TOMS RIVER MUNICIPAL UTILITIES AUTHORITY
Meeting Number Twelve Hundred Ninety

The regular meeting of the Toms River Municipal Utilities Authority was held on Tuesday, May 27, 2025 at 4:30 P.M. at the office of the Authority, 340 West Water Street, Toms River, New Jersey 08753.

The following were present:

Charles S. Valvano, Chairman

Philip I. Brilliant, Commissioner

Kim A. Pascarella, Commissioner

James Braaten, Commissioner

Katarina Sevastakis, Alt. Commissioner

Bernard Rutkowski, Executive Director/Sec'y.-Treas.

Joseph D. Coronato, General Counsel

Greg Myhre, Safety & Compliance Officer

Cindy Toye, Human Resources Manager

Christina Diamante, Executive Assistant/Assistant Sec'y

Meeting #1290 was called to order at 4:30 p.m., May 27, 2025 by Chairman Valvano.

Ms. Diamante, Assistant Secretary, reported that in accordance with the Open Public Meetings Law, P.L.1975, c. 231, notice of this meeting was posted in the Asbury Park Press, The Star Ledger, The Press of Atlantic City, filed with the township Clerk's Office, posted on the Township bulletin board and the Authority bulletin board.

Ms. Diamante then called the roll. Ms. Sevastakis, Mr. Braaten, Mr. Pascarella, Mr. Brilliant and Mr. Valvano all were present. Mr. Siddiqui and Mr. Ellenbogen were absent.

Minutes of Meetings for Approval

A. Meeting #1289 - April 29, 2025 - New Submission

A motion was made by Mr. Brilliant and seconded by Mr. Pascarella to approve the minutes of Meeting #1289 April 29, 2025 as written. A roll call vote was taken with Mr. Brilliant, Mr. Pascarella, Mr. Braaten, Ms. Sevastakis and Mr. Valvano all casting affirmative votes.

Disbursements

A motion was made by Mr. Brilliant and seconded by Ms. Sevastakis to approve payment of the Operating Expenses as listed in the amount of $3,535,809.47. A roll call vote was taken with Mr. Brilliant, Ms. Sevastakis, Mr. Braaten, Mr. Pascarella and Mr. Valvano all casting affirmative votes.

Trust Fund for Contracts

None at this time.

Ratification of Monthly Transfer & Investment Resolutions

A motion was made by Mr. Brilliant and seconded by Ms. Sevastakis to ratify the monthly transfer and investment resolutions. A roll call vote was taken with Mr. Brilliant, Ms. Sevastakis, Mr. Braaten, Mr. Pascarella and Mr. Valvano all casting affirmative votes.

Financial Reports

A motion was made by Mr. Brilliant and seconded by Mr. Braaten to enter the financial reports 6A-6F into the record. A roll call vote was taken with Mr. Brilliant, Mr. Braaten, Mr. Pascarella, Ms. Sevastakis and Mr. Valvano all casting affirmative votes.

Finance & Investments: 6G

A motion was made by Mr. Valvano and seconded by Mr. Brilliant to reinvest the available funds of $4,243.27 into the Ocean First Trust Custodial Account. A roll call vote was taken with Mr. Valvano, Mr. Brilliant, Mr. Braaten, Mr. Pascarella and Ms. Sevastakis all casting affirmative votes.

Operating Reports

A motion was made by Mr. Brilliant and seconded by Mr. Braaten that the operating reports 7A-7G were accepted as presented. A roll call vote was taken with Mr. Brilliant, Mr. Braaten, Mr. Pascarella, Ms. Sevastakis and Mr. Valvano all casting affirmative votes.

Development Applications-Major Sub Divisions

There were no applications submitted for approval.

Authority Meeting

The next Authority meeting was confirmed for Tuesday, June 24, 2025, at 4:30 p.m.

Adoption of Resolutions

9A-2 – A motion was made by Mr. Brilliant and seconded by Mr. Pascarella to authorize a Change Order-2 to contract SR-01-20 issued to Vortex Companies. A roll call vote was taken with Mr. Brilliant, Mr. Pascarella, Mr. Braaten, Ms. Sevastakis and Mr. Valvano all casting affirmative votes.

9B - Unfinished Business

None.

Committee Reports

Legal

General Counsel presented an update on the Belegu federal lawsuit, they received the information we provided and since we have no contracts with the franchisee who is the subject of the lawsuit, our involvement isn't substantial.

Personnel

Commissioner Pascarella suggested we should have another member on the Personnel Committee and volunteered himself, Chairman Valvano thanked him for his interest and said he would give some thought to it, it's not warranted at the moment with the LMW position. The Executive Director stated there are interviews set up for the LMW position on June 3rd. Right now we have one LMW position open with the possibility of another at the end of the year.

Engineering/Technology

The Engineering Committee met last week, discussed future development plans and inspections. The NJIB is working better with us now, should be ready to advertise soon for the next round of the lining project contract No. SR-0124 which require a large number of pipes and manholes that need rehabilitation. The tanks are also close to being purchased through a co-op through NJIB as well.

Land

None.

Fuel

Met with Glenn Miller and his forensic accountant, they will be developing a report in draft form shortly, suggestions for improvements with the fuel system will be included in that report. It was reiterated again that any changes to the fueling system will be done when the school year is over. The Executive Director also informed that the process of assigning keys will stay with our Lead Mechanic, however the management of ordering and purchasing fuel will migrate over to the CFO. Commissioner Pascarella suggested hiring a grant writer, he recommended Tova Herskovitz and will put her in touch with the Executive Director to discuss and help look for any grants we could be eligible for.

Finance/Chairman

Chairman Valvano reminded the Board abut the MEL course and the $250 credit we receive towards insurance for each member who completes it by the end of May.

Public Comments

Seeing no public comments, Chairman Valvano closed the public portion of the meeting.

Correspondence

The OCUA sent notice that their annual rate hearing will be on June 24th and they will be proposing a 2% rate increase, the OCUA fee is approximately 40-45% of our budget.

Resolution to Enter Executive Session

No Executive Session was held.

Adjournment

With no further business to come before the Board, a motion was made by Mr. Pascarella and seconded by Mr. Brilliant to adjourn the meeting at 4:56 p.m. A roll call vote was taken with Mr. Pascarella, Mr. Brilliant, Mr. Braaten, Ms. Sevastakis and Mr. Valvano all casting affirmative votes.