TOMS RIVER MUNICIPAL UTILITIES AUTHORITY
Meeting Number Twelve Hundred Ninety Four

The regular meeting of the Toms River Municipal Utilities Authority was held on Tuesday, September 23, 2025 at 4:30 P.M. at the office of the Authority, 340 West Water Street, Toms River, New Jersey 08753.

The following were present:

Charles S. Valvano, Chairman

Tariq M. Siddiqui, Vice-Chairman

Kim A. Pascarella, Commissioner

Katarina Sevastakis, Alt. Commissioner

Bernard Rutkowski, Executive Director/Sec'y.-Treas.

Joseph D. Coronato, General Counsel

Mike Lee, Chief Financial Officer

Greg Myhre, Safety & Compliance Officer

Cindy Toye, Human Resources Manager

Christina Diamante, Executive Assistant/Assistant Sec'y

Meeting #1294 was called to order at 4:30 p.m., September 23, 2025 by Chairman Valvano.

Ms. Diamante, Assistant Secretary, reported that in accordance with the Open Public Meetings Law, P.L.1975, c. 231, notice of this meeting was posted in the Asbury Park Press, The Star Ledger, The Press of Atlantic City, filed with the township Clerk's Office, posted on the Township bulletin board and the Authority bulletin board.

Ms. Diamante then called the roll. Ms. Sevastakis, Mr. Pascarella, Mr. Siddiqui and Mr. Valvano were all present. Mr. Ellenbogen, Mr. Braaten and Mr. Brilliant were absent.

Minutes of Meetings for Approval

A. Meeting #1293 - August 26, 2025 - New Submission

A motion was made by Mr. Siddiqui and seconded by Ms. Sevastakis to approve the minutes of Meeting #1293 August 26, 2025 as written. A roll call vote was taken with Mr. Siddiqui, Ms. Sevastakis and Mr. Valvano all casting affirmative votes. Mr. Pascarella abstained as he was absent from the August meeting.

B. Ex. Session #1293 - August 26, 2025 - New Submission

A motion was made by Mr. Siddiqui and seconded by Ms. Sevastakis to approve the minutes of Ex. Session #1293 August 26, 2025 as written. A roll call vote was taken with Mr. Siddiqui, Ms. Sevastakis and Mr. Valvano all casting affirmative votes. Mr. Pascarella abstained as he was absent from the August meeting.

Disbursements

A motion was made by Mr. Pascarella and seconded by Ms. Sevastakis to approve payment of the Operating Expenses listed in the amount of $464,496.42. A roll call vote was taken with Mr. Pascarella, Ms. Sevastakis, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Trust Fund for Contracts

None at this time.

Ratification of Monthly Transfer & Investment Resolutions

A motion was made by Ms. Sevastakis and seconded by Mr. Pascarella to ratify the monthly transfer and investment resolutions. A roll call vote was taken with Ms. Sevastakis, Mr. Pascarella, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Financial Reports

A motion was made by Mr. Siddiqui and seconded by Ms. Sevastakis to enter the financial reports 6A-6F into the record. A roll call vote was taken with Mr. Siddiqui, Ms. Sevastakis, Mr. Pascarella and Mr. Valvano all casting affirmative votes.

Finance & Investments: 6G

A motion was made by Mr. Valvano and seconded by Mr. Pascarella to reinvest the available funds of $3,781.35 into the Ocean First Trust Custodial Account. A roll call vote was taken with Mr. Valvano, Mr. Pascarella, Ms. Sevastakis and Mr. Siddiqui all casting affirmative votes.

Operating Reports

A motion was made by Mr. Siddiqui and seconded by Ms. Sevastakis that the operating reports 7A-7G were accepted as presented. A roll call vote was taken with Mr. Siddiqui, Ms. Sevastakis, Mr. Pascarella and Mr. Valvano all casting affirmative votes.

Development Applications-Major Sub Divisions

There were no applications submitted for approval.

Authority Meeting

The next Authority meeting was confirmed for Tuesday, October 28, 2025, at 4:30 p.m.

Adoption of Resolutions

9A-2 – A motion was made by Mr. Siddiqui and seconded by Ms. Sevastakis to approve the authorization to advertise for Trenchless Point Repair Clamps. A roll call vote was taken with Mr. Siddiqui, Ms. Sevastakis, Mr. Pascarella and Mr. Valvano all casting affirmative votes.

9A-3 – A motion was made by Mr. Siddiqui and seconded by Ms. Sevastakis to award contract No. SR-01-24 to Vortex Services pending NJIB approval. A roll call vote was taken with Mr. Siddiqui, Ms. Sevastakis, Mr. Pascarella and Mr. Valvano all casting affirmative votes.

9A-4 – A motion was made by Ms. Sevastakis and seconded by Mr. Pascarella to authorize the unanticipated purchase of (1) electric crane lift for stoppage van. A roll call vote was taken with Ms. Sevastakis, Mr. Pascarella, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

9A-5 – A motion was made by Mr. Valvano and seconded by Mr. Pascarella to approve the Draft 5 Year Capital Plan 2026-2031. A roll call vote was taken with Mr. Valvano, Mr. Pascarella, Ms. Sevastakis and Mr. Siddiqui all casting affirmative votes.

9B - Unfinished Business

None.

Committee Reports

Legal

General Counsel stated there's a discussion for Executive Session; he also added that he has still not received an answer back yet from the TR School Board Administrator. The Executive Director responded that he has also not heard back yet but the new fuel fobs were issued to all the buses and the old ones were turned off. He additionally stated, once the Township sends their updated list of police vehicles for new fuel fobs those will be issued. General Counsel will also be expressing his opinion to the Police Chief regarding fobs for the undercover vehicles.

Personnel

None.

Fueling

Commissioner Pascarella is looking into another vendor for the fuel system that includes facial recognition.

Engineering/Technology/Regionalization

None.

User Charge

The Rate Hearing will be at the November meeting.

Finance/Chairman

Chairman Valvano stated the Union/Ad Hoc committee will need Executive Session.

Land

New Jersey Natural Gas sent over all the permits for the work on the back property as well as an access agreement that was forwarded over to General Counsel to look over.

Public Comments

Seeing no public comments, Chairman Valvano closed the public portion of the meeting.

Correspondence

The Executive Director shared an email thanking our billing clerk, Kara Petrocelli, for her professional, efficient and friendly help with a residents sewer bill.

Resolution to Enter Executive Session

A motion was made by Mr. Valvano and seconded by Mr. Siddiqui to adopt the resolution to enter into Executive Session at 4:56 p.m. to discuss personnel matters, litigation/potential litigation and contractual matters. A roll call vote was taken with Mr. Valvano, Mr. Siddiqui, Ms. Sevastakis and Mr. Pascarella all casting affirmative votes.

Public Session Reconvened at 5:18 p.m.

Adjournment

With no further business to come before the Board, a motion was made by Mr. Valvano and seconded by Ms. Sevastakis to adjourn the meeting at 5:19 p.m. A roll call vote was taken with Mr. Valvano, Ms. Sevastakis, Mr. Pascarella and Mr. Siddiqui all casting affirmative votes.