

**PROPOSED RATE SCHEDULE FOR THE**  
**TOMS RIVER MUNICIPAL UTILITIES AUTHORITY**  
**TO BE EFFECTIVE JANUARY 1, 2026**

**SECTION I. DEFINITION OF TERMS:**

As used in this Rate Schedule, unless a different meaning clearly appears from the context, the following words shall have the following meanings:

- (a) **AUTHORITY** means – Toms River Municipal Utilities Authority.
- (b) **TOMS RIVER** means – **TOMS RIVER TOWNSHIP**, a municipality in the County of Ocean and State of New Jersey.
- (c) **AUTHORITY'S LINES** shall mean - mains, laterals, manholes, pipes and appliances of the Toms River Municipal Utilities Authority.
- (d) **RATES AND SERVICE CHARGES** shall mean - rents, rates, fees or other charges and service charges for the use of service of the sewerage system, and such terms shall be interchangeable, and shall apply to all customers of the Authority, within or without its district, and under any contract or agreement that the Authority has with any person or other municipality or Authority.
  - (1) **RATE DISCOUNT TO ELIGIBLE USERS** in accordance with the provisions of N.J.S.A. 40:14B-22.2, the Toms River Municipal Utilities Authority affords a discount of \$13.52 per quarter to those users eligible under the Statute.
  - (2) **"TMP" COMMERCIAL ACCOUNT** means the category for each newly connected commercial unit(s) or reconnected unit(s) which shall be charged an annual base charge prorated from time of initial inspection; additional fixtures over two (2) to be assessed upon certificate of occupancy or occupancy.
  - (3) **"RTP" RESIDENTIAL ACCOUNT** means the category for each newly connected residential unit(s) or reconnected unit(s) which shall be charged an annual base charge prorated from time of initial inspection; additional fixtures over four (4), exclusive of one laundry facility and one dishwasher, to be assessed upon certificate of occupancy or occupancy.
- (e) **INITIAL SERVICE CHARGE** shall mean - and be interchangeable with connection fee or tapping fee payable at the time of each connection of any property with the **AUTHORITY'S** sewerage system and shall be separate and in addition to **RATES AND SERVICE CHARGES**.
- (f) **ADDITIONAL CONNECTION FEE** shall mean - an additional charge for a change in type of use, alteration or addition which may result in change in use or flow from any building already physically connected to the **AUTHORITY'S LINES**.
- (g) **BUILDINGS** shall include - structures of all types, whether enclosed or not, such as sheds, pits, platforms, etc., which are connected, directly or indirectly, to the **AUTHORITY'S LINES**.
- (h) **FIXTURES** shall mean - plumbing fixtures and appliances commonly so designated and shall include any and all devices which may discharge sewerage directly or indirectly into the **AUTHORITY'S LINES**.
- (i) **UNIT** shall be defined as follows:
  - (1) **Residential:**
    - (a) Each single family dwelling.
    - (b) Each single family apartment dwelling in a multiple family structure or structures.

This definition does not include other primary accessory, or incidental uses on the premises such as, but not limited to, home/office combination uses.

(2) **Non-Residential:**

- (a) Each 73,000 gallons per year of water consumption, for each commercial, industrial, institutional, professional, public, or other user not heretofore mentioned whose water consumption exceeds 73,000 gallons per year. The number of units shall be calculated to the nearest 1/10 unit.
- (b) Common Area-Age Restricted – shall mean a building or facility within the common area of an age-restricted community which is for the sole use or benefit of the members of said community and is not available for use by way of rental or hire.

**SECTION II. ANNUAL CHARGES, PAYMENT, APPORTIONMENT AND VACANCIES:**

(a) All annual rates and service charges by the **AUTHORITY** shall be billed for the period from January 1st to December 31st. The said annual rates and service charges shall be due and payable quarter-annually in advance. Meter users shall be billed semi-annually.

(b) In the event that any quarterly bill is not paid within ten (10) days from its due date, or excess consumption bill within thirty (30) days of mailing, then interest shall accrue thereafter and be due the **AUTHORITY** on the unpaid balance at a rate of one and one-half percent (1-1/2%) from the due date until such service charge and the delinquency charges thereon, shall be fully paid to the **AUTHORITY**.

(c) **“TMP” COMMERCIAL ACCOUNT AND “RTP” RESIDENTIAL ACCOUNT**  
Newly to be connected unit(s) or reconnected unit(s) shall be chargeable in proportion to the base charge for each such unit from the date when the connection of the customer’s property is made available to the lines of the **AUTHORITY**, upon its notice. Upon certificate of occupancy or occupancy, the full annual charge will be assessed.

(d) Except as stated immediately above, the annual service charges of the **AUTHORITY** shall not be adjusted or apportioned for a vacancy in all or part of a building or structure during any portion of a year.

(e) Annual service charges to any property (whether or not the connected structure has been demolished or removed), shall not be removed from billing until such date as the **AUTHORITY** has inspected and approved a physical disconnect and capping at the curb of the service line.

**SECTION III. RENTS, RATES, FEES, OTHER CHARGES:**

The following rents, rates, fees or other charges are hereby fixed and officially established as the Service Charges by the **AUTHORITY** for direct or indirect connection with, and the use and service of, the sewerage system, and the same shall be charged and collected by the **AUTHORITY** in accordance with the following schedule which is hereby prescribed:

**TOMS RIVER MUNICIPAL UTILITIES AUTHORITY**  
**SCHEDULE FOR SERVICE CHARGES FOR DIRECT OR**  
**INDIRECT CONNECTION WITH, AND FOR THE USE AND**  
**SERVICES OF SAID AUTHORITY.**

**SUBSECTION A. RATES APPLICABLE TO UNITS, BUILDINGS, OR FACILITIES**  
**CONNECTED TO SEWERAGE SYSTEM:**

**ANNUAL SERVICE CHARGE**

- (a) **Residential** - single family unit or each individual dwelling unit of a multi-dwelling use. A minimum rate of \$360.43 plus \$19.50 per fixture over four (4) shall apply, exclusive of one laundry facility and one dishwasher.

- |     |   |  |
|-----|---|--|
| (b) | <b><u>Non-Residential</u></b> - includes all other users not classified as residential above. | \$6.77 per thousand gallons of water consumption or approved discharge into the system, however, a minimum rate of \$360.43 plus \$60.06 per fixture over two (2) shall apply. |
| (c) | <b><u>Common Area-Age Restricted</u></b>  | \$6.77 per thousand gallons of water consumption, however, a minimum rate of \$360.43 per year plus \$19.50 per fixture over four (4) shall apply.                             |

**TERMS OF PAYMENT:**

- (a) Residential Bills and Non-Residential Minimum Bills are rendered annually in advance with four quarterly coupon payments due January 1st, April 1st, July 1st and October 1st.
- (b) Excess Consumption Bills are rendered semi-annually. Excess consumption bills are due thirty days after mailing.
- (c) Pursuant to N.J.S.A. 40:14B-20.2, the **AUTHORITY** has established a service charge of \$20.00 for each check or other written instrument returned for insufficient funds. This fee shall be added to the customer's sewer billing account upon re-posting of the amount of the deficient payment.

**SUBSECTION B. WATER CONSUMPTION READINGS AND FIXTURE COUNTS:**

- (a) All water consumption readings shall be those obtained by the **AUTHORITY** from the water company furnishing water to the respective units. If a customer obtains its water supply from a private well or unmetered public water supply, then the user shall install a meter at its own cost, the type and location of which is to be approved by the **AUTHORITY**. In the event the user fails to install such meter within thirty (30) days after receiving notice from the **AUTHORITY**, then the user shall pay a charge based upon the **AUTHORITY'S** estimate of water consumption, which estimate shall be conclusive and binding upon the user.
- (b) In the event that estimated water consumption readings should prove to be inaccurate, the **AUTHORITY** reserves the right to re-calculate prior annual service charges with the difference charged or credited to the user.
- (c) The **AUTHORITY** makes every attempt to maintain accurate and correct fixture counts for all residences and buildings connected to the system. To maintain the accuracy of these records, the **AUTHORITY** conducts random survey updates of fixture counts, and will conduct a fixture count survey when the **AUTHORITY** believes the existing account information to be inaccurate.

Should the user request a fixture count verification or alter the number of fixtures and request a re-survey, the cost shall be \$25.00 per account survey to be paid in advance.

**SUBSECTION C. COMBINATION RESIDENTIAL AND NON-RESIDENTIAL USERS:**

- (a) All uses which consist of more than one classification of unit as defined above, shall be defined as combined uses. The service charge for combined uses shall be applied to each class of combined user connected.

**SUBSECTION D. CONNECTION FEES AND CHARGES:**

- (a) **INITIAL SERVICE CHARGES** or Initial Fees for the right to connect directly or indirectly to the **AUTHORITY'S** sewer system shall include a connection charge or fee per unit, as well as and in addition to fees and charges for the inspection of the work to be accomplished by applicants in keeping with the **AUTHORITY'S RULES AND REGULATIONS** as the same are promulgated, amended, modified and supplemented from time to time. Such connection fees, which constitute **INITIAL SERVICE CHARGES** for the right to connect to the **AUTHORITY'S** sewer system, are an integral part of this rate schedule and are a distinct and separate charge from all other **RATES AND SERVICE CHARGES** and payment of one shall not constitute payment of the other.

(b) No connection shall be made to, into, or with the street lines, mains, sewers, laterals, or other sewerage facility to the **AUTHORITY** without approval and permit issued by the **AUTHORITY**. Application for permits for any unit of any such connection shall be made upon forms prescribed by the **AUTHORITY** and submitted together with payment of the applicable charges, as hereinafter set forth, and no permit shall be issued until such connection fee or charge is paid in accordance with the current **RULES AND REGULATIONS**.

(c) The **INITIAL SERVICE CHARGE**, (connection fee), shall be at the rate of \$3,057 per unit as determined by N.J.S.A. 40:14B-22.

(d) Each commercial, industrial, professional, institutional, public, or other user, not heretofore mentioned, whose estimated water consumption exceeds 73,000 gallons, by the **AUTHORITY** per year shall pay a connection fee based on the number of units. Such number of units shall be calculated to the nearest one-tenth (1/10) of unit, with a minimum of one unit per user.

(e) Upon an addition, alteration, or change in use of any building already connected to the **AUTHORITY'S LINES**, an additional connection fee may be charged based upon the Schedule of **SECTION (4)** above.

(f) No connection to or into the **AUTHORITY'S** sewer system shall be made unless and until full compliance with the requirements set forth in this Revised Rate Schedule as the same may hereafter be promulgated, amended, modified, or supplemented from time to time, shall have been met, and no excavation shall be backfilled until inspection has been completed by the duly designated representative of the **AUTHORITY**.

(g) Re-connection Fee for Shut-off because of non-payment of fees or charges, or because of customer request: Charge of \$125.00 per unit, plus actual costs to include time and materials, equipment, plus thirty-five percent (35%) benefits at current costs.

(h) Charges for all work including, but not limited to, stoppages caused by nonbiodegradable products or grease, and repairs to damaged facilities, such as sewer mains, laterals, manholes, etc., which are beyond the responsibility of the **AUTHORITY**, will be based upon cost of labor, tools, materials, and equipment.

(i) Lateral to be installed by Owner at Owner Expense: Seventy-two (72) hours advance notice that work is to be started shall be given to the Operations Director of the Authority. Minimum inspection fee is \$150.00.

(j) The **AUTHORITY** shall make the determination whether a new lateral installation shall be made by the **AUTHORITY**, (at the owner's expense), or by the owner's contractor, (at the owner's expense).

**SUBSECTION E. – OTHER FEES AND CHARGES:**

(1)	<u>Review Fees</u>	
	Preliminary Application	\$50.00/Unit
	Re-Approval	\$25.00
(2)	<u>Change of Applicant</u>	\$15.00
(3)	<u>Inspection Fees</u>	
	Cut/Cap Lateral	\$125.00
	Re-Connect Lateral	\$125.00
	New Lateral – Main Tap	\$300.00
	New Lateral – Manhole Tap	\$400.00
(4)	<u>Fixture Count Verification</u>	\$25.00

**SUBSECTION F. LIENS, RIGHTS AND REMEDIES, ENFORCEMENT:**

(a) In the event that an **INITIAL SERVICE CHARGE** or Connection Fee or Annual Service Charge with regard to any parcel or real property owned by any person, corporation, or other entity other than the State or any Agency or Subdivision therefore, and all interest accruing thereon, shall be a lien on such parcel, and all such liens shall become enforceable with and as any other municipal lien on real property in the municipality in addition to the other remedies of civil suit or foreclosure or any other remedies which may be available provided by and under the Laws and Statutes of the State of New Jersey in such case made and provided.

(b) In the event that an **INITIAL SERVICE CHARGE** or Connection Fee or any service charge of the **AUTHORITY** with regard to any parcel or real property shall not be paid as and when due, the **AUTHORITY** may enter upon such parcel and cause the connection thereof to be cut and shut-off until such service charge and subsequent service charge with regard to such parcel and all interest accrued thereon, together with a re-connection fee shall be fully paid to the **AUTHORITY**; and/or may avail itself of any and all other remedies which may be available and provided by and under the Laws and Statutes of the State of New Jersey in such case made and provided. The re-connection fee shall be in the amount of all labor, materials and administrative costs incurred by the **AUTHORITY** for re-connection. The minimum re-connection fee shall be \$125.00.

(c) All rights and remedies provided in this Rate Schedule and in any amendments or modifications hereof and supplements hereto for the collection and enforcement of **RATES AND SERVICE CHARGES, INITIAL SERVICE CHARGES, Connection Fees or Tapping Fees, Rents and Rates**, and all other fees and charges shall be cumulative and concurrent with and in addition to those provided and authorized in and by the Laws and Statutes of the State of New Jersey in each such case made and provided.

**SECTION IV. COMPLIANCE WITH USER CHARGE REQUIREMENTS:**

In order to comply with the requirements of 40 C.F.R. Sec. 35. 929, et. seq., the **AUTHORITY** agrees as follows:

(a) The **AUTHORITY** will conduct an annual review of its charges and attempt to institute such changes as may be required in its schedule of charges as a result of said review.

(b) The **AUTHORITY** during this annual review will insure and proportionate distribution of operation and maintenance costs among users and will generate sufficient revenue from those users to pay its total operation and maintenance costs.

(c) Within the service areas of the **AUTHORITY**, each user who discharges toxic pollutants that cause an increase in treatment costs, or costs associated with the managing of the effluent or sludge of the Ocean County Utilities Authority, (OCUA), shall pay for such increased costs in accordance with guidelines for approved user charge systems adopted by the OCUA. The **AUTHORITY** will assist the OCUA in taking whatever steps necessary to enforce payment of such costs by the user.

(d) The **AUTHORITY** will notify its users at any time the **AUTHORITY** changes its rates or the OCUA changes its rates. The notice will include a breakdown of costs which the rate and that approximate portion of its charges which are attributable to the OCUA's wastewater treatment services. The **AUTHORITY** will charge all users evenly for all extraneous flows not directly attributable to users in the same manner that the **AUTHORITY** distributes the cost of operation and maintenance of the user's wastewater flow.

**SECTION V. RESCISSION OF PRIOR RESOLUTION, ETC.:**

(a) If any section, subsection, clause, or provision of this Rate Schedule shall be adjudged unconstitutional or to be ineffective, in whole or in part, to the extent it is not adjudged unconstitutional or is not ineffective, it shall be valid and effective, and no other section, subsection, clause, or provision of this Rate Schedule shall on account thereof be deemed invalid or ineffective, and the inapplicability or invalidity of any section, subsection, clause, or provision of this Rate Schedule in any one or more instances or under any one or more circumstances shall not be taken to affect or prejudice in any ways its applicability or validity in any other instances or under any circumstances.

**SECTION VI. EFFECTIVE DATE:**

(a) This Rate Resolution shall take effect as of January 1, 2026 and a copy of same shall at all times be kept on file at the principal office of the **AUTHORITY** and shall at all reasonable times be open to public inspection.

**TOMS RIVER MUNICIPAL UTILITIES AUTHORITY**  
Bernard Rutkowski, Executive Director

<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Valvano, Charles	X			
Siddiqui, Tariq	X			
Brilliant, Philip	X			
Pascarella, Kim	X			
Braaten, James	X			

**RESOLUTION OF**  
**THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY**  
**COUNTY OF OCEAN STATE OF NEW JERSEY**  
**ESTABLISHING THE CONNECTION FEE FOR FISCAL YEAR 2026**

**WHEREAS**, the sanitary sewer connection fee for 2026 calculates to \$3,057 for each equivalent dwelling unit connected as determined by the Chief Financial Officer and confirmed by the Authority Auditor in accordance with N.J.S.A. 40:14B-22; and

**WHEREAS**, the authority is authorized to charge less than the computed fee; and

**WHEREAS**, the connection fee in FY 2025 was established by the Commissioners at \$3,132; and

**WHEREAS**, the Commissioners hereby approve the calculation based on Statute N.J.S.A. 40:14B-22 as noted by the Chief Financial Officer resulting in a decrease to the connection fee charge from FY 2025 \$3,132 to the computed FY 2026 fee of \$3,057.

**NOW THEREFORE BE IT RESOVED**, by the Commissioners of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey as follows:

1. The Sanitary Sewer Connection Fee to the Toms River Municipal Utilities Authority system for FY 2026 shall be \$3,057 representing a decrease over FY 2025.
2. Sanitary Sewer Connection fees shall be due to the Toms River Municipal Utilities Authority in their entirety upon application.
3. All of the charges and fees established by prior Resolution and Regulations are hereby re-affirmed and re-established except as herein adjusted.

**CERTIFICATION**

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, do hereby certify the forgoing to be a true and exact copy of a resolution duly adopted by the Toms River Municipal Utilities Authority at a regular meeting held on the 25<sup>th</sup> day of November 2025.



Christina Diamante, Assistant Secretary

<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Valvano, Charles	X			
Siddiqui, Tariq	X			
Brilliant, Philip	X			
Pascarella, Kim	X			
Braaten, James	X			

**RESOLUTION OF**  
**THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, COUNTY OF**  
**OCEAN, STATE OF NEW JERSEY, ESTABLISHING THE BASIC**  
**RESIDENTIAL, NON-RESIDENTIAL AND COMMON AREA AGE RESTRICTED**  
**SEWER USER FEE/SERVICE CHARGE FOR FISCAL YEAR 2026**

**WHEREAS**, the Toms River Municipal Utilities Authority (TRMUA) wishes to establish a sewerage rate/service charge for the Basic Residential, Non-Residential and Common Area Age Restricted users commencing January 1, 2026; and

**WHEREAS**, the service charge shall comply with the terms of all contracts of the TRMUA and shall be such that the revenues of the TRMUA will at all times be adequate to pay all expenses of operation and maintenance of the sewerage system, including, reserve, insurance, extensions and replacements and to pay punctually the principal and interest on all bonds and to maintain such reserves or sinking funds, thereof, as may be required by the terms of any contract of the TRMUA or as may be deemed necessary or desirable by the TRMUA; and

**WHEREAS**, the Commissioners of the TRMUA in consultation with their staff and professionals have prepared a draft budget for Fiscal Year 2026 in order to meet the obligations of the users and ratepayers of the TRMUA facilities; and

**WHEREAS**, the Commissioners have determined it is in the best interest of the ratepayers of the TRMUA to adopt the Fiscal Year 2026 Rate Schedule as attached hereto.

**NOW THEREFORE BE IT RESOLVED**, by the Commissioners of the Toms River Municipal Utilities Authority, County of Ocean, and State of New Jersey as follows:

1. The Basic Residential Sewer User Fee/Service Charge for Fiscal Year 2026 shall be a minimum rate of \$360.43 plus \$19.50 per fixture over four (4), exclusive of one laundry facility and one dishwasher shall apply.
2. The Non-Residential Sewer User Fee/Service Charge for Fiscal Year 2026 shall be \$6.77 per thousand gallons of water consumption or approved discharge into the system, however, a minimum rate of \$360.43 plus \$60.06 per fixture over two (2) shall apply.
3. The Common Area Age Restricted Sewer User Fee/Service Charge for Fiscal Year 2026 shall be \$6.77 per thousand gallons of water consumption or approved discharge into the system, however, a minimum rate of \$360.43 plus \$19.50 per fixture over four (4) shall apply.
4. The TRMUA Fiscal Year 2026 Rate Schedule, attached hereto, is hereby adopted.
5. A copy of such schedule of Service Charges in effect shall at all times be kept on file at the offices of the TRMUA and shall be open to public inspection.

**CERTIFICATION**

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, do hereby certify the forgoing to be a true and exact copy of a resolution duly adopted by the Toms River Municipal Utilities Authority at a regular meeting held on the 25<sup>th</sup> day of November 2025.



Christina Diamante, Assistant Secretary

**RESOLUTION**  
**Toms River Municipal Utilities Authority and**  
**the County of Ocean, State of New Jersey**  
**Authorizing the Execution of a Schedule C Agreement**  
**With the County of Ocean for 2026**

**WHEREAS**, the Interlocal Services Act, N.J.S.A. 40:8a-1 et seq. Authorizes the Toms River Municipal Utilities Authority to enter into a contract for the provisions of certain government services with the County of Ocean; and

**WHEREAS**, N.J.S.A. 40:8a requires such a contract to be authorized by resolution or ordinance; and

**WHEREAS**, it is the desire of the Board of Commissioners to authorize the execution of a contract with the County of Ocean for the provision of services, materials and equipment as set forth in Schedule "C" attached hereto.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN AND STATE OF NEW JERSEY, AS FOLLOWS:**

1. That Bernard Rutkowski, Executive Director of the Toms River Municipal Utilities Authority is hereby authorized to execute a Schedule "C" agreement with the County of Ocean in accordance with the provisions of the law to include \$5,000.00 for the Engineering Department and \$5,000.00 for Vehicle Services, for a total sum not to exceed \$10,000.00. A copy of the said agreement is on file in the office of the Assistant Secretary and made part hereof as Schedule "C".
2. That this agreement is for the period January 1, 2026 to December 31, 2026.
3. That a copy of this Agreement referenced herein shall be kept on file and made available for public inspection in the Assistant Secretary office during normal business hours.
4. That a certified copy of this resolution shall be forwarded to the Clerk of the Ocean County Board of Chosen Freeholders, the Ocean County Road Department, the Ocean County Department of Finance, the Executive Director, the Chief Financial Officer and the Purchasing Agent.

**CERTIFICATION**

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey, do certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Commissioners of the Toms River Municipal Utilities Authority at a meeting of said Commissioners on November 25, 2025.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal of this Authority this 25<sup>th</sup> day of November 2025.



Christina Diamante, Assistant Secretary

## RESOLUTION

WHEREAS, it has been brought to the attention of the Board of Commissioners of the Toms River Municipal Utilities Authority (TRMUA) that the TRMUA is desirous of receiving bids through a fair and open process for the following capital project:

Contract No. TRMUA RPR-26  
On-Call Roadway Pavement Restoration

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN AND STATE OF NEW JERSEY, as follows:**

1. That the Qualified Purchasing Agent and/or Authority Engineer are hereby authorized to advertise for the receiving of bids for the above-mentioned.

## CERTIFICATION

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Commissioners on November 25, 2025.

IN WITNESS, WHEREOF, I have hereunto set my hand and seal of this Authority this 25<sup>th</sup> day of November 2025.



Christina Diamante, Assistant Secretary

## RESOLUTION

**WHEREAS**, it has been brought to the attention of the Board of Commissioners of the Toms River Municipal Utilities Authority that the Authority is desirous of receiving Request for Qualifications through a fair and open process for the following professional services for 2026:

Engineering Services Pool  
Authority Attorney  
Labor Counsel  
Bond Counsel  
Financial Advisor  
Underwriting Services  
Auditor/Accounting Services  
Risk Management Consultant

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOMS RIVER MUNICIPAL UTILITIES AUTHORITY, COUNTY OF OCEAN AND STATE OF NEW JERSEY**, as follows:

1. That the Authority QPA is hereby authorized to advertise for the receiving of Request for Qualifications for the above-mentioned services.
2. That the Authority QPA is hereby authorized to prepare formal specifications for the above-mentioned services in accordance with Chapter 19, P.L. 2004 (Pay-to-Play).

## CERTIFICATION

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Commissioners on November 25, 2025.

**IN WITNESS, WHEREOF**, I have hereunto set my hand and seal of this Authority this 25<sup>th</sup> day of November 2025.



---

Christina Diamante, Assistant Secretary

**RESOLUTION TO EXTEND RISK CONTROL CONTRACT**  
**TOMS RIVER MUNICIPAL UTILITIES AUTHORITY**

November 25, 2025

**WHEREAS**, the Toms River Municipal Utilities Authority awarded a contract to Conner Strong and Buckalew Risk Management Consultant on February 28, 2023 for a period of (3) years expiring on December 31, 2025; and

**WHEREAS**, the TRMUA will advertise for professional services in December and award services at the February 2026 re-organization meeting; and

**WHEREAS**, the Risk Control Management Consultant is the only professional service expiring prior to the re-organization meeting; and

**WHEREAS**, it is the desire of the TRMUA to award all professional services at the same time; and

**WHEREAS**, Conner Strong and Buckalew Risk Management Consultants have agreed to extend the contract for a period of approximately (2) months expiring on February 24, 2026.

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey as follows:

1. That the Risk Control Consultant Contract shall be extended by a period of approximately (2) months expiring on February 24, 2026.
2. That a certified copy of this resolution shall be provided to Conner Strong & Buckalew, the Executive Director, Chief Financial Officer and the QPA.

**CERTIFICATION**

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean and State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Commissioners on November 25, 2025.

**IN WITNESS WHEREOF**, I have hereunto set my hand and seal of this Authority this 25<sup>th</sup> day of November 2025.



\_\_\_\_\_  
Christina Diamante, Assistant Secretary

**RESOLUTION OF RETIREMENT  
TOMS RIVER MUNICIPAL UTILITIES AUTHORITY**

November 25, 2025

**WHEREAS, Dion Smith** began his employment with the Toms River Municipal Utilities Authority as a Line Maintenance Worker on November 1, 1993 and was promoted to Line Maintenance Operator on February 1, 1995; and

**WHEREAS, Dion Smith** has submitted a Letter of Retirement, effective December 1, 2025; and

**WHEREAS,** the Commissioners, Staff and Employees of the Toms River Municipal Utilities Authority wish to recognize the service of **Dion Smith** as a dedicated, respected, and well-liked employee over the past thirty two years.

**NOW THEREFORE BE IT RESOLVED,** that the Commissioners and Staff of the Toms River Municipal Utilities Authority offer our thanks to **Dion Smith** for his faithful service, and wish **Dion Smith** well in his retirement, to enjoy continued good health and happiness, and to treasure leisure time spent with family and friends.

  
**Bernard Rutkowski, Executive Director**

**RESOLUTION**  
**TOMS RIVER MUNICIPAL UTILITIES AUTHORITY**  
**COUNTY OF OCEAN, STATE OF NEW JERSEY**

November 25, 2025

**WHEREAS**, the 2026 Toms River Municipal Utilities Authority's Operating and Capital Budgets with supporting documentation was to be submitted for approval to the State of New Jersey, Department of Community Affairs, Division of Local Government Services, by the State mandated deadline of November 1, 2025; and

**WHEREAS**, due to an extensive review of the current rate schedule, the proposed 2026 Operating and Capital Budgets of the Toms River Municipal Utilities Authority was not presented to the Commissioners of the Toms River Municipal Utilities Authority for their approval until November 25, 2025; and

**WHEREAS**, the rate structure of the Authority was examined; and

**WHEREAS**, it was determined that the revenues derived from the sewer rates and connection fees would be adequate to meet the Authority's operating needs in 2026; and

**WHEREAS**, the State of New Jersey, Department of Community Affairs, Division of Local Government Services, requires a resolution to be adopted by the Commissioners of the Toms River Municipal Utilities Authority explaining why the budget was submitted after the State mandated deadline of November 1, 2025.

**NOW THEREFORE, BE IT RESOLVED** that the Commissioners of the Toms River Municipal Utilities Authority adopt the preamble herein as a statement of explanation regarding the late submittal of the budget for adoption; and

**BE IT FURTHER RESOLVED** that the Commissioners of the Toms River Municipal Utilities Authority adopted the draft 2026 Operating and Capital Budgets at a public meeting held on November 25, 2025 and authorized the immediate transmittal of the budget documents to the State of New Jersey, Department of Community Affairs, Division of Local Government Services for their approval and certification.

**CERTIFICATION**

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, do hereby certify the forgoing to be a true and exact copy of a resolution duly adopted by the Toms River Municipal Utilities Authority at a regular meeting held on the 25<sup>th</sup> day of November 2025.



\_\_\_\_\_  
Christina Diamante, Assistant Secretary

<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Valvano, Charles	X			
Siddiqui, Tariq	X			
Brilliant, Philip	X			
Pascarella, Kim	X			
Braaten, James	X			

TOMS RIVER MUNICIPAL UTILITIES AUTHORITY

11-25-25

RESOLUTION TO ENTER EXECUTIVE SESSION

**WHEREAS**, the Open Public Meetings Act provides that the TRMUA may go into Executive Session to discuss matters that may be confidential or listed pursuant to NJSA 10:4-12; and

**WHEREAS**, it is recommended by the General Counsel that the TRMUA Commissioners go into Executive Session on November 25, 2025 to discuss matters set forth hereinafter which are permissible to discuss in Executive Session.

**NOW THEREFORE BE IT RESOLVED** that the Commissioners of the TRMUA shall go into Executive Session to discuss the following items:

**LIST**

**Personnel Matters**

**Litigation/Potential Litigation**

**Contractual Matters**

I, Christina Diamante, Assistant Secretary of the Toms River Municipal Utilities Authority, County of Ocean, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a resolution adopted by the Board of Commissions on November 25, 2025.

**IN WITNESS, WHEREOF**, I have hereunto set my hand and seal of this Authority this 25<sup>th</sup> day of November 2025.



---

Christina Diamante, Assistant Secretary