TOMS RIVER MUNICIPAL UTILITIES AUTHORITY
Meeting Number Twelve Hundred Ninety Five

The regular meeting of the Toms River Municipal Utilities Authority was held on Tuesday, October 28, 2025 at 4:30 P.M. at the office of the Authority, 340 West Water Street, Toms River, New Jersey 08753.

The following were present:

Charles S. Valvano, Chairman

Tariq M. Siddiqui, Vice-Chairman

Philip I. Brilliant, Commissioner

Kim A. Pascarella, Commissioner

James Braaten, Commissioner

Katarina Sevastakis, Alt. Commissioner

Sam Ellenbogen, Alt. Commissioner

Bernard Rutkowski, Executive Director/Sec'y.-Treas.

Joseph D. Coronato, General Counsel

Mike Lee, Chief Financial Officer

Mark Rohmeyer, Consulting Engineer

Cindy Toye, Human Resources Manager

Christina Diamante, Executive Assistant/Assistant Sec'y

Meeting #1295 was called to order at 4:30 p.m., October 28, 2025 by Chairman Valvano.

Ms. Diamante, Assistant Secretary, reported that in accordance with the Open Public Meetings Law, P.L.1975, c. 231, notice of this meeting was posted in the Asbury Park Press, The Star Ledger, The Press of Atlantic City, filed with the township Clerk's Office, posted on the Township bulletin board and the Authority bulletin board.

Ms. Diamante then called the roll. Mr. Ellenbogen, Ms. Sevastakis, Mr. Braaten, Mr. Pascarella, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano were all present.

Minutes of Meetings for Approval

A. Meeting #1294 - September 23, 2025 - New Submission

A motion was made by Mr. Siddiqui and seconded by Mr. Valvano to approve the minutes of Meeting #1294 September 23, 2025 as written. A roll call vote was taken with Mr. Siddiqui, Mr. Valvano and Mr. Pascarella all casting affirmative votes. Mr. Brilliant and Mr. Braaten abstained as they were absent from the September meeting.

B. Ex. Session #1294 - September 23, 2025 - New Submission

A motion was made by Mr. Siddiqui and seconded by Mr. Pascarella to approve the minutes of Ex. Session #1294 September 23, 2025 as written. A roll call vote was taken with Mr. Siddiqui, Mr. Pascarella and Mr. Valvano all casting affirmative votes. Mr. Brilliant and Mr. Braaten abstained as they were absent from the September meeting.

Disbursements

A motion was made by Mr. Pascarella and seconded by Mr. Brilliant to approve payment of the Operating Expenses listed in the amount of $635,976.38. A roll call vote was taken with Mr. Pascarella, Mr. Braaten, Mr. Siddiqui

and Mr. Valvano all casting affirmative votes. Mr. Brilliant voted yes with the exception of check #14529 and #14565.

Trust Fund for Contracts

None at this time.

Ratification of Monthly Transfer & Investment Resolutions

A motion was made by Mr. Brilliant and seconded by Mr. Braaten to ratify the monthly transfer and investment resolutions. A roll call vote was taken with Mr. Brilliant, Mr. Braaten, Mr. Pascarella, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Financial Reports

A motion was made by Mr. Valvano and seconded by Mr. Brilliant to enter the financial reports 6A-6F into the record. A roll call vote was taken with Mr. Valvano, Mr. Brilliant, Mr. Braaten, Mr. Pascarella and Mr. Siddiqui all casting affirmative votes.

Finance & Investments: 6G

A motion was made by Mr. Valvano and seconded by Mr. Pascarella to reinvest the available funds of $3,271.44 into the Ocean First Trust Custodial Account. A roll call vote was taken with Mr. Valvano, Mr. Pascarella, Mr. Braaten, Mr. Brilliant and Mr. Siddiqui all casting affirmative votes.

Operating Reports

A motion was made by Mr. Siddiqui and seconded by Mr. Brilliant that the operating reports 7A-7G were accepted as presented. A roll call vote was taken with Mr. Siddiqui, Mr. Brilliant, Mr. Braaten, Mr. Pascarella and Mr. Valvano all casting affirmative votes.

Development Applications-Major Sub Divisions

A motion was made by Mr. Pascarella and seconded by Mr. Valvano to approve the preliminary application for Sub Division #D-1077 (1556 Church Rd., LLC). A roll call vote was taken with Mr. Pascarella, Mr. Valvano, Mr. Braaten, Mr. Brilliant and Mr. Siddiqui all casting affirmative votes.

Authority Meeting

The next Authority meeting was confirmed for Tuesday, November 25, 2025, at 4:30 p.m. The 2026 TRMUA Annual Rate Hearing meeting will be held the same day at 4:00 p.m.

Adoption of Resolutions

None.

9B - Unfinished Business

None.

Committee Reports

Legal

General Counsel reported that the Executive Director and himself met with the Superintendent of Schools and Administrator to iron out the remaining details of the shared service agreement between the Board of Education and the MUA for fueling services, such as term length and insurance coverage for any accidents that could happen while pumping.

Fuel

Other than the above mentioned agreement for fuel being close to finished, the new fuel fobs have been issued out, there is still 3 more entities to issue new fobs to.

Personnel

Discussed in Correspondence.

Engineering/Technology/Regionalization

The Engineering Committee met and had a good meeting. Two significant projects were discussed, the Jackson MUA flow agreement, which will be discussed further in Executive Session, and the Underground Storage Tank project. For the latter project, a waiver was submitted to the State but was denied, a solution is to bid it out. The Executive Director has asked RVE for a proposal and hopes to get it out by the end of the year.

Land

The project with our back property by NJNG has been pushed back again, they are looking to start in the late Winter/early Spring with an estimated 18 months to complete it. Also, still waiting on the access agreement from them with the changes we asked for.

User Charge

The Rate Hearing is scheduled for 4 p.m. on November 25th, between now and then Commissioner Brilliant will meet with the Finance Committee and will go over numbers with the Auditor.

Finance/Chairman/Union Ad Hoc

Chairman Valvano reminded the Board again to be at next month's meeting at 4pm for the Rate Hearing. He also stated the Union/Ad Hoc committee will need an Executive Session to discuss the negotiations. Lastly, he informed he will be signing the annual letter to go out with the billing vouchers.

Public Comments

Seeing no public comments, Chairman Valvano closed the public portion of the meeting.

Correspondence

The Executive Director informed the Board he received a letter from an employee requesting an unpaid extended leave of absence. A motion was made by Mr. Valvano and seconded by Mr. Siddiqui to grant the employee an additional 12 weeks unpaid leave starting November 11th. A roll call vote was taken with Mr. Valvano, Mr. Siddiqui, Mr. Braaten, Mr. Pascarella and Mr. Brilliant all casting affirmative votes.

Resolution to Enter Executive Session

A motion was made by Mr. Valvano and seconded by Mr. Brilliant to adopt the resolution to enter into Executive Session at 4:57 p.m. to discuss personnel matters, litigation/potential litigation and contractual matters. A roll call vote was taken with Mr. Valvano, Mr. Brilliant, Mr. Braaten, Mr. Pascarella and Mr. Siddiqui all casting affirmative votes.

Public Session Reconvened at 5:50 p.m.

Adjournment

With no further business to come before the Board, a motion was made by Mr. Brilliant and seconded by Mr. Braaten to adjourn the meeting at 5:51 p.m. A roll call vote was taken with Mr. Brilliant, Mr. Braaten, Mr. Pascarella, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.