TOMS RIVER MUNICIPAL UTILITIES AUTHORITY
Meeting Number Twelve Hundred Ninety Two

The regular meeting of the Toms River Municipal Utilities Authority was held on Tuesday, July 22, 2025 at 4:30 P.M. at the office of the Authority, 340 West Water Street, Toms River, New Jersey 08753.

The following were present:

Charles S. Valvano, Chairman

Philip I. Brilliant, Commissioner

Kim A. Pascarella, Commissioner

James Braaten, Commissioner

Katarina Sevastakis, Alt. Commissioner

Sam Ellenbogen, Alt. Commissioner

Bernard Rutkowski, Executive Director/Sec'y.-Treas.

Joseph D. Coronato, General Counsel

Mike Lee, Chief Financial Officer

Mark Rohmeyer, Consulting Engineer

Greg Myhre, Safety & Compliance Officer

Cindy Toye, Human Resources Manager

Christina Diamante, Executive Assistant/Assistant Sec'y

Meeting #1292 was called to order at 4:30 p.m., July 22, 2025 by Chairman Valvano.

Ms. Diamante, Assistant Secretary, reported that in accordance with the Open Public Meetings Law, P.L.1975, c. 231, notice of this meeting was posted in the Asbury Park Press, The Star Ledger, The Press of Atlantic City, filed with the township Clerk's Office, posted on the Township bulletin board and the Authority bulletin board.

Ms. Diamante then called the roll. Mr. Ellenbogen, Ms. Sevastakis, Mr. Braaten, Mr. Pascarella, Mr. Brilliant and Mr. Valvano all were present. Mr. Siddiqui was absent.

Chairman Valvano announced that Commissioner Siddiqui will fill the vacancy as the new Chair of the Personnel Committee. Mr. Valvano also stated we are having issues with our background check company and are moving very quickly to get a new company. Lastly, he instructed the Executive Director to reach out to Pat, the Teamsters union official, to contact the two shop stewards and come up with dates that the Union Committee can sit down with them to begin negotiations.

Minutes of Meetings for Approval

A. Meeting #1291 - June 24, 2025 - New Submission

A motion was made by Mr. Brilliant and seconded by Mr. Braaten to approve the minutes of Meeting #1291 June 24, 2025 as written. A roll call vote was taken with Mr. Brilliant, Mr. Braaten, Mr. Pascarella, Mr. Ellenbogen and Mr. Valvano all casting affirmative votes.

B. Ex. Session #1291 - June 24, 2025 - New Submission

A motion was made by Mr. Brilliant and seconded by Mr. Pascarella to approve the minutes of Ex. Session #1291

June 24, 2025 as written. A roll call vote was taken with Mr. Brilliant, Mr. Pascarella, Mr. Braaten, Mr. Ellenbogen and Mr. Valvano all casting affirmative votes.

Disbursements

A motion was made by Mr. Pascarella and seconded by Mr. Braaten to approve payment of the Operating Expenses as listed in the amount of $502,777.85 plus the $6,596.88 emergency amount. A roll call vote was taken with Mr. Pascarella, Mr. Braaten, Mr. Brilliant, Mr. Ellenbogen and Mr. Valvano all casting affirmative votes.

Trust Fund for Contracts

None at this time.

Ratification of Monthly Transfer & Investment Resolutions

A motion was made by Mr. Brilliant and seconded by Mr. Ellenbogen to ratify the monthly transfer and investment resolutions. A roll call vote was taken with Mr. Brilliant, Mr. Ellenbogen, Mr. Braaten, Mr. Pascarella and Mr. Valvano all casting affirmative votes.

Financial Reports

A motion was made by Mr. Valvano and seconded by Mr. Pascarella to enter the financial reports 6A-6F into the record. A roll call vote was taken with Mr. Valvano, Mr. Pascarella, Mr. Braaten, Mr. Brilliant and Mr. Ellenbogen all casting affirmative votes.

Finance & Investments: 6G

A motion was made by Mr. Valvano and seconded by Mr. Ellenbogen to reinvest the available funds of $3,702.99 into the Ocean First Trust Custodial Account. A roll call vote was taken with Mr. Valvano, Mr. Ellenbogen, Mr. Braaten, Mr. Pascarella and Mr. Brilliant all casting affirmative votes.

Operating Reports

A motion was made by Mr. Pascarella and seconded by Mr. Ellenbogen that the operating reports 7A-7G were accepted as presented. A roll call vote was taken with Mr. Pascarella, Mr. Ellenbogen, Mr. Braaten and Mr. Valvano all casting affirmative votes. Mr. Brilliant voted yes with an abstain to the Human Resources report.

Development Applications-Major Sub Divisions

A motion was made by Mr. Valvano and seconded by Mr. Pascarella to approve the preliminary application for Sub Division #D-761C (EETTSA, LLC). A roll call vote was taken with Mr. Valvano, Mr. Pascarella, Mr. Braaten, Mr. Brilliant and Mr. Ellenbogen all casting affirmative votes.

Authority Meeting

The next Authority meeting was confirmed for Tuesday, August 26, 2025, at 4:30 p.m.

Adoption of Resolutions

9A-2 – A motion was made by Mr. Brilliant and seconded by Mr. Braaten to authorize the execution of a Shared Service Agreement between the TRMUA and The Toms River Reginal Schools Board of Education for 2025-2030. A roll call vote was taken with Mr. Brilliant, Mr. Braaten, Mr. Ellenbogen and Mr. Valvano all casting affirmative votes. Mr. Pascarella abstained.

9A-3 – A motion was made by Mr. Valvano and seconded by Mr. Ellenbogen to authorize the execution of a Shared Service Agreement between the TRMUA and The Toms River Regional Schools Board of Education for fuel

services. A roll call vote was taken with Mr. Valvano, Mr. Ellenbogen, Mr. Braaten and Mr. Brilliant all casting affirmative votes. Mr. Pascarella abstained.

9B - Unfinished Business

None.

Committee Reports

Legal

General Counsel reported the focal point of the month was working on the agreement for the Board of Ed. He also stated he's still working on the issue of the easement for the pump station.

Personnel

In the absence of Commissioner Siddiqui, the Executive Director gave the report. He thanked everyone who worked on the issues with the background company, there is now a new company on board and they were able to complete a background check today so we were able to offer a candidate a position of employment pending a mandatory physical evaluation. An employee who returned from leave is doing well and another employee who was out on Workman's Comp was given authorization to come back for light duty. Lastly, for pension purposes, it needs to be documented in writing when we hire employees and bring them on for a pension. A motion was made by Mr. Pascarella and seconded by Mr. Braaten to hire Tyler Aber as the new Line Maintenance Worker, pending a passing physical. A roll call vote was taken with Mr. Pascarella, Mr. Braaten, Mr. Ellenbogen and Mr. Valvano all casting affirmative votes. Mr. Brilliant abstained.

Engineering

The Engineering Committee met last week and went over the Development Application that was voted on tonight. Also, happy to report, approval was finally granted from the I-Bank to advertise for the lining project, which will go live this Thursday. The next project looking to get approval on will be the underground storage tank.

Land

None.

Fuel

The Shared Service agreement was passed and the new fobs will be issued soon, hopefully before the next meeting.

Union/Ad Hoc

The Union Committee was ready to meet in July, still waiting on a date suitable for both union reps.

Chairman/Finance

Chairman Valvano reported the OCUA did raise their rates to 2% and the OCUA's expense is approximately 45% of our budget. He also reported that yesterday the Executive Director, the CFO and himself sat down with the Auditors to go over the Audit, which all Commissioners will receive an emailed copy of.

Public Comments

Seeing no public comments, Chairman Valvano closed the public portion of the meeting.

Correspondence

None.

Resolution to Enter Executive Session

No Executive Session was held.

Adjournment

With no further business to come before the Board, a motion was made by Mr. Ellenbogen and seconded by Mr. Braaten to adjourn the meeting at 5:09 p.m. A roll call vote was taken with Mr. Ellenbogen, Mr. Braaten, Mr. Pascarella, Mr. Brilliant and Mr. Valvano all casting affirmative votes.