

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

RESOLUTION

**AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE
TOMS RIVER MUNICIPAL UTILITIES AUTHORITY AND THE
BEACHWOOD SEWERAGE AUTHORITY**

WHEREAS, The Toms River Municipal Utilities Authority (“TRMUA”) and the Beachwood Sewerage Authority (“BSA”) are both Municipal Entities (collectively the “Entities”) serving the residents and taxpayers of their respective communities; and

WHEREAS, the TRMUA may possess specialized equipment, resources, and expertise of that can be utilized by the BSA to supplement its operations; and

WHEREAS, it is deemed in the best interest of the Public for these Agencies to share such equipment, resources, and expertise in order to perform tasks in the most cost effective way possible for the taxpayers; and

WHEREAS, the Uniform Shared Services and Consolidation Agreement Act, N.J.S.A. 40A:65-1 permits municipalities to enter into agreements for shared services;

NOW, THEREFORE BE IT RESOLVED, by the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey as follows:

The Executive Director is hereby authorized to execute and the Assistant Secretary to attest to a Shared Services Agreement, which shall be attached hereto and made a part hereof, between the Toms River Municipal Utilities Authority and the Beachwood Sewerage Authority.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the following:

1. Toms River Municipal Utilities Authority Commissioners
2. Beachwood Sewerage Authority Commissioners
3. Robert Tapp, BSA Chairman
4. Bernard Rutkowski, TRMUA Executive Director
5. Joseph D. Coronato, TRMUA Authority Attorney

CERTIFICATION

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Public Meeting held on March 26, 2024.



Christina Diamante, Assistant Secretary

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

RESOLUTION

**AUTHORIZING SHARED SERVICES AGREEMENT BETWEEN THE
TOMS RIVER MUNICIPAL UTILITIES AUTHORITY AND THE
BOROUGH OF OCEAN GATE**

WHEREAS, The Toms River Municipal Utilities Authority (“TRMUA”) and the Borough of Ocean Gate (“Borough”) are both Municipal Entities (collectively the “Entities”) serving the residents and taxpayers of their respective communities; and

WHEREAS, the TRMUA may possess specialized equipment, resources, and expertise of that can be utilized by the Borough to supplement its operations; and

WHEREAS, it is deemed in the best interest of the Public for these Agencies to share such equipment, resources, and expertise in order to perform tasks in the most cost effective way possible for the taxpayers; and

WHEREAS, the Uniform Shared Services and Consolidation Agreement Act, N.J.S.A. 40A:65-1 permits municipalities to enter into agreements for shared services;

NOW, THEREFORE BE IT RESOLVED, by the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey as follows:

The Executive Director is hereby authorized to execute and the Assistant Secretary to attest to a Shared Services Agreement, which shall be attached hereto and made a part hereof, between the Toms River Municipal Utilities Authority and the Borough of Ocean Gate.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the following:

1. Toms River Municipal Utilities Authority Commissioners
2. Borough Council
3. Bernard W. Rutkowski, TRMUA Executive Director
4. Robert Curtin, Mayor of Borough of Ocean Gate
5. Joseph D. Coronato, TRMUA Authority Attorney

CERTIFICATION

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Public Meeting held on March 26, 2024.



Christina Diamante, Assistant Secretary

RESOLUTION

RESOLUTION AUTHORIZING THE QUALIFIED PURCHASING AGENT TO ENTER INTO CONTRACTS FOR THE PURCHASE OF GOODS AND OR SERVICES WITH CERTAIN VENDORS UNDER COUNTY CONTRACT PURSUANT TO 5:34-7.21

WHEREAS, N.J.S.A. 5:34-7.21 provides that any contracting unit under this regulation may without advertising for bids, or having rejected all bids obtained pursuant to advertising therefore, purchase materials, supplies or equipment under any contract for such materials, supplies or equipment entered into on behalf of the County of Ocean, State of New Jersey; and

WHEREAS, pursuant to that section, the Board of Commissioners is desirous of authorizing the Qualified Purchasing Agent to enter into contract, on behalf of the Authority, for the acquisition of materials, supplies or equipment or the retaining of services on an as need basis.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN AND STATE OF NEW JERSEY, as follows:

1. That pursuant to N.J.S.A. 5:34-7.21 the Qualified Purchasing Agent be and hereby is authorized to enter into agreements on behalf of the Authority, for the performance of work or the furnishing of materials, equipment or supplies for only items/services specified in the applicable county contract(s) from the contract vendor(s) of record.
2. That this resolution is and hereby is adopted in accordance with the schedule of County Contract documents on file, from time to time, in the Office of the Qualified Purchasing Agent.
3. That such records on file in the Office of the Qualified Purchasing Agent shall be made available for public examination.
4. That the Assistant Secretary shall forward a certified copy of this resolution to the Executive Director, the Chief Financial Officer and the Qualified Purchasing Agent.

CERTIFICATION

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority in the County of Ocean and State of New Jersey, do certify the foregoing to be a true and correct copy of a Resolution adopted by the Board of Commissioners of the Toms River Municipal Utilities Authority at a regular meeting of said Commissioners on the 26th day of March 2024.

IN WITNESS, WHEREOF, I have hereunto set my hand and seal of this Authority this 26th day of March 2024.



Christina Diamante, Assistant Secretary

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

RESOLUTION

**AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE
TOMS RIVER MUNICIPAL UTILITIES AUTHORITY AND THE LACEY
MUNICIPAL UTILITIES AUTHORITY**

WHEREAS, The Toms River Municipal Utilities Authority (“TRMUA”) and the Lacey Municipal Utilities Authority (“LMUA”) are both Municipal Entities (collectively the “Entities”) serving the residents and taxpayers of their respective communities; and

WHEREAS, the TRMUA may possess specialized equipment, resources, and expertise of that can be utilized by the LMUA to supplement its operations; and

WHEREAS, it is deemed in the best interest of the Public for these Agencies to share such equipment, resources, and expertise in order to perform tasks in the most cost effective way possible for the taxpayers; and

WHEREAS, the Uniform Shared Services and Consolidation Agreement Act, N.J.S.A. 40A:65-1 permits municipalities to enter into agreements for shared services;

NOW, THEREFORE BE IT RESOLVED, by the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey as follows:

The Executive Director is hereby authorized to execute and the Assistant Secretary to attest to a Shared Services Agreement, which shall be attached hereto and made a part hereof, between the Toms River Municipal Utilities Authority and the Lacey Municipal Utilities Authority.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the following:

1. Toms River Municipal Utilities Authority Commissioners
2. Lacey Municipal Utilities Authority Commissioners
3. Bernard Rutkowski, TRMUA Executive Director
4. Edward Woolf, LMUA Executive Director
5. Joseph D. Coronato, TRMUA Authority Attorney
6. LMUA Authority Attorney

CERTIFICATION

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Public Meeting held on March 26, 2024.



Christina Diamante, Assistant Secretary

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

RESOLUTION

**AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE
TOMS RIVER MUNICIPAL UTILITIES AUTHORITY AND THE
LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

WHEREAS, The Toms River Municipal Utilities Authority (“TRMUA”) and the Lakewood Township Municipal Utilities Authority (“LTMUA”) are both Municipal Entities (collectively the “Entities”) serving the residents and taxpayers of their respective communities; and

WHEREAS, the TRMUA may possess specialized equipment, resources, and expertise of that can be utilized by the LTMUA to supplement its operations; and

WHEREAS, it is deemed in the best interest of the Public for these Agencies to share such equipment, resources, and expertise in order to perform tasks in the most cost effective way possible for the taxpayers; and

WHEREAS, the Uniform Shared Services and Consolidation Agreement Act, N.J.S.A. 40A:65-1 permits municipalities to enter into agreements for shared services;

NOW, THEREFORE BE IT RESOLVED, by the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey as follows:

The Executive Director is hereby authorized to execute and the Assistant Secretary to attest to a Shared Services Agreement, which shall be attached hereto and made a part hereof, between the Toms River Municipal Utilities Authority and the Lakewood Municipal Utilities Authority.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the following:

1. Toms River Municipal Utilities Authority Commissioners
2. Lakewood Township Municipal Utilities Authority Commissioners
3. Bernard Rutkowski, TRMUA Executive Director
4. Justin Flancaum, LTMUA Executive Director
5. Joseph D. Coronato, TRMUA Authority Attorney
6. LTMUA Authority Attorney

CERTIFICATION

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Public Meeting held on March 26, 2024.



Christina Diamante, Assistant Secretary

RESOLUTION

March 26, 2024

WHEREAS, the Toms River Municipal Utilities Authority (hereinafter “TRMUA”), County of Ocean and State of New Jersey advertised for formal proposals in accordance with the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. for Printing and Mailing of the 2024/2025 Annual Sewer Bills and Reminder Notices; and

WHEREAS, one (1) proposal was received and opened on March 6, 2024; and

WHEREAS, the proposal has been reviewed by the Chief Financial Officer and it is his recommendation to award this proposal to the lowest responsive and responsible bidder, price and other factors considered.

NOW, THEREFORE, BE IT RESOLVED BY THE TRMUA COMMISSIONERS, COUNTY OF OCEAN AND STATE OF NEW JERSEY, as follows

1. That the proposal for the Printing and Mailing of the 2024/2025 Annual Sewer Bills and Reminder Notices is hereby awarded to Advanced Computer Concepts, Inc. t/a TREC, 808 Lowell Ave., Toms River, NJ 08753.
2. That this is a unit price contract and funds will be certified prior to the scheduling of any work. Total contract amount shall not exceed \$30,704.75.
3. That provision for a second year contract have been included in the proposal specifications and will be awarded based on the successful completion of year one and that prices will remain firmed fixed for year 2.
4. Funds for this contract are contingent upon the adequate appropriation in the 2024 Operating Budget under line item account 108-8117.
5. That the Executive Director is hereby authorized to execute and the Assistant Secretary to attest to the proposed form of contract aforesaid, which such agreement shall be available for public examination in the office of the Assistant Secretary during normal business hours.
6. That a certified copy of this resolution be forwarded to the successful vendor, the Executive Director, Chairman and Commissioners, the QPA and the Chief Financial Officer.

CERTIFICATION

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey, do certify that the foregoing to be a true and exact copy of a resolution duly adopted by the Toms River Municipal Utilities Authority at a regular meeting held on the 26th day of March 2024.

IN WITNESS, WHEREOF, I have hereunto set my hand and seal of this Authority this 26th day of March 2024.



Christina Diamante, Assistant Secretary

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

RESOLUTION

**AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN THE
TOMS RIVER MUNICIPAL UTILITIES AUTHORITY AND THE TOMS
RIVER PARKING AUTHORITY**

WHEREAS, The Toms River Municipal Utilities Authority (“TRMUA”) and the Toms River Parking Authority (“TRPA”) are both Municipal Entities (collectively the “Entities”) serving the residents and taxpayers of their respective communities; and

WHEREAS, the TRMUA may possess specialized equipment, resources, and expertise of that can be utilized by the TRPA to supplement its operations; and

WHEREAS, it is deemed in the best interest of the Public for these Agencies to share such equipment, resources, and expertise in order to perform tasks in the most cost effective way possible for the taxpayers; and

WHEREAS, the Uniform Shared Services and Consolidation Agreement Act, N.J.S.A. 40A:65-1 permits municipalities to enter into agreements for shared services;

NOW, THEREFORE BE IT RESOLVED, by the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey as follows:

The Executive Director is hereby authorized to execute and the Assistant Secretary to attest to a Shared Services Agreement, which shall be attached hereto and made a part hereof, between the Toms River Municipal Utilities Authority and the Toms River Parking Authority.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the following:

1. Toms River Municipal Utilities Authority Commissioners
2. Pamela Piner, TRPA Executive Director
3. Bernard Rutkowski, TRMUA Executive Director
4. Joseph D. Coronato, TRMUA Authority Attorney
5. TRPA Attorney

CERTIFICATION

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Public Meeting held on March 26, 2024.



Christina Diamante, Assistant Secretary

RESOLUTION

RESOLUTION AUTHORIZING THE QUALIFIED PURCHASING AGENT TO ENTER INTO CONTRACT FOR PURCHASES AND SERVICES WITH CERTAIN VENDORS UNDER STATE CONTRACTS PURSUANT TO AND IN ACCORDANCE WITH N.J.S.A. 40A:11-12

WHEREAS, N.J.S.A. 40A:11-12 provides that any contracting unit under this act may without advertising for bids, or having rejected all bids obtained pursuant to advertising therefore, purchase materials, supplies or equipment under any contract or contracts for such materials, supplies or equipment entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, pursuant to that section, the Board of Commissioners is desirous of authorizing the Qualified Purchasing Agent to identify certain vendors under State Contract and enter in agreements on behalf of the Authority, for the performance of certain categories of work or the furnishing or hiring of certain categories of work or the furnishing or hiring of certain categories of equipment, materials and supplies.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY COUNTY OF OCEAN AND STATE OF NEW JERSEY, as follows:

1. That pursuant to N.J.S.A. 40A:11-12, the Qualified Purchasing Agent be and hereby is authorized to enter into agreements on behalf of the Authority, for the performance of work or the furnishing of materials, equipment or supplies in accordance with N.J.S.A. 40A:11-5 (5), N.J.S.A. 52:25-16.1 et seq and N.J.A.C. 5:34-1.2, for only items/services specified in the applicable state contract(s) from the contract vendor(s) of record.
2. That this resolution be and hereby is adopted in accordance with the schedule of state contract documents on file, from time to time, in the office of the Qualified Purchasing Agent.
3. That such records on file in the office of the Qualified Purchasing Agent shall be made available for public examination.
4. That the Assistant Secretary shall forward a certified copy of this resolution to the Executive Director, the Chief Financial Officer and the Qualified Purchasing Agent.

CERTIFICATION

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority in the County of Ocean and State of New Jersey, do certify the foregoing to be a true and correct copy of a Resolution adopted by the Board of Commissioners of the Toms River Municipal Utilities Authority at a regular meeting of said Commissioners on the 26th day of March 2024.

IN WITNESS, WHEREOF, I have hereunto set my hand and seal of this Authority this 26th day of March 2024.



Christina Diamante, Assistant Secretary

RESOLUTION APPROVING MODIFICATION OF WORKING HOURS

March 26, 2024

WHEREAS, the Toms River MUA has identified a benefit in modifying working hours between May and September; and

WHEREAS, the modification benefit is realized as reduced overtime as well as longer customer service hours; and

WHEREAS, the modification of hours affords employees a (4) day, 10 hour/day work week; and

WHEREAS, the TRMUA has approved this modification each year since 2016.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY THAT:

1. Authorization is given to modify employee schedules between May 6, 2024 and September 2, 2024.
2. A copy of this resolution will be entered into the official record of the Authority meeting held on March 26, 2024.

CERTIFICATION

I, CHRISTINA DIAMANTE, ASSISTANT SECRETARY OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, IN THE COUNTY OF OCEAN, TOWNSHIP OF TOMS RIVER, HEREBY CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY ON THE 26th DAY OF MARCH 2024.



CHRISTINA DIAMANTE, ASSISTANT SECRETARY

TOMS RIVER MUA

**RESOLUTION AWARDING (1) TRAILER MOUNTED ATTENUATOR CONTRACT
TO TRAFFIC PLAN**

WHEREAS, the Toms River Municipal Utilities Authority (hereinafter "TRMUA"), County of Ocean, State of New Jersey advertised for bids in accordance with NJ Local Public Contracts Law for (1) Trailer Mounted Attenuator; and

WHEREAS, (2) bids were received and opened on March 13, 2024; and

WHEREAS, the lowest responsive responsible bidder was Traffic Plan, 5300 Asbury Rd, Farmingdale, New Jersey 07727, with a bid of \$31,532.00; and

WHEREAS, sufficient funds were budgeted under account number 900-9104

NOW, THEREFORE, BE IT RESOLVED, by the TRMUA Commissioners, County of Ocean, State of New Jersey, that the 2024 Trailer Mounted Attenuator Contract is hereby awarded to Traffic Plan, 5300 Asbury Rd., Farmingdale, New Jersey 07727.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the following:

1. Chairman and Commissioners;
2. Bernard Rutkowski, Executive Director;
3. Traffic Plan;
4. All other parties in interest.

CERTIFICATION

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, hereby certify that the foregoing resolution is a true and correct copy of a resolution adopted at a Public Meeting held on March 26, 2024.



Christina Diamante, Assistant Secretary

I, Mike Lee, Chief Financial Officer of the Toms River Municipal Utilities Authority, hereby certify to the Commissioners of the Toms River Municipal Utilities Authority that I have reviewed the Authority's budget for 2024 and find that funds are available under the account number 900-9104 noted above.

I hereby certify that the foregoing statements made by me are true. I am also aware that if any of the foregoing statements made by me are false, I am subject to punishment.



Mike Lee, CFO