

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY
Meeting Number Twelve Hundred Seventy Six

Agenda

March 26, 2024

The regular meeting of the Toms River Municipal Utilities Authority was held on Tuesday, March 26, 2024 at 4:30 P.M. at the office of the Authority, 340 West Water Street, Toms River, New Jersey 08753.

The following were present:

Charles S. Valvano, Chairman

Tariq M. Siddiqui, Vice-Chairman

Dr. Alfonso J. Manforti, Commissioner

Philip I. Brilliant, Commissioner

Joseph G. Bilotta, Commissioner

Katarina Sevastakis, Alt. Commissioner

Sam Ellenbogen. Alt. Commissioner

Joseph D. Coronato, General Counsel

Mike Lee, Chief Financial Officer

Nicholas Otten, Authority Engineer

Scott Tirella, Safety & Compliance Officer

Cindy Toye, Human Resources Manager

Christina Diamante, Executive Assistant/Assistant Sec'y

Meeting #1276 was called to order at 4:30 p.m., March 26, 2024 by Chairman Valvano.

Ms. Diamante, Assistant Secretary, reported that in accordance with the Open Public Meetings Law, P. L. 1975, c. 231, notice of this meeting was posted on the Township Bulletin Board, the Authority Bulletin Board, filed with the Clerk's Office and published in the Asbury Park Press.

Ms. Diamante called the roll. Mr. Ellenbogen, Ms. Sevastakis, Mr. Bilotta, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano were present.

Chairman Valvano announced the sad passing of the TRMUA's former CFO, Rosemary Rosetto.

Oath of Office

At this time, the Oath of Office was administered by the Authority's attorney, Joseph D. Coronato, to two Commissioners who missed the reorganization meeting.

Minutes of Meetings for Approval

A. Meeting #1275 - February 27, 2024 - New Submission

A motion was made by Dr. Manforti and seconded by Mr. Brilliant to approve the minutes of Meeting #1275 February 27, 2024 as written. A roll call vote was taken with Dr. Manforti, Mr. Brilliant, Mr. Bilotta and Mr. Valvano all casting affirmative votes. Mr. Siddiqui abstained as he was absent from the February meeting.

A motion was made by Mr. Bilotta and seconded by Mr. Brilliant to approve the minutes of Ex. Session #1275 February 24, 2024 as written. A roll call vote was taken with Mr. Bilotta, Mr. Brilliant, Dr. Manforti and Mr. Valvano all casting affirmative votes. Mr. Siddiqui abstained as he was absent from the February meeting.

Disbursements

A motion was made by Dr. Manforti and seconded by Mr. Bilotta to approve payment of the Operating Expenses as listed in the amount of \$1,050,326.16. A roll call vote was taken with Mr. Bilotta, Mr. Brilliant, and Mr. Siddiqui all casting affirmative votes. Dr. Manforti voted yes with exception to all RX reimbursements and Mr. Valvano voted yes with the exception of 01-109-2011.

Trust Fund for Contracts

None at this time.

Ratification of Monthly Transfer & Investment Resolutions

A motion was made by Dr. Manforti and seconded by Mr. Siddiqui to ratify the monthly transfer and investment resolutions. A roll call vote was taken with Dr. Manforti, Mr. Siddiqui, Mr. Bilotta, Mr. Brilliant and Mr. Valvano all casting affirmative votes.

Financial Reports

A motion was made by Mr. Brilliant and seconded by Dr. Manforti to enter the financial reports 6A-6F into the record. A roll call vote was taken with Mr. Brilliant, Dr. Manforti, Mr. Bilotta, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Finance & Investments: 6G

A motion was made by Mr. Bilotta and seconded by Mr. Siddiqui to reinvest the available funds of \$4,706.77 into the Ocean First Trust Custodial Account. A roll call vote was taken with Mr. Bilotta, Mr. Siddiqui, Mr. Brilliant, Dr. Manforti and Mr. Valvano all casting affirmative votes.

Operating Reports

A motion was made by Mr. Siddiqui and seconded by Mr. Bilotta that the operating reports 7A-7G were accepted as presented. A roll call vote was taken with Mr. Siddiqui, Mr. Bilotta, Mr. Brilliant, Dr. Manforti, and Mr. Valvano all casting affirmative votes.

Development Applications-Major Sub Divisions

A motion was made by Dr. Manforti and seconded by Mr. Brilliant to approve the preliminary application for Sub Division #D-1066 (Meridia Toms River 40 Urban Renewal, LLC). A roll call vote was taken with Dr. Manforti, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano all casting affirmative votes. Mr. Bilotta abstained.

Authority Meeting

The next Authority meeting was confirmed for Tuesday, April 23, 2024, at 4:30 p.m. in the TRMUA conference room.

Adoption of Resolutions

A motion was made by Mr. Bilotta and seconded by Mr. Brilliant approving the following resolutions, 9A-2 through 9A-6 as follows:

9A-2 – Authorize the execution of the Shared Services agreement between the TRMUA and Lakewood Township Municipal Utilities Authority for 2024

9A-3 – Authorize the execution of the Shared Services agreement between the TRMUA and Beachwood Sewerage Authority for 2024

9A-4 – Authorize the execution of the Shared Services agreement between the TRMUA and Lacey Municipal Utilities Authority for 2024

9A-5 – Authorize the execution of the Shared Services agreement between the TRMUA and Borough of Ocean Gate for 2024

9A-6 – Authorize the execution of the Shared Services agreement between the TRMUA and Toms River Parking Authority for 2024

A roll call vote was taken with Mr. Bilotta, Mr. Brilliant, Dr. Manforti and Mr. Valvano all casting affirmative votes. Mr. Siddiqui voted yes with exception to 9A-6 the Toms River Parking Authority Shared Service.

9A-7 – A motion was made by Mr. Siddiqui and seconded by Mr. Bilotta to authorize the QPA to enter into contracts for purchases of goods and services with certain vendors under State contracts in 2024. A roll call vote was taken with Mr. Siddiqui, Mr. Bilotta, Mr. Brilliant, Dr. Manforti and Mr. Valvano all casting affirmative votes.

9A-8 – A motion was made by Mr. Siddiqui and seconded by Mr. Brilliant to authorize the QPA to enter into contracts for purchases of goods and services with certain vendors under County contracts in 2024. A roll call vote was taken with Mr. Siddiqui, Mr. Brilliant, M. Bilotta, Dr. Manforti and Mr. Valvano all casting affirmative votes.

9A-9 – A motion was made by Mr. Siddiqui and seconded by Mr. Bilotta to authorize the award of bid contract for (1) Trailer Mounted Attenuator to Traffic Plan. A roll call vote was taken with Mr. Siddiqui, Mr. Bilotta, Mr. Brilliant, Dr. Manforti and Mr. Valvano all casting affirmative votes.

9A-10 – A motion was made by Mr. Siddiqui and seconded by Dr. Manforti to authorize the awarding of the 2024/2025 Printing and Mailing of annual sewer bills and reminder notices. A roll call vote was taken with Mr. Siddiqui, Dr. Manforti, Mr. Bilotta, Mr. Brilliant and Mr. Valvano all casting affirmative votes.

9A-11 – A motion was made by Mr. Bilotta and seconded by Mr. Brilliant to authorize the extended summer hours schedule. A roll call vote was taken with Mr. Bilotta, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

9A-12 – A motion was made by Mr. Bilotta and seconded by Mr. Siddiqui to authorize the New Jersey Infrastructure Bank loan. A roll call vote was taken with Mr. Bilotta, Mr. Siddiqui, Mr. Brilliant, Dr. Manforti and Mr. Valvano all casting affirmative votes.

9B - Unfinished Business

None.

Committee Reports

Personnel

The Personnel Committee is looking to fill two Line Maintenance Worker positions as well as the position of Rehabilitation Foreman. A motion was made by Mr. Bilotta and seconded by Mr. Brilliant to post, interview and hire two Line Maintenance Worker positions. A roll call vote was taken with Mr. Bilotta, Mr.

Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Another motion was made by Mr. Bilotta and seconded by Dr. Manforti to post, interview and hire a Rehabilitation Foreman. A roll call vote was taken with Mr. Bilotta, Dr. Manforti, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Legal

General Counsel reported they discussed the IBank loan with the Executive Director and advised him to meet with the Mayor and Council to make sure the loan wouldn't have a problem going through. He believes all went well and it is on the Township agenda to be approved.

Engineering/Regionalization/Technology

No Engineering Committee meeting was held so nothing new to report. As for Regionalization, the Shared Service agreements were all approved.

Liaison to Township

None.

User Charge/Land

None.

Finance/Chairman

Chairman Valvano reported on behalf of the Finance Committee that the \$750,000 for the Lakeland Bank CD account is due on April 10th. He then reminded the Board that the MEL training needs to be completed by the end of May to get the \$250 insurance credit for the Authority and that Financial Disclosures from the State are due by April 30th or else you are subject to a fine. Chairman Valvano also notified that the annual meeting with the Auditor and the Finance Committee, CFO and Executive Director is coming up to go over the Authority's revenue and needs. Lastly, he informed we had no vulnerabilities with our tech scan.

Public Comments

Seeing no public comments, Chairman Valvano closed the public portion of the meeting.

Correspondence

None.

Resolution to Enter Executive Session

No Executive Session was held.

Adjournment

With no further business to come before the Board, a motion was made by Mr. Bilotta and seconded by Mr. Brilliant to adjourn the meeting at 4:57 p.m. A roll call vote was taken with Mr. Bilotta, Mr. Brilliant, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.