

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY
Meeting Number Twelve Hundred Seventy Four

Agenda

January 23, 2024

The regular meeting of the Toms River Municipal Utilities Authority was held on Tuesday, January 23, 2024 at 4:30 P.M. at the office of the Authority, 340 West Water Street, Toms River, New Jersey 08753.

The following were present:

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|---------------------------------------------------------|-------------------|
| Charles S. Valvano, Chairman | Scott Tirella/MOP |
| Tariq M. Siddiqui, Vice-Chairman | Loring Dundon/MOP |
| Dr. Alfonso J. Manforti, Commissioner | |
| Philip I. Brilliant, Commissioner | |
| Joseph G. Bilotta, Commissioner | |
| Katarina Sevastakis, Alt. Commissioner | |
| Sam Ellenbogen. Alt. Commissioner | |
| Bernard Rutkowski, Executive Director/Sec'y.-Treas. | |
| Jim Holzapfel, General Counsel | |
| Mike Lee, Chief Financial Officer | |
| Nicholas Otten, Authority Engineer | |
| Cindy Toye, Human Resources Manager | |
| Christina Diamante, Executive Assistant/Assistant Sec'y | |

Meeting #1274 was called to order at 4:30 p.m., January 23, 2024 by Chairman Valvano.

Ms. Diamante, Assistant Secretary, reported that in accordance with the Open Public Meetings Law, P. L. 1975, c. 231, notice of this meeting was posted on the Township Bulletin Board, the Authority Bulletin Board, filed with the Clerk's Office and published in the Asbury Park Press.

Ms. Diamante called the roll. Mr. Ellenbogen, Ms. Sevastakis, Mr. Bilotta, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano were present.

Chairman Valvano congratulated and welcomed the newest Commissioner, Mr. Ellenbogen, to the board as well as congratulating Mr. Bilotta, who became a voting member.

Minutes of Meetings for Approval

A. Meeting #1273 - December 12, 2023 - New Submission

A motion was made by Mr. Siddiqui and seconded by Mr. Brilliant to approve the minutes of Meeting #1273 December 12, 2023 as written. A roll call vote was taken with Mr. Siddiqui, Mr. Brilliant, Mr. Bilotta, Dr. Manforti and Mr. Valvano all casting affirmative votes.

B. Ex. Session #1273 - December 12, 2023 - New Submission

A motion was made by Mr. Brilliant and seconded by Mr. Bilotta to approve the minutes of Ex. Session #1273 December 12, 2023 as written. A roll call vote was taken with Mr. Brilliant, Mr. Bilotta, Dr. Manforti,

Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Disbursements

A motion was made by Dr. Manforti and seconded by Mr. Siddiqui to approve payment of the Operating Expenses as listed in the amount of \$1,073,171.96. A roll call vote was taken with Mr. Siddiqui, Mr. Bilotta, Mr. Brilliant, and Mr. Valvano all casting affirmative votes. Dr. Manforti voted yes with exception to all RX reimbursements.

Trust Fund for Contracts

None at this time.

Ratification of Monthly Transfer & Investment Resolutions

A motion was made by Mr. Bilotta and seconded by Mr. Brilliant to ratify the monthly transfer and investment resolutions. A roll call vote was taken with Mr. Bilotta, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Financial Reports

A motion was made by Dr. Manforti and seconded by Mr. Bilotta to enter the financial reports 6A-6F into the record. A roll call vote was taken with Dr. Manforti, Mr. Bilotta, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Finance & Investments: 6G

A motion was made by Mr. Bilotta and seconded by Mr. Brilliant to reinvest the available funds of \$6,020.32 into the Ocean First Trust Custodial Account. A roll call vote was taken with Mr. Bilotta, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Operating Reports

A motion was made by Mr. Siddiqui and seconded by Dr. Manforti that the operating reports 7A-7G were accepted as presented. A roll call vote was taken with Mr. Siddiqui, Dr. Manforti, Mr. Bilotta, Mr. Brilliant and Mr. Valvano all casting affirmative votes.

Development Applications-Major Sub Divisions

There were no applications submitted for approval.

Authority Meeting

The next Authority meeting was confirmed for Tuesday, February 27, 2024, at 4:30 p.m. in the TRMUA conference room. This is the 2024 reorganization meeting.

Adoption of Resolutions

9A-2 – A motion was made by Dr. Manforti and seconded by Mr. Bilotta to authorize the remediation of contaminated soil by NJNG. A roll call vote was taken with Dr. Manforti, Mr. Bilotta, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

9A-3 – A motion was made by Mr. Bilotta and seconded by Mr. Brilliant to authorize the advertising and receiving of bids for (1) Trailer Mounted Attenuator. A roll call vote was taken with Mr. Bilotta, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

9A-4 – A motion was made by Mr. Siddiqui and seconded by Mr. Bilotta to authorize advertising for printing services. A roll call vote was taken with Mr. Siddiqui, Mr. Bilotta, Mr. Brilliant, Dr. Manforti and Mr. Valvano all casting affirmative votes.

9A-5 – A motion was made by Mr. Siddiqui and seconded by Mr. Bilotta to authorize the Change Order-Final Quantities issued to Montana Construction Corp. A roll call vote was taken with Mr. Siddiqui, Mr. Bilotta, Mr. Brilliant, Dr. Manforti and Mr. Valvano all casting affirmative votes.

9A-6 – A motion was made by Mr. Siddiqui and seconded by Dr. Manforti to authorize the advertising and receiving of bids for the bulkhead replacement at Pump Station 15. A roll call vote was taken with Mr. Siddiqui, Dr. Manforti, Mr. Bilotta, Mr. Brilliant and Mr. Valvano all casting affirmative votes.

9B - Unfinished Business

Mr. Rutkowski reported that after FEMA performed several recent audits on the TRMUA, we will receive \$12,749 in additional funding from superstorm Sandy. He also updated that the interns have finished scanning in billing and will be moving on to the map room to start scanning engineering files. Mr. Rutkowski suggested giving them a fifty cent raise since the funds have already been budgeted for. Lastly, the Executive Director informed he will be addressing the Board about Purchasing protocols he wants to update.

Committee Reports

Engineering/Regionalization/Technology

Nothing to add other than what is in the Engineer's report.

Legal

None.

Liaison to Township

None.

User Charge/Land

None.

Personnel

The Personnel Committee discussed a vacant LMW position and the upcoming retirement of a Foreman. A motion was made by Mr. Bilotta and seconded by Mr. Brilliant to post, interview and hire a Foreman trainee and one Line Maintenance Worker position. A roll call vote was taken with Mr. Bilotta, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Finance/Chairman

Chairman Valvano reported we received a credit from the OCUA for \$33,000 because our flow came in lower than the projection. He also stated the HVAC project is almost done except for the hanging heaters. Mr. Valvano then discussed the ongoing inflation rate and how despite increasing costs the Authority is financially strong and very careful with our money and trying to spend it as inexpensive a way as possible. Lastly, he informed we received a \$4,000 grant for our Ford Mach-e electric vehicle.

Public Comments

Seeing no public comments, Chairman Valvano closed the public portion of the meeting.

Correspondence

None.

Resolution to Enter Executive Session

No Executive Session was held.

Adjournment

With no further business to come before the Board, a motion was made by Mr. Bilotta and seconded by Mr. Brilliant to adjourn the meeting at 5:00 p.m. A roll call vote was taken with Mr. Bilotta, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.