

**TOMS RIVER MUNICIPAL UTILITIES AUTHORITY**  
**Meeting Number Twelve Hundred Eighty Five**

The regular meeting of the Toms River Municipal Utilities Authority was held on Tuesday, December 10, 2024 at 4:30 P.M. at the office of the Authority, 340 West Water Street, Toms River, New Jersey 08753.

**The following were present:**

Charles S. Valvano, Chairman  
Tariq M. Siddiqui, Vice-Chairman  
Dr. Alfonso J. Manforti, Commissioner  
Joseph G. Bilotta, Commissioner  
Katarina Sevastakis, Alt. Commissioner  
Bernard Rutkowski, Executive Director/Sec'y.-Treas.  
Joseph D. Coronato, General Counsel  
Mike Lee, Chief Financial Officer  
Greg Myhre, Safety & Compliance Officer  
Mark Rohmeyer, Consulting Engineer  
Cindy Toye, Human Resources Manager  
Christina Diamante, Executive Assistant/Assistant Sec'y

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Meeting #1285 was called to order at 4:30 p.m., December 10, 2024 by Chairman Valvano.

Ms. Diamante, Assistant Secretary, reported that in accordance with the Open Public Meetings Law, P.L.1975, c. 231, notice of this meeting was posted in the Asbury Park Press, The Star Ledger, filed with the township Clerk's Office, posted on the Township bulletin board and the Authority bulletin board.

Ms. Diamante called the roll. Ms. Sevastakis, Mr. Bilotta, Dr. Manforti, Mr. Siddiqui and Mr. Valvano were present. Mr. Brilliant and Mr. Ellenbogen were absent.

**Minutes of Meetings for Approval**

*A. Meeting #1284 - November 26, 2024 - New Submission*

A motion was made by Dr. Manforti and seconded by Mr. Bilotta to approve the minutes of Meeting #1284 November 26, 2024 as written. A roll call vote was taken with Dr. Manforti, Mr. Bilotta, Mr. Siddiqui and Mr. Valvano all casting affirmative votes. Ms. Sevastakis abstained as she was absent from the November meeting.

**Disbursements**

A motion was made by Mr. Bilotta and seconded by Dr. Manforti to approve payment of the Operating Expenses as listed in the amount of \$375,117.79. A roll call vote was taken with Mr. Bilotta, Ms. Sevastakis, Mr. Siddiqui and Mr. Valvano all casting affirmative votes. Dr. Manforti voted yes with exception to all the RX reimbursements.

**Trust Fund for Contracts**

None at this time.

## **Ratification of Monthly Transfer & Investment Resolutions**

A motion was made by Dr. Manforti and seconded by Ms. Sevastakis to ratify the monthly transfer and investment resolutions. A roll call vote was taken with Dr. Manforti, Ms. Sevastakis, Mr. Bilotta, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

## **Financial Reports**

A motion was made by Mr. Bilotta and seconded by Ms. Sevastakis to enter the financial reports 6A-6F into the record. A roll call vote was taken with Mr. Bilotta, Ms. Sevastakis, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

## **Finance & Investments: 6G**

The CMO pay downs were not ready at the time of the meeting but a motion was made by Mr. Bilotta and seconded by Ms. Sevastakis to authorize the CFO to put those funds into the Ocean First Trust Account when they come in on 12/23/24. A roll call vote was taken with Mr. Bilotta, Ms. Sevastakis, Dr. Manforti, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

## **Operating Reports**

A motion was made by Dr. Manforti and seconded by Mr. Bilotta that the operating reports 7A-7G were accepted as presented. A roll call vote was taken with Dr. Manforti, Mr. Bilotta, Ms. Sevastakis, Mr. Siddiqui, and Mr. Valvano all casting affirmative votes.

## **Development Applications-Major Sub Divisions**

There were no applications submitted for approval.

## **Authority Meeting**

A motion was made by Dr. Manforti and seconded by Mr. Bilotta to cancel the Authority meeting scheduled for Thursday, December 26, 2024. A roll call vote was taken with Dr. Manforti, Mr. Bilotta, Ms. Sevastakis, Mr. Siddiqui and Mr. Valvano all casting affirmative votes. The next Authority meeting was confirmed for Tuesday, January 28, 2025, at 4:30 p.m. in the TRMUA conference room.

## **Adoption of Resolutions**

9A-2 – A motion was made by Mr. Siddiqui and seconded by Dr. Manforti to authorize the award of Pump Station 9 Force Main replacement contract to Kiely Civil, LLC. A roll call vote was taken with Mr. Siddiqui, Dr. Manforti, Mr. Bilotta, Ms. Sevastakis and Mr. Valvano all casting affirmative votes.

9A-3 – A motion was made by Mr. Bilotta and seconded by Dr. Manforti to authorize the 2025 adopted budget. A roll call vote was taken with Mr. Bilotta, Dr. Manforti, Ms. Sevastakis, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

9A-4 – A motion was made by Mr. Bilotta and seconded by Dr. Manforti to approve the 2024 budget appropriation transfers. A roll call vote was taken with Mr. Bilotta, Dr. Manforti, Ms. Sevastakis, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

## **9B - Unfinished Business**

None.

## **Committee Reports**

### **Legal**

General Counsel stated they were reviewing bids, which all complied, they also informed everyone that Hudson County was cyber attacked Thanksgiving weekend.

### **Personnel**

The Personnel Committee reported there was still an opening for an LMW position. A motion was made by Mr. Bilotta and seconded by Dr. Manforti to post, interview and hire for one Line Maintenance Worker. A roll call vote was taken with Mr. Bilotta, Dr. Manforti, Ms. Sevastakis, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

### **Engineering/Technology/Regionalization**

None.

### **Finance/Chairman**

Chairman Valvano stated that last month he signed the letter to go out with the annual billing, which is expected to go out in the mail on Friday.

## **Public Comments**

Seeing no public comments, Chairman Valvano closed the public portion of the meeting.

## **Correspondence**

None.

## **Resolution to Enter Executive Session**

No Executive Session was held.

## **Adjournment**

With no further business to come before the Board, a motion was made by Ms. Sevastakis and seconded by Dr. Manforti to adjourn the meeting at 4:41 p.m. A roll call vote was taken with Ms. Sevastakis, Dr. Manforti, Mr. Bilotta, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.