TOMS RIVER MUNICIPAL UTILITIES AUTHORITY
Meeting Number Thirteen Hundred Two

The regular meeting of the Toms River Municipal Utilities Authority was held on Tuesday, May 26, 2026 at 4:30 P.M. at the office of the Authority, 340 West Water Street, Toms River, New Jersey 08753.

The following were present:

Charles S. Valvano, Chairman — Frank Pascarella/MOP

Tariq M. Siddiqui, Vice-Chairman

Philip I. Brilliant, Commissioner

Kim A. Pascarella, Commissioner

James Braaten, Commissioner

Bernard Rutkowski, Executive Director/Sec'y.-Treas.

Joseph D. Coronato, General Counsel

Greg Myre, Safety & Compliance Officer

Cindy Toye, Human Resources Manager

Christina Diamante, Executive Assistant/Assistant Sec'y

Meeting #1302 was called to order at 4:30 p.m., May 26, 2026 by Chairman Valvano.

Ms. Diamante, Assistant Secretary, reported that in accordance with the Open Public Meetings Law, P.L.1975, c. 231, notice of this meeting was posted in the Asbury Park Press, The Star Ledger, The Press of Atlantic City, filed with the township Clerk's Office, posted on the Township bulletin board and the Authority bulletin board.

Ms. Diamante called the roll. Mr. Braaten, Mr. Pascarella, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano were all present. Ms. Sevastakis and Mr. Ellenbogen were absent.

Minutes of Meetings for Approval

A. Meeting #1301 - April 28, 2026 - New Submission

A motion was made by Mr. Brilliant and seconded by Mr. Pascarella to approve the minutes of Meeting #1301 April 28, 2026 as written. A roll call vote was taken with Mr. Brilliant, Mr. Pascarella, Mr. Braaten, Mr. Siddiqui and Mr. Valvano and all casting affirmative votes.

Disbursements

A motion was made by Mr. Siddiqui and seconded by Mr. Pascarella to approve payment of the Operating Expenses listed in the amount of $3,618,988.24. A roll call vote was taken with Mr. Siddiqui, Mr. Pascarella, Mr. Braaten, Mr. Brilliant and Mr. Valvano all casting affirmative votes.

Trust Fund for Contracts

None at this time.

Ratification of Monthly Transfer & Investment Resolutions

A motion was made by Mr. Brilliant and seconded by Mr. Braaten to ratify the monthly transfer and investment resolutions. A roll call vote was taken with Mr. Brilliant, Mr. Braaten, Mr. Pascarella, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Financial Reports

A motion was made by Mr. Valvano and seconded by Mr. Pascarella to enter the financial reports 6A-6F into the record. A roll call vote was taken with Mr. Valvano, Mr. Pascarella, Mr. Braaten, Mr. Brilliant and Mr. Siddiqui all casting affirmative votes.

Finance & Investments: 6G

A motion was made by Mr. Valvano and seconded by Mr. Pascarella to reinvest the available funds of $2,565.82 into the Ocean First Trust Custodial Account. A roll call vote was taken with Mr. Valvano, Mr. Pascarella, Mr. Braaten, Mr. Brilliant and Mr. Siddiqui all casting affirmative votes.

Operating Reports

A motion was made by Mr. Siddiqui and seconded by Mr. Pascarella that the operating reports 7A-7G were accepted as presented. Mr. Brilliant asked about the Tort Claim that was noted in the Safety & Compliance report and if that was anything involving us to which our Safety & Compliance Officer replied that it wasn't but we always respond back when we are mentioned in one. Mr. Brilliant also asked if we had changed our phone systems yet, to which the Executive Director replied that we did. A roll call vote was taken with Mr. Siddiqui, Mr. Pascarella, Mr. Braaten, Mr. Brilliant and Mr. Valvano all casting affirmative votes.

Development Applications-Major Sub Divisions

A motion was made by Mr. Braaten and seconded by Mr. Pascarella to approve the preliminary application for Sub Division #D-1050B (Dover Summit Assoc., LLC). A roll call vote was taken with Mr. Braaten, Mr. Pascarella, Mr. Siddiqui and Mr. Valvano all casting affirmative votes. Mr. Brilliant abstained.

Another motion was made by Mr. Brilliant and seconded by Mr. Braaten to approve the preliminary application for Sub Division #D-747B (Spark Car Wash, LLC). A roll call vote was taken with Mr. Brilliant, Mr. Braaten, Mr. Pascarella, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Another motion was made by Mr. Siddiqui and seconded by Mr. Brilliant to approve the preliminary application for Sub Division #D-722H (CS Paramount Hooper, LLC). A roll call vote was taken with Mr. Siddiqui, Mr. Brilliant, Mr. Braaten, Mr. Pascarella and Mr. Valvano all casting affirmative votes.

Authority Meeting

The next Authority meeting was confirmed for Tuesday, June 23, 2026, at 4:30 p.m.

Adoption of Resolutions

9A-2 – A motion was made by Mr. Siddiqui and seconded by Mr. Pascarella to authorize the awarding of the 2026/2027 printing & mailing of annual sewer bills and reminder notices. A roll call vote was taken with Mr. Siddiqui, Mr. Pascarella, Mr. Braaten, Mr. Brilliant and Mr. Valvano all casting affirmative votes.

9A-3 – A motion was made by Mr. Pascarella and seconded by Mr. Brilliant to authorize the upgrade of the FuelMaster system. A roll call vote was taken with Mr. Pascarella, Mr. Brilliant, Mr. Braaten, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

9B - Unfinished Business

None.

Committee Reports

Legal

General Counsel needs an Executive Session for a personnel matter.

Personnel

An Executive Session is needed.

Engineering & Regionalization

The Engineering Chair stated that all the engineering projects are listed in the engineering report, he also stated that we need to streamline the change order process and by the June meeting we should have a process on how we approve the change orders.

Land

There has been clearing on the back property for the parkway widening project, this project is still 10 years out but they need to do a test lane first. They will eventually need to take a piece of our back property for the parkway widening, probably through condemnation. Also, the gas company is still held up with their remediation project in the back because of the long-eared bat habitat.

Fuel

There is progress with the new fuel system upgrade software that was approved tonight. This will lead to new software in all the work trucks to let the mechanic know when there is an issue, as well as the ability to modify individual key fobs. There will also be new fuel tanks going in that will be compatible with the new system, the tanks will be down for a couple hours when the new system gets installed.

Union/Ad Hoc

A letter was received from the Foreman's Union requesting to meet for negotiations of the contract, a meeting will be scheduled for July.

Finance/Chairman

Chairman Valvano reported the United States EPA gave us a nice, clean bill of health, the report is attached in the packet to read. Commissioner Siddiqui added he was very impressed with the information and it's a good report to read if you really want to know what the job is of the Authority and what we do here at the MUA. The Executive Director thanked the staff for all the work they put into the visit and obtaining the information.

Public Comments

Seeing no public comments, Chairman Valvano closed the public portion of the meeting.

Correspondence

Was discussed during the Chairman's Committee report.

Resolution to Enter Executive Session

A motion was made by Mr. Valvano and seconded by Mr. Brilliant to adopt the resolution to enter into Executive Session at 4:56 p.m. to discuss personnel matters, litigation/potential litigation and contractual matters. A roll call vote was taken with Mr. Valvano, Mr. Brilliant, Mr. Braaten, Mr. Pascarella and Mr. Siddiqui all casting affirmative votes.

Public Session Reconvened at 5:49 p.m.

Back in public session, a motion was made by Mr. Brilliant and seconded by Mr. Valvano to reiterate the authorization to allow the Executive Director, while he is handling multiple duties, to utilize a TRMUA vehicle for unlimited use, including expenses such as fuel and E-ZPass, for business purposes only for the time being until this commission revisits this matter in the future. A roll call vote was taken with Mr. Brilliant, Mr. Valvano, Mr. Braaten, Mr. Pascarella and Mr. Siddiqui all casting affirmative votes.

Adjournment

With no further business to come before the Board, a motion was made by Mr. Valvano and seconded by Mr. Brilliant to adjourn the meeting at 5:51 p.m. A roll call vote was taken with Mr. Valvano, Mr. Brilliant, Mr. Braaten, Mr. Pascarella and Mr. Siddiqui all casting affirmative votes.