

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY
Meeting Number Twelve Hundred Seventy Three

Agenda

December 12, 2023

The regular meeting of the Toms River Municipal Utilities Authority was held on Tuesday, December 12, 2023 at 4:30 P.M. at the office of the Authority, 340 West Water Street, Toms River, New Jersey 08753.

The following were present:

Charles S. Valvano, Chairman

Tariq M. Siddiqui, Vice-Chairman

Dr. Alfonso J. Manforti, Commissioner

Philip I. Brilliant, Commissioner

Joseph G. Bilotta, Alt. Commissioner

Katarina Sevastakis, Alt. Commissioner

Bernard Rutkowski, Executive Director/Sec'y.-Treas.

Steven Zabarsky, General Counsel

Mike Lee, Chief Financial Officer

Nicholas Otten, Authority Engineer

Scott Tirella, Safety & Compliance Officer

Cindy Toye, Human Resources Manager

Christina Diamante, Executive Assistant/Assistant Sec'y

Meeting #1273 was called to order at 4:30 p.m., December 12, 2023 by Chairman Valvano.

Ms. Diamante, Assistant Secretary, reported that in accordance with the Open Public Meetings Law, P. L. 1975, c. 231, notice of this meeting was posted on the Township Bulletin Board, the Authority Bulletin Board, filed with the Clerk's Office and published in the Asbury Park Press.

Ms. Diamante called the roll. Ms. Sevastakis, Mr. Bilotta, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano were present.

Chairman Valvano then announced that Commissioner Clement has retired as of December 1st. He thanked her for her 27 years of service and praised her time with the TRMUA and wished her a happy retirement.

Minutes of Meetings for Approval

A. Meeting #1272 - November 28, 2023 - New Submission

A motion was made by Mr. Brilliant and seconded by Ms. Sevastakis to approve the minutes of Meeting #1272 November 28, 2023 as written. A roll call vote was taken with Mr. Brilliant, Ms. Sevastakis, Mr. Siddiqui and Mr. Valvano all casting affirmative votes. Dr. Manforti abstained as he was absent from the November meeting.

B. Ex. Session #1272 - November 28, 2023 - New Submission

A motion was made by Mr. Brilliant and seconded by Mr. Siddiqui to approve the minutes of Ex. Session #1272 November 28, 2023, as written. A roll call vote was taken with Mr. Brilliant, Mr. Siddiqui, Ms. Sevastakis

and Mr. Valvano all casting affirmative votes. Dr. Manforti abstained as he was absent from the November meeting.

Disbursements

A motion was made by Dr. Manforti and seconded by Mr. Brilliant to approve payment of the Operating Expenses as listed in the amount of \$374,785.76. A roll call vote was taken with Ms. Sevastakis casting an affirmative vote. Dr. Manforti voted yes with exception to all RX reimbursements and employee insurance benefits, Mr. Brilliant votes yes with exception to check #12943, Mr. Siddiqui voted yes with exception to check #12933 and Mr. Valvano voted yes with exception to check #12937.

Trust Fund for Contracts

None at this time.

Ratification of Monthly Transfer & Investment Resolutions

A motion was made by Dr. Manforti and seconded by Ms. Sevastakis to ratify the monthly transfer and investment resolutions. A roll call vote was taken with Dr. Manforti, Ms. Sevastakis, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Financial Reports

A motion was made by Ms. Sevastakis and seconded by Mr. Brilliant to enter the financial reports 6A-6F into the record. A roll call vote was taken with Ms. Sevastakis, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Finance & Investments: 6G

Mr. Bilotta stated there was no Funds for Investing report at the time of the meeting. Chairman Valvano asked for a motion and a second so when the principal payments for investing come in on 12/21/23 the CFO has the authority to put them into the Ocean First Trust Account. A motion was made by Mr. Brilliant and seconded by Dr. Manforti. A roll call vote was taken with Mr. Brilliant, Dr. Manforti, Ms. Sevastakis, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Operating Reports

A motion was made by Mr. Siddiqui and seconded by Ms. Sevastakis that the operating reports 7A-7G were accepted as presented. A roll call vote was taken with Mr. Siddiqui, Ms. Sevastakis, Mr. Brilliant, Dr. Manforti and Mr. Valvano all casting affirmative votes.

Development Applications-Major Sub Divisions

There were no applications submitted for approval.

Authority Meeting

A motion was made by Dr. Manforti and seconded by Mr. Brilliant to cancel the Authority meeting scheduled for Thursday, December 28, 2023. A roll call vote was taken with Dr. Manforti, Mr. Brilliant, Ms. Sevastakis, Mr. Siddiqui and Mr. Valvano all casting affirmative votes. The next Authority meeting was confirmed for Tuesday, January 23, 2024, at 4:30 p.m. in the TRMUA conference room.

Adoption of Resolutions

9A-2 – A motion was made by Dr. Manforti and seconded by Mr. Siddiqui to approve the renewal of

the CJHIF Indemnity & Trust agreement. A roll call vote was taken with Dr. Manforti, Mr. Siddiqui, Mr. Brilliant, Ms. Sevastakis and Mr. Valvano all casting affirmative votes.

9A-3 – A motion was made by Ms. Sevastakis and seconded by Mr. Brilliant to authorize the 2024 adopted budget. A roll call vote was taken with Ms. Sevastakis, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

9A-4 – A motion was made by Mr. Siddiqui and seconded by Ms. Sevastakis to approve the 2023 Budget Appropriation transfers. A roll call vote was taken with Mr. Siddiqui, Ms. Sevastakis, Mr. Brilliant, Dr. Manforti and Mr. Valvano all casting affirmative votes.

9A-5 – A motion was made by Mr. Brilliant and seconded by Mr. Siddiqui to approve the 2023 Capital Asset Reserves. A roll call vote was taken with Mr. Brilliant, Mr. Siddiqui, Dr. Manforti, Ms. Sevastakis and Mr. Valvano all casting affirmative votes.

9B - Unfinished Business

Chairman Valvano read out loud a resolution adopting Commissioner Clement's retirement. A motion was made by Mr. Siddiqui and seconded by Dr. Manforti to authorize the retirement of Commissioner Deborah Clement. A roll call vote was taken with Mr. Siddiqui, Dr. Manforti, Mr. Brilliant, Ms. Sevastakis and Mr. Valvano all casting affirmative votes.

The Executive Director presented a letter from the Safety & Compliance Officer requesting an unpaid temporary leave of absence. A motion was made by Mr. Siddiqui and seconded by Dr. Manforti to approve the leave of absence as requested with the terms and conditions discussed. A roll call vote was taken with Mr. Siddiqui, Dr. Manforti, Mr. Brilliant, Ms. Sevastakis and Mr. Valvano all casting affirmative votes.

Committee Reports

Legal

Nothing new to report, Mr. Zabarsky wished everyone a happy holiday and New Year.

Engineering /Regionalization/Technology

None.

Land

None.

Liaison to Township

None.

Ad Hoc/Union

The Foreman's contract was signed by the Chairman today.

Personnel

An Executive Session is needed.

Finance/Chairman

Chairman Valvano summed up the other committee reports.

Public Comments

Seeing no public comments, Chairman Valvano closed the public portion of the meeting.

Correspondence

None.

Resolution to Enter Executive Session

A motion was made by Ms. Sevastakis and seconded by Mr. Brilliant to adopt the resolution to enter Executive Session at 4:52 p.m. to discuss personnel matters, litigation/potential litigation and contractual matters. A roll call vote was taken with Ms. Sevastakis, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Public Session Reconvened at 5:09 p.m.

Back in Public Session a motion was made by Mr. Brilliant and seconded by Ms. Sevastakis to grant \$800/month temporary compensation to the Engineering Assistant and \$800/month temporary compensation to the Field Operations Secretary for additional responsibilities in the absence of the Safety & Compliance Officer. A roll call vote was taken with Mr. Brilliant, Ms. Sevastakis, Mr. Siddiqui and Mr. Valvano all casting affirmative votes. Dr. Manforti abstained.

Adjournment

With no further business to come before the Board, a motion was made by Mr. Brilliant and seconded by Ms. Sevastakis to adjourn the meeting at 5:11 p.m. A roll call vote was taken with Mr. Brilliant, Ms. Sevastakis, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.