 1st, July 1st, and October 1st.
- (b) Excess Consumption Bills are rendered semi-annually. Excess consumption bills are due thirty days after mailing.
- (c) Pursuant to N.J.S.A. 40:14B-20.2, the **AUTHORITY** has established a service charge of \$20.00 for each check or other written instrument returned for insufficient funds. This fee shall be added to the customer's sewer billing account upon re-posting of the amount of the deficient payment.

**SUBSECTION B. WATER CONSUMPTION READINGS AND FIXTURE COUNTS:**

- (a) All water consumption readings shall be those obtained by the **AUTHORITY** from the water company furnishing water to the respective units. If a customer obtains its water supply from a private well or unmetered public water supply, then the user shall install a meter at its own cost, the type and location of which is to be approved by the **AUTHORITY**. In the event the user fails to install such meter within thirty (30) days after receiving notice from the **AUTHORITY**, then the user shall pay a charge based upon **AUTHORITY'S** estimate of water consumption, which estimate shall be conclusive and binding upon the user.
- (b) In the event that estimated water consumption readings should prove to be inaccurate, **AUTHORITY** reserves the right to re-calculate prior annual service charges with the difference charged or credited to the user.
- (c) The **AUTHORITY** makes every attempt to maintain accurate and correct fixture counts for all residences and buildings connected to the system. To maintain the accuracy of these records, the **AUTHORITY** conducts random survey updates of fixture counts, and will conduct a fixture count survey when the **AUTHORITY** believes the existing account information to be inaccurate.

Should the user request a fixture count verification or alter the number of fixtures and request a re-survey, the cost shall be \$25.00 per account survey to be paid in advance.

**SUBSECTION C. COMBINATION RESIDENTIAL AND NON-RESIDENTIAL USERS:**

- (a) All uses which consist of more than one classification of unit as defined above, shall be defined as combined uses. The service charge for combined uses shall be applied to each class of combined user connected.

**SUBSECTION D. CONNECTION FEES AND CHARGES:**

- (a) **INITIAL SERVICE CHARGES** or Initial Fees for the right to connect directly or indirectly to the **AUTHORITY'S** sewer system shall include a connection charge or fee per unit, as well as and in addition to fees and charges for the inspection of the work to be accomplished by applicants in keeping with the **AUTHORITY'S RULES AND REGULATIONS** as the same are promulgated, amended, modified and supplemented from time to time. Such connection fees, which constitute **INITIAL SERVICE CHARGES** for the right to connect to **AUTHORITY'S** sewer system, are an integral part of this rate schedule and are a distinct and separate charge from all other **RATES AND SERVICE CHARGES** and payment of one shall not constitute payment of the other.

(b) No connection shall be made to, into, or with the street lines, mains, sewers, laterals, or other sewerage facility to the **AUTHORITY** without approval and permit issued by the **AUTHORITY**. Application for permit for any unit of any such connection shall be made upon forms prescribed by **AUTHORITY** and submitted together with payment of the applicable charges, as hereinafter set forth, and no permit shall be issued until such connection fee or charge is paid in accordance with the current **RULES AND REGULATIONS**.

(c) The **INITIAL SERVICE CHARGE**, (connection fee), shall be at the rate of \$3,108 per unit as determined by N.J.S.A. 40:14B-22.

(d) Each commercial, industrial, professional, institutional, public, or other user, not heretofore mentioned, whose estimated water consumption exceeds 73,000 gallons, by the **AUTHORITY** per year shall pay a connection fee based on the number of units. Such number of units shall be calculated to the nearest one-tenth (1/10) of unit, with a minimum of one unit per user.

(e) Upon an addition, alteration, or change in use of any building already connected to the **AUTHORITY'S LINES**, an additional connection fee may be charged based upon the Schedule of **SECTION (4)** above.

(f) No connection to or into **AUTHORITY'S** sewer system shall be made unless and until full compliance with the requirements set forth in this Revised Rate Schedule as the same may hereafter be promulgated, amended, modified, or supplemented from time to time, shall have been met, and no excavation shall be back-filled until inspection has been completed by the duly designated representative of the **AUTHORITY**.

(g) Re-connection Fee for Shut-off because of non-payment of fees or charges, or because of customer request: Charge of \$125.00 per unit, plus actual costs to include time and materials, equipment, plus thirty-five percent (35%) benefits at current costs.

(h) Charges for all work including, but not limited to, stoppages caused by nonbiodegradable products or grease, and repairs to damaged facilities, such as sewer mains, laterals, manholes, etc., which are beyond the responsibility of the **AUTHORITY**, will be based upon cost of labor, tools, materials, and equipment.

(i) Lateral to be installed by Owner at Owner Expense: Seventy-two (72) hours advance notice that work is to be started shall be given to the Operations Director of the Authority. Minimum inspection fee is \$150.00.

(j) The **AUTHORITY** shall make the determination whether a new lateral installation shall be made by the **AUTHORITY**, (at the owner's expense), or by the owner's contractor, (at the owner's expense).

**SUBSECTION E. – OTHER FEES AND CHARGES**

(1) <u>Review Fees</u>	
Preliminary Application	\$50.00/Unit
Re-Approval	\$25.00
(2) <u>Change of Applicant</u>	\$15.00
(3) <u>Inspection Fees</u>	
Cut/Cap Lateral	\$125.00
Re-Connect Lateral	\$125.00
New Lateral – Main Tap	\$300.00
New Lateral – Manhole Tap	\$400.00
(4) <u>Fixture Count Verification</u>	\$25.00

**SUBSECTION F. LIENS, RIGHTS AND REMEDIES, ENFORCEMENT:**

(a) In the event that an **INITIAL SERVICE CHARGE** or Connection Fee or Annual Service Charge with regard to any parcel or real property owned by any person, corporation, or other entity other than the State or any Agency or Subdivision therefore, and all interest accruing thereon, shall be a lien on such parcel, and all such liens shall become enforceable with and as any other municipal lien on real property in the municipality in addition to the other remedies of civil suit or foreclosure or any other remedies which may be available provided by and under the Laws and Statutes of the State of New Jersey in such case made and provided.

(b) In the event that an **INITIAL SERVICE CHARGE** or Connection Fee or any service charge of the **AUTHORITY** with regard to any parcel or real property shall not be paid as and when due, the **AUTHORITY** may enter upon such parcel and cause the connection thereof to be cut and shut-off until such service charge and subsequent service charge with regard to such parcel and all interest accrued thereon, together with a re-connection fee shall be fully paid to the **AUTHORITY**; and/or may avail itself of any and all other remedies which may be available and provided by and under the Laws and Statutes of the State of New Jersey in such case made and provided. The re-connection fee shall be in the amount of all labor, materials and administrative costs incurred by the **AUTHORITY** for re-connection. The minimum re-connection fee shall be \$125.00.

(c) All rights and remedies provided in this Rate Schedule and in any amendments or modifications hereof and supplements hereto for the collection and enforcement of **RATES AND SERVICE CHARGES, INITIAL SERVICE CHARGES, Connection Fees or Tapping Fees, Rents and Rates**, and all other fees and charges shall be cumulative and concurrent with and in addition to those provided and authorized in and by the Laws and Statutes of the State of New Jersey in each such case made and provided.

**SECTION IV. COMPLIANCE WITH USER CHARGE REQUIREMENTS:**

In order to comply with the requirements of 40 C.F.R. Sec. 35. 929, et. seq., the **AUTHORITY** agrees as follows:

(a) **AUTHORITY** will conduct an annual review of its charges and attempt to institute such changes as may be required in its schedule of charges as a result of said review.

(b) **AUTHORITY** during this annual review will insure and proportionate distribution of operation and maintenance costs among users and will generate sufficient revenue from those users to pay its total operation and maintenance costs.

(c) Within the service areas of the **AUTHORITY**, each user who discharges toxic pollutants that cause an increase in treatment costs, or costs associated with the managing of the effluent or sludge of the Ocean County Utilities Authority, (OCUA), shall pay for such increased costs in accordance with guidelines for approved user charge systems adopted by the OCUA. The **AUTHORITY** will assist the OCUA in taking whatever steps necessary to enforce payment of such costs by the user.

(d) **AUTHORITY** will notify its users at any time the **AUTHORITY** changes its rates or the OCUA changes its rates. The notice will include a breakdown of costs which the rate and that approximate portion of its charges which are attributable to the OCUA's wastewater treatment services. The **AUTHORITY** will charge all users evenly for all extraneous flows not directly attributable to users in the same manner that the **AUTHORITY** distributes the cost of operation and maintenance of the user's wastewater flow.

**SECTION V. RESCISSION OF PRIOR RESOLUTION, ETC.:**

(a) If any section, subsection, clause, or provision of this Rate Schedule shall be adjudged unconstitutional or to be ineffective, in whole or in part, to the extent it is not adjudged unconstitutional or is not ineffective, it shall be valid and effective, and no other section, subsection, clause, or provision of this Rate Schedule shall on account thereof be deemed invalid or ineffective, and the inapplicability or invalidity of any section, subsection, clause, or provision of this Rate Schedule in any one or more instances or under any one or more circumstances shall not be taken to affect or prejudice in any ways its applicability or validity in any other instances or under any circumstances.

**SECTION VI. EFFECTIVE DATE:**

(a) This Rate Resolution shall take effect as of January 1, 2024 and a copy of same shall at all times be kept on file at the principal office of the **AUTHORITY** and shall at all reasonable times be open to public inspection.

**TOMS RIVER MUNICIPAL UTILITIES AUTHORITY**  
Bernard Rutkowski, Executive Director

<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Valvano, Charles	X			
Siddiqui, Tariq	X			
Clement, Deborah	X			
Bilotta, Joseph	X			
Brilliant, Philip	X			

# AUTHORITY CONTACT INFORMATION

## FISCAL YEAR 2024

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Toms River Municipal Utilities Authority		
<i>Federal ID Number:</i>	21-6001554		
<i>Address:</i>	340 West Water Street		
<i>City, State, Zip:</i>	Toms River	NJ	08753
<i>Phone: (ext.)</i>	732-240-3500	<i>Fax:</i>	732-244-4691

<b>Preparer's Name:</b>	Michael Lee		
<i>Preparer's Address:</i>	340 West Water Street		
<i>City, State, Zip:</i>	Toms River	NJ	08753
<i>Phone: (ext.)</i>	732-240-3500	<i>Fax:</i>	732-244-4691
<i>E-mail:</i>	<a href="mailto:mlee@tomsrivermua.org">mlee@tomsrivermua.org</a>		

<b>Chief Executive Officer*</b>	Bernard Rutkowski		
<i>*Or person who performs these functions under another title.</i>			
<i>Phone: (ext.)</i>	732-240-3500	<i>Fax:</i>	732-244-4691
<i>E-mail:</i>	<a href="mailto:brutkowski@tomsrivermua.org">brutkowski@tomsrivermua.org</a>		

<b>Chief Financial Officer*</b>	Michael Lee		
<i>*Or person who performs these functions under another title.</i>			
<i>Phone: (ext.)</i>	732-240-3500	<i>Fax:</i>	732-244-4691
<i>E-mail:</i>	<a href="mailto:mlee@tomsrivermua.org">mlee@tomsrivermua.org</a>		

<b>Name of Auditor:</b>	Lauren Holman		
<i>Name of Firm:</i>	Holman, Frenia, Allison P.C.		
<i>Address:</i>	1985 Cedar Bridge Ave Suite 3		
<i>City, State, Zip:</i>	Lakewood	NJ	08701
<i>Phone: (ext.)</i>	732-797-1333	<i>Fax:</i>	
<i>E-mail:</i>	<a href="mailto:laholman@hfacpas.com">laholman@hfacpas.com</a>		

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## Toms River Municipal Utilities Authority

FISCAL YEAR: January 01, 2024 to December 31, 2024

1. Provide the number of individuals employed as reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statement:

55

2. Provide the amount of total salaries and wages reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statements:

\$ 3,549,401.64

3. Provide the number of regular voting members of the governing body:

7

(5 or 7 per State statute, possibly more for regional authorities)

4. Provide the number of alternate voting members of the governing body:

2

(Maximum is 2)

5. **Regional Authorities Only** - Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required?

N/A

Check to see if individuals filed their FDS on the FDS webpage: <https://www.nj.gov/dca/divisions/dlgs/resources/fds.html>.

If "no", provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.

6. Does the Authority have any amounts receivable from current or former commissioners, officers, key employees, or the highest compensated employee?

No

If "yes", provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.

7. Was the Authority a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, key employee, or highest compensated employee?

No

b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?

No

c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes", provide a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.

8. Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract\*?

No

\*A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor.

If "yes", provide a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

9. Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).



**AUTHORITY INFORMATIONAL QUESTIONNAIRE  
(CONTINUED)**

Toms River Municipal Utilities Authority

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

*Use the space below to provide clarification for any Questionnaire responses.*

9. The Authority's process for determining compensation includes review and approval by Boad of Commissioners.  
Also the Personel Committee reviews compensation data for comparable positions in similarly sized entities in local area.

# AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

## Toms River Municipal Utilities Authority

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

**10. Did the Authority pay for meals or catering during the current fiscal year?** No  
*If "yes", provide a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

**11. Did the Authority pay for travel expenses for any employee of individual listed on Page N-4?** No  
*If "yes", provide a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*

**12. Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?**

a. First class or charter travel	No
b. Travel for companions	No
c. Tax indemnification and gross-up payments	No
d. Discretionary spending account	No
e. Housing allowance or residence for personal use	No
f. Payments for business use of personal residence	No
g. Vehicle/auto allowance or vehicle for personal use	No
h. Health or social club dues or initiation fees	No
i. Personal services (i.e. maid, chauffeur, chef)	No

*If the answer to any of the above is "yes", provide a description of the transaction including the name and position of the individual and the amount expended.*

**13. Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement?** Yes  
*If "no", attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements, indicate that in answer).*

**14. Did the Authority make any payments to current or former commissioners or employees for severance or termination?** No  
*If "yes", provide explanation, including amount paid.*

**15. Did the Authority make payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses?** No  
*If "yes", provide explanation including amount paid.*

**16. Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate?** No  
*If "yes", provide explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*

# AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

Toms River Municipal Utilities Authority

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

17. Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e. sewer overflow, etc.)?

*If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

**Toms River Municipal Utilities Authority**

**FISCAL YEAR: January 01, 2024 to December 31, 2024**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority.
- 3) List all of the Authority's former officers, key employees, and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for the purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key Employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest Compensated Employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal, and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable Compensation** (Use the most recent W-2 available): The aggregate compensation that is reported (or required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year.

**Toms River Municipal Utilities Authority  
For the Period January 01, 2024 to December 31, 2024**

		Average Hours per Week Dedicated to Position	Position	Reportable Compensation from Authority (W-2/ 1099)					Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority
Name	Title		Commissioner Officer Key Employee Highest Compensated Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)				
1 Bernard Rutkowski	Exec Director	40	x	\$ 160,245.00		\$ 5,505.00	\$	\$ 42,565.00	\$ 208,315.00	
2 Nicholas Otten	Authority Engineer	40	x	\$ 140,675.00		\$ 5,140.00	\$	\$ 29,495.00	\$ 175,310.00	
3 Michael Lee	CFO	40	x	\$ 131,140.00		\$ 4,845.00	\$	\$ 36,105.00	\$ 172,090.00	
4 Charles Vaivano	Commissioner	2 x		\$ 2,000.00			\$	\$ 32,615.00	\$ 34,615.00	
5 Joseph Bilotta	Commissioner	2 x		\$ 2,000.00			\$	\$ 25,395.00	\$ 27,395.00	
6 Deborah Clement	Commissioner	2 x		\$ 2,000.00			\$	\$ 13,825.00	\$ 15,825.00	
7 Tariq Siddiqui	Commissioner	2 x		\$ 2,000.00			\$	\$ 2,480.00	\$ 4,480.00	
8 Alfonso Manforti	Commissioner	2 x		\$ 2,000.00			\$	\$ 31,480.00	\$ 33,480.00	
9 Katarina Sevastakis	Commissioner	2 x		\$ 2,000.00			\$	\$ 31,480.00	\$ 33,480.00	
10 Phillip Brilliant	Commissioner	2 x		\$ 2,000.00			\$	\$ 13,825.00	\$ 15,825.00	
11										
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34										
35										
<b>Total:</b>				\$ 446,060.00	\$ -	\$ 15,490.00	\$	\$ 259,265.00	\$ 720,815.00	

## Schedule of Health Benefits - Detailed Cost Analysis

Toms River Municipal Utilities Authority

For the Period: January 01, 2024 to December 31, 2024

If no health benefits, check this box:

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee		Total Cost Estimate		# of Covered Members (Medical & Rx) Current Year		Annual Cost per Employee Current Year		Total Current Year Cost		\$ Increase (Decrease)		% Increase (Decrease)	
	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Current Year	Current Year	Year	Year	Year Cost	Year Cost	(Decrease)	(Decrease)	(Decrease)	(Decrease)
<b>Active Employees - Health Benefits - Annual Cost</b>																
Single Coverage	19	11,832.00	224,808.00	16	10,146.00	162,336.00	16	10,146.00	162,336.00	62,472.00	38.5%					
Parent & Child	4	17,346.00	69,384.00	3	17,347.00	52,041.00	3	17,347.00	52,041.00	17,343.00	33.3%					
Employee & Spouse (or Partner)	4	24,600.00	98,400.00	4	22,885.00	91,540.00	4	22,885.00	91,540.00	6,860.00	7.5%					
Family	18	27,460.00	494,280.00	24	23,998.00	575,952.00	24	23,998.00	575,952.00	(81,672.00)	-14.2%					
Employee Cost Sharing Contribution (enter as negative - )			(170,000.00)			(165,000.00)			(165,000.00)	(5,000.00)	3.0%					
<b>Subtotal</b>	<b>45</b>		<b>716,872.00</b>	<b>47</b>		<b>716,869.00</b>			<b>716,869.00</b>	<b>3.00</b>	<b>0.0%</b>					
<b>Commissioners - Health Benefits - Annual Cost</b>																
Single Coverage	1	11,344.00	11,344	1	11,344.00	11,344.00	1	11,344.00	11,344.00	-						
Parent & Child	1	28,230.00	28,230	1	28,230.00	28,230.00	1	28,230.00	28,230.00	-						
Employee & Spouse (or Partner)	2	17,010.00	34,020	2	17,010.00	34,020.00	2	17,010.00	34,020.00	-						
Family	2	28,798.00	57,596	2	28,798.00	57,596.00	2	28,798.00	57,596.00	-						
Employee Cost Sharing Contribution (enter as negative - )			(4,500)			(4,500.00)			(4,500.00)	-						
<b>Subtotal</b>	<b>6</b>		<b>126,690</b>	<b>6</b>		<b>126,690.00</b>			<b>126,690.00</b>	<b>-</b>	<b>-</b>					
<b>Retirees - Health Benefits - Annual Cost</b>																
Single Coverage	12	3,733.00	44,796.00	12	3,733.00	44,796.00	12	3,733.00	44,796.00	-						
Parent & Child	1	21,529.00	21,529.00	1	21,529.00	21,529.00	1	21,529.00	21,529.00	-						
Employee & Spouse (or Partner)	12	23,820.00	285,840.00	12	23,820.00	285,840.00	12	23,820.00	285,840.00	-						
Family	2	41,929.00	83,858.00	2	41,929.00	83,858.00	2	41,929.00	83,858.00	-						
Employee Cost Sharing Contribution (enter as negative - )										-						
<b>Subtotal</b>	<b>27</b>		<b>436,023.00</b>	<b>27</b>		<b>436,023.00</b>			<b>436,023.00</b>	<b>-</b>	<b>-</b>					
<b>GRAND TOTAL</b>	<b>78</b>		<b>1,279,585.00</b>	<b>80</b>		<b>1,279,582.00</b>			<b>1,279,582.00</b>	<b>3.00</b>	<b>0.0%</b>					

Is medical coverage provided by the SHBP (Yes or No)?	No
Is prescription drug coverage provided by the SHBP (Yes or No)?	No

**Toms River Municipal Utilities Authority**  
**For the Period: January 01, 2024 to December 31, 2024**

Complete the below table for the Authority's accrued liability for compensated absences.  
 If no accumulated absences, check this box:

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
ACROPOLIS	107.5 Hours	\$ 4,539.73	X		
BARRY	108.5 Hours	\$ 4,560.84	X		
BRAMANTE, F	20.5 Hours	\$ 539.77	X		
CAPORASO	1.5 Hours	\$ 34.83	X		
CARR	38.0 Hours	\$ 1,314.04	X		
COLLIER	10.0 Hours	\$ 345.80	X		
DAVICSIN	33.5 Hours	\$ 1,642.17	X		
DIAMANTE	146.0 Hours	\$ 4,193.12	X		
FIRRITO	57.0 Hours	\$ 2,507.43	X		
FRAAS	302.5 Hours	\$ 8,430.68	X		
GANT	197.5 Hours	\$ 8,717.65	X		
GREITZ	104.0 Hours	\$ 2,738.32	X		
GNAGEY	112.0 Hours	\$ 4,729.76	X		
GRAHAM	99.5 Hours	\$ 2,619.84	X		
IARIA, M	28.0 Hours	\$ 968.24	X		
JACQUEMOT	48.0 Hours	\$ 1,445.76	X		
LEE	560.0 Hours	\$ 26,118.40	X		

**Total liability for accumulated compensated absences at per most recent audit (this page only) \$ 75,446.38**

**Toms River Municipal Utilities Authority**  
**For the Period: January 01, 2024 to December 31, 2024**

*Complete the below table for the Authority's accrued liability for compensated absences.*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Dollar Value of		Legal Basis for Benefit		
		Accrued Compensated Absence Liability		Approved Labor Agreement	Resolution	Individual Employment Agreement
BRAMANTE, A	2.5 Hours	\$	71.00	x		
McCANNA	37.5 Hours	\$	987.38	x		
McDONALD	246.5 Hours	\$	10,687.25	x		
McHUGH	85.0 Hours	\$	2,939.30	x		
MEMOLI	76.0 Hours	\$	2,001.08	x		
OLSON	54.0 Hours	\$	1,421.82	x		
OTTEN	475.0 Hours	\$	28,766.00	x		
PASCARELLA	86.0 Hours	\$	2,386.02	x		
PICCOLI	187.5 Hours	\$	4,936.88	x		
ROSETTO	571.5 Hours	\$	30,789.14	x		
RUTKOWSKI	416.5 Hours	\$	28,842.63	x		
SAVERINO	210.0 Hours	\$	6,638.92	x		
SCHLACHTER	253.0 Hours	\$	8,748.74	x		
SHERMAN	14.0 Hours	\$	368.62	x		
SHINN	333.5 Hours	\$	11,532.43	x		
SICA	27.5 Hours	\$	1,213.85	x		
SMITH	418.5 Hours	\$	12,459.86	x		
TESCH	258.0 Hours	\$	10,902.83	x		
<b>Total liability for accumulated compensated absences at per most recent audit (this page only)</b>		\$	<b>165,693.75</b>			



**Toms River Municipal Utilities Authority**  
**For the Period: January 01, 2024 to December 31, 2024**

*Complete the below table for the Authority's accrued liability for compensated absences.*

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
TIRELLA	82.0 Hours	\$ 3,045.48	x		
TOYE	21.5 Hours	\$ 646.94	x		
TUTELA	826.0 Hours	\$ 33,100.48	x		
<b>Total liability for accumulated compensated absences at per most recent audit (all pages)</b>		<b>\$ 277,933.03</b>			

**Schedule of Shared Service Agreements**

Toms River Municipal Utilities Authority

For the Period: January 01, 2024 to December 31, 2024

*If no shared services, check this box:*

*Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.*

Name of Entity Providing Service	Name of Entity Receiving Service	Type of Shared Service Provided	Comments (Enter more specifics if needed)	Agreement Effective Date	Agreement End Date	Amount to be Received by/ Paid from Authority
Township of Toms River	Toms River MUA	Garbage and Recycling Collection	No expiration date on resolution or agreement - cannot exceed statutory duration	12/1/2013	None	None
Toms River MUA	Borough of Ocean Gate	Loaning of Equipment, sharing resources and or providing services		2/24/2015	2/24/2024	TBD
Toms River MUA	Island Heights	Maintenance, repair and upkeep of sanitary sewer line, Transporting of effluent		8/1/2014	7/31/2024	\$ 14,563
Toms River MUA	Township of Toms River	General services, HVAC maintenance and repair, bus transportation fuel services, printing, food services, technology, vehicle maint, grounds, snow plowing, salting and sanding, custodial, sing shop, architectural and engineering professional services		6/15/2014	6/4/2024	\$ 16,058
Toms River MUA	Toms River Parking Authority	Snow Plowing Services, Vehicle Maint, Sewer Cleaning, Fuel Service		5/26/2015	5/25/2024	TBD

**2024 AUTHORITY BUDGET  
FINANCIAL SCHEDULES SECTION**

# SUMMARY

Toms River Municipal Utilities Authority  
For the Period: January 01, 2024 to December 31, 2024

	<b>FY 2024 Proposed Budget</b>						<b>FY 2023 Adopted Budget</b>		\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Operation #1	Sewer Collection	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations			
								Total All Operations			Total All Operations
<b>REVENUES</b>											
Total Operating Revenues	\$ -	\$ 24,445,799	\$ -	\$ -	\$ -	\$ -	\$ 24,445,799	\$ 23,887,240	\$ 558,559	2.3%	
Total Non-Operating Revenues	-	330,000	-	-	-	330,000	228,000	102,000	44.7%		
Total Anticipated Revenues	-	24,775,799	-	-	-	24,775,799	24,115,240	660,559	2.7%		
<b>APPROPRIATIONS</b>											
Total Administration	-	2,194,560	-	-	-	2,194,560	2,148,577	45,983	2.1%		
Total Cost of Providing Services	-	17,549,288	-	-	-	17,549,288	16,999,423	549,865	3.2%		
Total Principal Payments on Debt Service in Lieu of Depreciation	-	792,813	-	-	-	792,813	783,803	9,010	1.1%		
Total Operating Appropriations	-	20,536,661	-	-	-	20,536,661	19,931,803	604,858	3.0%		
Total Interest Payments on Debt	-	142,130	-	-	-	142,130	152,531	(10,401)	-6.8%		
Total Other Non-Operating Appropriations	-	1,026,833	-	-	-	1,026,833	996,590	30,243	3.0%		
Total Non-Operating Appropriations	-	1,168,963	-	-	-	1,168,963	1,149,121	19,842	1.7%		
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!		
Total Appropriations and Accumulated Deficit	-	21,705,624	-	-	-	21,705,624	21,080,924	624,700	3.0%		
Less: Total Unrestricted Net Position Utilized	-	1,026,833	-	-	-	1,026,833	996,590	30,243	3.0%		
Net Total Appropriations	-	20,678,791	-	-	-	20,678,791	20,084,334	594,457	3.0%		
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	\$ -	\$ 4,097,008	\$ -	\$ -	\$ -	\$ 4,097,008	\$ 4,030,906	\$ 66,102	1.6%		

## Revenue Schedule

Toms River Municipal Utilities Authority  
For the Period: January 01, 2024 to December 31, 2024

	<b>FY 2024 Proposed Budget</b>						<b>FY 2023 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>	
	Operation #1	Sewer Collection	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations	All Operations
<b>OPERATING REVENUES</b>										
<i>Service Charges</i>										
Residential		18,781,665					\$ 18,781,665	\$ 18,370,757	\$ 410,908	2.2%
Business/Commercial		4,316,918					4,316,918	4,277,220	39,698	0.9%
Industrial							-	-	-	#DIV/0!
Intergovernmental		350,000					350,000	347,000	3,000	0.9%
Other							-	-	-	#DIV/0!
<b>Total Service Charges</b>		<b>23,448,583</b>					<b>23,448,583</b>	<b>22,994,977</b>	<b>453,606</b>	<b>2.0%</b>
<i>Connection Fees</i>										
Residential		425,796					425,796	334,765	91,031	27.2%
Business/Commercial		357,420					357,420	343,498	13,922	4.1%
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Connection Fees</b>		<b>783,216</b>					<b>783,216</b>	<b>678,263</b>	<b>104,953</b>	<b>15.5%</b>
<i>Parking Fees</i>										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Parking Fees</b>							<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
<i>Other Operating Revenues (List)</i>										
Other Revenue - Engineering & Inspection		39,000					39,000	39,000	-	0.0%
Other Revenue - Delinquent Charges		175,000					175,000	175,000	-	0.0%
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
<b>Total Other Revenue</b>		<b>214,000</b>					<b>214,000</b>	<b>214,000</b>	<b>-</b>	<b>0.0%</b>
<b>Total Operating Revenues</b>		<b>24,445,799</b>					<b>24,445,799</b>	<b>23,887,240</b>	<b>558,559</b>	<b>2.3%</b>
<b>NON-OPERATING REVENUES</b>										
<i>Other Non-Operating Revenues (List)</i>										
Other Non - Operating Revenue (Misc)		150,000					150,000	150,000	-	0.0%
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
<b>Total Other Non-Operating Revenue</b>		<b>150,000</b>					<b>150,000</b>	<b>150,000</b>	<b>-</b>	<b>0.0%</b>
<i>Interest on Investments &amp; Deposits (List)</i>										
Interest Earned		180,000					180,000	78,000	102,000	130.8%
Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Interest</b>		<b>180,000</b>					<b>180,000</b>	<b>78,000</b>	<b>102,000</b>	<b>130.8%</b>
<b>Total Non-Operating Revenues</b>		<b>330,000</b>					<b>330,000</b>	<b>228,000</b>	<b>102,000</b>	<b>44.7%</b>
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$</b>	<b>\$ 24,775,799</b>	<b>\$</b>		<b>\$</b>		<b>\$ 24,775,799</b>	<b>\$ 24,115,240</b>	<b>\$ 660,559</b>	<b>2.7%</b>

## Prior Year Adopted Revenue Schedule

### Toms River Municipal Utilities Authority

#### FY 2023 Adopted Budget

	Sewer						Total All
	Collection	Operation #3	Operation #4	Operation #5	Operation #6	Operation #6	Operations
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential	18,370,757						\$ 18,370,757
Business/Commercial	4,277,220						4,277,220
Industrial							-
Intergovernmental	347,000						347,000
Other							-
Total Service Charges	22,994,977	-	-	-	-	-	22,994,977
<i>Connection Fees</i>							
Residential	334,765						334,765
Business/Commercial	343,498						343,498
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	678,263	-	-	-	-	-	678,263
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Other Revenue - Engineering & Inspection	39,000						39,000
Other Revenue - Delinquent Charges	175,000						175,000
							-
							-
							-
							-
							-
							-
							-
							-
Total Other Revenue	214,000	-	-	-	-	-	214,000
Total Operating Revenues	23,887,240	-	-	-	-	-	23,887,240
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
Other Non - Operating Revenue (Misc)	150,000						150,000
							-
							-
							-
							-
Total Other Non-Operating Revenues	150,000	-	-	-	-	-	150,000
<i>Interest on Investments &amp; Deposits</i>							
Interest Earned	78,000						78,000
Penalties							-
Other							-
Total Interest	78,000	-	-	-	-	-	78,000
Total Non-Operating Revenues	228,000	-	-	-	-	-	228,000
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 24,115,240</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 24,115,240</b>

# Appropriations Schedule

Toms River Municipal Utilities Authority  
For the Period: January 01, 2024 to December 31, 2024

## FY 2024 Proposed Budget

	Sewer Collection	Operation #1	Operation #3	Operation #4	Operation #5	Operation #6	Total All		FY 2023 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
							Operations	All Operations			
<b>OPERATING APPROPRIATIONS</b>											
<i>Administration - Personnel</i>											
Salary & Wages	883,390	883,390						877,937	\$ 5,453		0.6%
Fringe Benefits	516,670	516,670						510,140	6,530		1.3%
Total Administration - Personnel	1,400,060	1,400,060						1,388,077	11,983		0.9%
<i>Administration - Other (List)</i>											
Other Admin Expense		794,500						760,500	34,000		4.5%
											#DIV/0!
											#DIV/0!
											#DIV/0!
<i>Miscellaneous Administration*</i>											
Total Administration - Other		794,500						760,500	34,000		4.5%
Total Administration		2,194,560						2,148,577	45,983		2.1%
<i>Cost of Providing Services - Personnel</i>											
Salary & Wages		3,146,990						2,911,599	235,391		8.1%
Fringe Benefits		1,361,610						1,297,770	63,840		4.9%
Total COPS - Personnel		4,508,600						4,209,369	299,231		7.1%
<i>Cost of Providing Services - Other (List)</i>											
Other COPS Expense		13,040,688						12,790,054	250,634		2.0%
											#DIV/0!
											#DIV/0!
											#DIV/0!
<i>Miscellaneous COPS*</i>											
Total COPS - Other		13,040,688						12,790,054	250,634		2.0%
Total Cost of Providing Services		17,549,288						16,999,423	549,865		3.2%
Total Principal Payments on Debt Service in lieu of Depreciation											1.1%
		792,813						783,803	9,010		3.0%
Total Operating Appropriations		142,130						152,531	(10,401)		-6.8%
<b>NON-OPERATING APPROPRIATIONS</b>											
Total Interest Payments on Debt											#DIV/0!
Operations & Maintenance Reserve											#DIV/0!
Renewal & Replacement Reserve											#DIV/0!
Municipality/County Appropriation		1,026,833						996,590	30,243		3.0%
Other Reserves											#DIV/0!
Total Non-Operating Appropriations		1,168,963						1,149,121	19,842		1.7%
<b>TOTAL APPROPRIATIONS</b>		21,705,624						21,080,924	624,700		3.0%
<b>ACCUMULATED DEFICIT</b>											#DIV/0!
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>		21,705,624						21,080,924	624,700		3.0%
<b>UNRESTRICTED NET POSITION UTILIZED</b>											
Municipality/County Appropriation								996,590	30,243		3.0%
Other								996,590	30,243		3.0%
Total Unrestricted Net Position Utilized								20,084,334	\$ 594,457		3.0%

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 1,026,833.05 \$





# AUTHORITY PROPOSED APPROPRIATIONS

## APPROPRIATION DETAIL PAGE

Toms River Municipal Utilities Authority

For the Period: January 01, 2024 to December 31, 2024

*Use the space below to provide further detail of any Appropriations listed on "F-4 Appropriations (Proposed)"*

Line Item:	Operation #1	Sewer Collection	Operation #3	Operation #4	Operation #5	Operation #6
Other COPS Exp						
Insurance						
Auto & General Liability		56,000.00				
Property		128,700.00				
Public Officials		20,500.00				
Environmental		3,000.00				
General Office						
Postage		43,000.00				
Supplies		15,000.00				
Service Contracts		65,000.00				
Miscellaneous		1,000.00				
Administration Building						
Heat		25,000.00				
Telephone		20,000.00				
Electric		15,000.00				
Water		5,000.00				
Maintenance - Supplies / Contract		65,000.00				
Miscellaneous		10,000.00				
Site Maintenance		70,000.00				
Service Contracts		25,000.00				
Engineering						
Supplies		10,500.00				
Service Contracts		25,000.00				
TV Inspection Supplies		40,000.00				
Miscellaneous		3,000.00				
Medical Exam		6,000.00				
Service Contracts		45,000.00				
<b>Total</b>		<b>696,700.00</b>				

# AUTHORITY PROPOSED APPROPRIATIONS

## APPROPRIATION DETAIL PAGE

Toms River Municipal Utilities Authority

For the Period: January 01, 2024 to December 31, 2024

*Use the space below to provide further detail of any Appropriations listed on "F-4 Appropriations (Proposed)"*

<b>Line Item:</b>	<b>Operation #1</b>	<b>Sewer Collection</b>	<b>Operation #3</b>	<b>Operation #4</b>	<b>Operation #5</b>	<b>Operation #6</b>
Pump Stations						
Chemicals		5,000.00				
Electric		75,000.00				
Natural Gas		10,000.00				
Water		5,000.00				
Repair & Maintenance		40,000.00				
Telephone / Alarm Circuits		15,000.00				
Supplies		7,000.00				
Miscellaneous		2,000.00				
Site Maintenance		5,000.00				
Service Contract		20,000.00				
Maintenance - Vehicles						
Gasoline		100,000.00				
Oil / Lubricants		5,000.00				
Tires		20,000.00				
Parts		75,000.00				
Outside Maintenance		10,000.00				
Registration Fees		15,000.00				
Miscellaneous		5,000.00				
Maintenance - Collection System						
Communications		10,000.00				
Chemicals		5,000.00				
Tools & Equipment		10,000.00				
Material & Supplies		15,000.00				
Equipment Repairs		5,000.00				
Contractual Labor		5,000.00				
Employee Uniforms		30,000.00				
Miscellaneous		1,000.00				
Construction						
Pipe & Material		15,000.00				
Permits		10,000.00				
Equipment Repairs		5,000.00				
Trench Repairs		18,000.00				
Miscellaneous		1,000.00				
Treatment & Contingency						
OCUA		11,700,000.00				
Contingency		100,000.00				
Total		12,344,000.00				
Total COPS Expense		13,040,700.00				

## Prior Year Adopted Appropriations Schedule

### Toms River Municipal Utilities Authority

	<i>FY 2023 Adopted Budget</i>						<b>Total All Operations</b>
	Sewer Operation #1	Collection	Operation #3	Operation #4	Operation #5	Operation #6	
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 877,937						\$ 877,937
Fringe Benefits	510,140						510,140
Total Administration - Personnel	-	1,388,077	-	-	-	-	1,388,077
<i>Administration - Other (List)</i>							
Other Admin Expense	760,500						760,500
Miscellaneous Administration*							-
Total Administration - Other	-	760,500	-	-	-	-	760,500
Total Administration	-	2,148,577	-	-	-	-	2,148,577
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	2,911,599						2,911,599
Fringe Benefits	1,297,770						1,297,770
Total COPS - Personnel	-	4,209,369	-	-	-	-	4,209,369
<i>Cost of Providing Services - Other (List)</i>							
Other COPS Expense	12,790,054						12,790,054
Miscellaneous COPS*							-
Total COPS - Other	-	12,790,054	-	-	-	-	12,790,054
Total Cost of Providing Services	-	16,999,423	-	-	-	-	16,999,423
Total Principal Payments on Debt Service in Lieu of Depreciation	-	783,803	-	-	-	-	783,803
Total Operating Appropriations	-	19,931,803	-	-	-	-	19,931,803
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	-	152,531	-	-	-	-	152,531
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation	996,590						996,590
Other Reserves							-
Total Non-Operating Appropriations	-	1,149,121	-	-	-	-	1,149,121
<b>TOTAL APPROPRIATIONS</b>	-	21,080,924	-	-	-	-	21,080,924
<b>ACCUMULATED DEFICIT</b>							-
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	-	21,080,924	-	-	-	-	21,080,924
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation	-	996,590	-	-	-	-	996,590
Other							-
Total Unrestricted Net Position Utilized	-	996,590	-	-	-	-	996,590
<b>TOTAL NET APPROPRIATIONS</b>	\$ -	\$ 20,084,334	\$ -	\$ -	\$ -	\$ -	\$ 20,084,334

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations     \$                -     \$ 996,590.15     \$                -     \$                -     \$                -     \$                -     \$                -     \$                -     \$                -     \$ 996,590.15

# AUTHORITY PRIOR YEAR ADOPTED APPROPRIATIONS APPROPRIATION DETAIL PAGE

Toms River Municipal Utilities Authority

FY 2023 Adopted Budget

*Use the space below to provide further detail of any Appropriations listed on "F-5 Appropriations (PY Adopted)"*

Line Item:	Operation #1	Sewer Collection	Operation #3	Operation #4	Operation #5	Operation #6
Other Admin Expense						
Prof Service Legal Exp Retainer		50,000.00				
Prof Service Engr Other - Consultant		50,000.00				
Prof Service Audit Exp		30,000.00				
Other Services		149,000.00				
Custodial Fees		1,500.00				
Insurance Retirees		480,000.00				
Total Other Admin Exp		760,500.00				

## AUTHORITY PRIOR YEAR ADOPTED APPROPRIATIONS APPROPRIATION DETAIL PAGE

Toms River Municipal Utilities Authority

FY 2023 Adopted Budget

*Use the space below to provide further detail of any Appropriations listed on "F-5 Appropriations (PY Adopted)"*

Line Item:	Operation #1	Sewer Collection	Operation #3	Operation #4	Operation #5	Operation #6
Other COPS Exp						
Insurance						
Auto & General Liability		75,800.00				
Property		65,500.00				
Public Officials		26,300.00				
Environmental		15,000.00				
General Office						
Postage		36,000.00				
Supplies		15,500.00				
Service Contracts		60,000.00				
Miscellaneous		1,000.00				
Administration Building						
Heat		30,000.00				
Telephone		20,000.00				
Electric		15,000.00				
Water		5,000.00				
Maintenance - Supplies / Contract		60,000.00				
Miscellaneous		10,000.00				
Site Maintenance		65,000.00				
Service Contracts		25,000.00				
Engineering						
Supplies		12,000.00				
Service Contracts		30,000.00				
TV Inspection Supplies		40,000.00				
Miscellaneous		3,000.00				
Medical Exam		5,000.00				
Service Contracts		75,000.00				
<b>Total</b>		<b>690,100.00</b>				

# AUTHORITY PRIOR YEAR ADOPTED APPROPRIATIONS APPROPRIATION DETAIL PAGE

Toms River Municipal Utilities Authority

FY 2023 Adopted Budget

*Use the space below to provide further detail of any Appropriations listed on "F-5 Appropriations (PY Adopted)"*

<b>Line Item:</b>	<b>Operation #1</b>	<b>Sewer Collection</b>	<b>Operation #3</b>	<b>Operation #4</b>	<b>Operation #5</b>	<b>Operation #6</b>
Pump Stations						
Chemicals		5,000.00				
Electric		75,000.00				
Natural Gas		10,000.00				
Water		10,000.00				
Repair & Maintenance		20,000.00				
Telephone / Alarm Circuits		25,000.00				
Supplies		7,000.00				
Miscellaneous		2,000.00				
Site Maintenance		5,000.00				
Service Contract		15,000.00				
Maintenance - Vehicles						
Gasoline		125,000.00				
Oil / Lubricants		5,000.00				
Tires		25,000.00				
Parts		80,000.00				
Outside Maintenance		10,000.00				
Registration Fees		20,000.00				
Miscellaneous		5,000.00				
Maintenance - Collection System						
Communications		5,000.00				
Chemicals		5,000.00				
Tools & Equipment		10,000.00				
Material & Supplies		15,000.00				
Equipment Repairs		5,000.00				
Contractual Labor		5,000.00				
Employee Uniforms		25,000.00				
Miscellaneous		2,000.00				
Construction						
Pipe & Material		10,000.00				
Permits		15,000.00				
Equipment Repairs		5,000.00				
Trench Repairs		18,000.00				
Miscellaneous		1,000.00				
Treatment & Contingency						
OCUA		11,435,000.00				
Contingency		100,000.00				
Total		12,100,000.00				
Total COPS Expense		12,790,100.00				

# Debt Service Schedule - Principal

Toms River Municipal Utilities Authority

If Authority has no debt, check this box:

		Fiscal Year Ending in										Total Principal
	Date of Local Finance Board Approval	2023 (Adopted Budget)	2024 (Proposed Budget)	2025	2026	2027	2028	2029	Thereafter	Total Principal Outstanding		
<b>Operation #1</b>											\$	
Total Principal												
Sewer Collection												
NJIB S340145-01	6/30/2009	534,474	543,474	559,474	553,474	558,474	567,474	572,475	-	3,354,845		
NJIB S340145-03-04	10/9/2013	111,633	111,633	116,633	116,633	121,633	121,633	121,633	521,252	1,231,050		
NJIB S340145-05	10/20/2021	101,269	101,279	106,279	106,279	106,279	111,269	111,279	3,639,381	4,282,045		
NJIB S340145-06	6/7/2019	36,427	36,427	36,427	41,427	41,427	41,427	41,427	207,132	445,694		
Total Principal		783,803	792,813	818,813	817,813	827,813	841,803	846,814	4,367,765	9,313,634		
<b>Operation #3</b>												
Total Principal												
<b>Operation #4</b>												
Total Principal												
<b>Operation #5</b>												
Total Principal												
<b>Operation #6</b>												
Total Principal												
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>		\$ 783,803	\$ 792,813	\$ 818,813	\$ 817,813	\$ 827,813	\$ 841,803	\$ 846,814	\$ 4,367,765	\$ 9,313,634		

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

<b>Moody's</b>	<b>Fitch</b>	<b>Standard &amp; Poors</b>	
Bond Rating As3	AA	AA	
Year of Last Rating 2014	2014	2014	

# Debt Service Schedule - Interest

Toms River Municipal Utilities Authority

If Authority has no debt, check this box:

		<i>Fiscal Year Ending in</i>							Total Interest Payments Outstanding
		2025	2026	2027	2028	2029	Thereafter		
Operation #1									\$ -
	Total Interest Payments								
	Sewer Collection								
	NJIB S340145-01	32,120	26,160	20,000	13,640	6,920	-	136,720	
	NJIB S340145-03-04	3,195	3,195	3,195	3,195	3,195	23,081	60,237	
	NJIB S340145-05	74,956	72,956	70,956	68,956	66,706	826,659	1,257,895	
	NJIB S340145-06	5,862	5,362	4,612	3,862	3,112	6,038	35,211	
	Total Interest Payments	116,133	107,673	98,763	89,653	79,933	855,778	1,490,063	
Operation #3									
	Total Interest Payments								
Operation #4									
	Total Interest Payments								
Operation #5									
	Total Interest Payments								
Operation #6									
	Total Interest Payments								
	Total Interest Payments								
	<b>TOTAL INTEREST ALL OPERATIONS</b>	\$ 116,133	\$ 107,673	\$ 98,763	\$ 89,653	\$ 79,933	\$ 855,778	\$ 1,490,063	



# Net Position Reconciliation

Toms River Municipal Utilities Authority

For the Period: January 01, 2024 to December 31, 2024

## FY 2024 Proposed Budget

	Operation #1	Sewer Collection	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)</b>							
Less: Invested in Capital Assets, Net of Related Debt (1)	\$ -	\$ 40,508,711					\$ 40,508,711
Less: Restricted for Debt Service Reserve (1)		41,815,523					41,815,523
Less: Other Restricted Net Position (1)							-
Total Unrestricted Net Position (1)		(1,306,812)					(1,306,812)
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)		7,147,169					7,147,169
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)		11,057,977					11,057,977
Plus: Estimated Income (Loss) on Current Year Operations (2)							-
Plus: Other Adjustments (attach schedule)							-
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>							
Unrestricted Net Position Utilized to Balance Proposed Budget	-	16,898,334					16,898,334
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-					-
Appropriation to Municipality/County (3)	-	1,845,000					1,845,000
Total Unrestricted Net Position Utilized in Proposed Budget	-	1,026,833					1,026,833
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR</b>							
<b>Last issued Audit Report (4)</b>	\$ -	\$ 14,026,501	\$ -	\$ -	\$ -	\$ -	\$ 14,026,501

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

\$ - \$ 1,026,833 \$ - \$ - \$ - \$ - \$ 1,026,833

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

# **FISCAL YEAR 2024**

**Toms River Municipal Utilities Authority**

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(Authority Name)

**2024 AUTHORITY CAPITAL BUDGET/PROGRAM**

# 2024 CERTIFICATION OF AUTHORITY CAPITAL BUDGET / PROGRAM

## Toms River Municipal Utilities Authority

(Authority Name)

**Fiscal Year: January 01, 2024 to December 31, 2024**

*Check the box for the applicable statement below:*

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, of governing body of the Toms River Municipal Utilities Authority, on January 00, 1900.

It is hereby certified that the governing body of the Toms River Municipal Utilities Authority have elected **NOT** to adopt and Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget by the governing body of the Toms River Municipal Utilities for the following reason(s):

<b>Officer's Signature:</b>	brutkowski@tomsrivermua.org
<b>Name:</b>	Bernard Rutkowski
<b>Title:</b>	Executive Director
<b>Address:</b>	340 West Water Street Toms River, NJ 08573
<b>Phone Number:</b>	732-340-3500
<b>Fax Number:</b>	732-244-4691
<b>E-mail Address:</b>	brutkowski@tomsrivermua.org

# 2024 CAPITAL BUDGET/PROGRAM MESSAGE

Toms River Municipal Utilities Authority

Fiscal Year: January 01, 2024 to December 31, 2024

*Answer all questions below using the space provided.*

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (this may include the governing body or certain officials, such as planning boards, Construction Code Officials) as to these projects?

Yes

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include lifecycle costs; and is it consistent with the appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

Yes

Yes

Yes

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

Yes

4. If amounts are on Page CB-3 in the column Debt Authorizations, indicate the primary source of funding the debt service for the Debt Authorizations (example - rate increase).

Authority intends to use Unrestricted Net Position

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

None

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None

# Proposed Capital Budget

**Toms River Municipal Utilities Authority**  
For the Period: January 01, 2024 to December 31, 2024

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants
<i>Operation #1</i>					
	\$ -				
	-				
	-				
	-				
Total	-	-	-	-	-
<i>Sewer Collection</i>					
Vehicles & Equipment Replacement	275,000	\$ 275,000			
Partial Rehab Sewer System	1,570,000	1,570,000			
	-				
	-				
Total	1,845,000	1,845,000	-	-	-
<i>Operation #3</i>					
	-				
	-				
	-				
	-				
Total	-	-	-	-	-
<i>Operation #4</i>					
	-				
	-				
	-				
	-				
Total	-	-	-	-	-
<i>Operation #5</i>					
	-				
	-				
	-				
	-				
Total	-	-	-	-	-
<i>Operation #6</i>					
	-				
	-				
	-				
	-				
Total	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 1,845,000</b>	<b>\$ 1,845,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please utilize the additional pages. Input total amount of all projects for the operation on single line and enter "See Additional Pages" instead of project description.

# 5 Year Capital Improvement Plan

Toms River Municipal Utilities Authority  
For the Period: January 01, 2024 to December 31, 2024

		<u>Fiscal Year Ending in</u>					
	<b>Estimated Total Cost</b>	<b>2024 (Proposed Budget)</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>
<b>Operation #1</b>							
	\$ -	\$ -					
Total	-	-	-	-	-	-	-
<b>Sewer Collection</b>							
Vehicles & Equipment Replacement	1,695,000	275,000	\$ 140,000	\$ 275,000	\$ 225,000	\$ 290,000	\$ 490,000
Partial Rehab Sewer System	8,543,000	1,570,000	1,378,000	1,350,000	1,375,000	1,370,000	1,500,000
	-	-	-	-	-	-	-
Total	10,238,000	1,845,000	1,518,000	1,625,000	1,600,000	1,660,000	1,990,000
<b>Operation #3</b>							
	-	-					
Total	-	-	-	-	-	-	-
<b>Operation #4</b>							
	-	-					
Total	-	-	-	-	-	-	-
<b>Operation #5</b>							
	-	-					
Total	-	-	-	-	-	-	-
<b>Operation #6</b>							
	-	-					
Total	-	-	-	-	-	-	-
<b>TOTAL</b>	<u>\$ 10,238,000</u>	<u>\$ 1,845,000</u>	<u>\$ 1,518,000</u>	<u>\$ 1,625,000</u>	<u>\$ 1,600,000</u>	<u>\$ 1,660,000</u>	<u>\$ 1,990,000</u>

# 5 Year Capital Improvement Plan Funding Sources

Toms River Municipal Utilities Authority  
For the Period: January 01, 2024 to December 31, 2024

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Operation #1</i>					
	\$ -				
Total	-	-	-	-	-
<i>Sewer Collection</i>					
Vehicles & Equipment Replacement	1,695,000	\$ 275,000		\$ 1,420,000	
Partial Rehab Sewer System	8,543,000	1,570,000		6,973,000	
	-				
	-				
Total	10,238,000	1,845,000	-	8,393,000	-
<i>Operation #3</i>					
	-				
Total	-	-	-	-	-
<i>Operation #4</i>					
	-				
Total	-	-	-	-	-
<i>Operation #5</i>					
	-				
Total	-	-	-	-	-
<i>Operation #6</i>					
	-				
Total	-	-	-	-	-
<b>TOTAL</b>	\$ 10,238,000	\$ 1,845,000	\$ -	\$ 8,393,000	\$ -
Total 5 Year Plan per CB-4	\$ 10,238,000				
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.			

**Annual List of Change Orders Approved  
Pursuant to N.J.A.C. 5:30-11**

Contracting Unit: \_\_\_\_\_ Toms River Municipal Utilities Authority \_\_\_\_\_ Year Ending: \_\_\_\_\_ December 31, 2022

The following is a complete list of all change orders which caused the originally awarded contract price to be exceeded by more than 20 percent. For regulatory details please consult N.J.A.C. 5:30-11.1 et seq. Please identify each change order by name of the project.

--

For each change order listed above, submit with introduced budget a copy of the governing body resolution authorizing the change order and an Affidavit of Publication for the newspaper notice required by N.J.A.C. 5:30-11.9(d). (Affidavit must include a copy of the newspaper notice.)

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here \_\_\_\_\_ and certify below.

11/30/2023 \_\_\_\_\_

Date

Bernard Rutowski  
Clerk/Secretary to the Governing Body

**Appendix to Budget Document**