TOMS RIVER MUNICIPAL UTILITIES AUTHORITY
Meeting Number Thirteen Hundred Four

The regular meeting of the Toms River Municipal Utilities Authority was held on Tuesday, July 28, 2026 at 4:30 P.M. at the office of the Authority, 340 West Water Street, Toms River, New Jersey 08753.

The following were present:

Charles S. Valvano, Chairman — Brian Waldron/HFA

Tariq M. Siddiqui, Vice-Chairman — Frank Pascarella/MOP

Philip I. Brilliant, Commissioner

Kim A. Pascarella, Commissioner

James Braaten, Commissioner

Sam Ellenbogen, Alt. Commissioner

Bernard Rutkowski, Executive Director/Sec'y.-Treas.

Joseph D. Coronato, General Counsel

Mike Lee, Chief Financial Officer

Greg Myhre, Safety & Compliance Officer

Cindy Toye, Human Resources Manager

Christina Diamante, Executive Assistant/Assistant Sec'y

Meeting #1304 was called to order at 4:30 p.m., July 28, 2026 by Chairman Valvano.

Ms. Diamante, Assistant Secretary, reported that in accordance with the Open Public Meetings Law, P.L.1975, c. 231, notice of this meeting was posted in the Asbury Park Press, The Star Ledger, The Press of Atlantic City, filed with the township Clerk's Office, posted on the Township bulletin board and the Authority bulletin board.

Ms. Diamante then called the roll. Mr. Ellenbogen, Mr. Braaten, Mr. Pascarella, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano all were present. Ms. Sevastakis was absent.

2025 Draft Audit Review

Brian Waldron from Holman Frenia Allison presented the 2025 draft audit. Mr. Waldron reported the Authority's independent auditor's report was very clean, they deemed there were no material weaknesses or significant deficiencies and no instances of noncompliance. They issued a unmodified opinion which is the best opinion they can give. There was a 2% increase in total revenues, which he stated predominantly came from connection fees. He added that treatment costs were down roughly 3.7% from last year, could be a result of the flow numbers being down, which resulted in adding 3.5 million dollars to the surplus. Overall, he reported the Authority is in a good, healthy operating position with funds and a 9.8 million dollar unrestricted net position. Mr. Waldron concluded by thanking the Executive Director and CFO for all their work and help on this.

A motion was then made by Mr. Valvano and seconded by Mr. Brilliant to accept the 2025 audit as presented. A roll call vote was taken with Mr. Valvano, Mr. Brilliant, Mr. Braaten, Mr. Pascarella and Mr. Siddiqui all casting affirmative votes.

Minutes of Meetings for Approval

A. Meeting #1303 - June 23, 2026 - New Submission

A motion was made by Mr. Siddiqui and seconded by Mr. Braaten to approve the minutes of Meeting #1303 June 23, 2026 as written. A roll call vote was taken with Mr. Siddiqui, Mr. Braaten, Mr. Pascarella, Mr. Brilliant and Mr. Valvano all casting affirmative votes.

B. Ex. Session #1303 - June 23, 2026 - New Submission

A motion was made by Mr. Brilliant and seconded by Mr. Braaten to approve the minutes of Ex. Session #1303 June 23, 2026 as written. A roll call vote was taken with Mr. Brilliant, Mr. Braaten, Mr. Pascarella, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Disbursements

A motion was made by Mr. Pascarella and seconded by Mr. Siddiqui to approve payment of the Operating Expenses as listed in the amount of $1,058,653.62. A roll call vote was taken with Mr. Pascarella, Mr. Siddiqui, Mr. Braaten, Mr. Brilliant and Mr. Valvano all casting affirmative votes.

Trust Fund for Contracts

A motion was made by Mr. Braaten and seconded by Mr. Siddiqui to approve the release from the Trust Fund for Contracts as listed in the amount of $34,194.51. A roll call vote was taken with Mr. Braaten, Mr. Siddiqui, Mr. Pascarella, Mr. Brilliant and Mr. Valvano all casting affirmative votes.

Ratification of Monthly Transfer & Investment Resolutions

A motion was made by Mr. Siddiqui and seconded by Mr. Brilliant to ratify the monthly transfer and investment resolutions. A roll call vote was taken with Mr. Siddiqui, Mr. Brilliant, Mr. Braaten, Mr. Pascarella and Mr. Valvano all casting affirmative votes.

Financial Reports

A motion was made by Mr. Valvano and seconded by Mr. Pascarella to enter the financial reports 6A-6F into the record. A roll call vote was taken with Mr. Valvano, Mr. Pascarella, Mr. Braaten, Mr. Brilliant and Mr. Siddiqui all casting affirmative votes.

Finance & Investments: 6G

A motion was made by Mr. Valvano and seconded by Mr. Pascarella to reinvest the available funds of $2,344.06 into the Ocean First Trust Custodial Account. A roll call vote was taken with Mr. Valvano, Mr. Pascarella, Mr. Braaten, Mr. Brilliant and Mr. Siddiqui all casting affirmative votes.

Operating Reports

A motion was made by Mr. Siddiqui and seconded by Mr. Pascarella that the operating reports 7A-7G were accepted as presented. A roll call vote was taken with Mr. Siddiqui, Mr. Pascarella, Mr. Braaten, Mr. Brilliant and Mr. Valvano all casting affirmative votes.

Development Applications-Major Sub Divisions

A motion was made by Mr. Pascarella and seconded by Mr. Braaten to approve the preliminary application for Sub Division #D-1080 (Toms River Township). A roll call vote was taken with Mr. Pascarella, Mr. Braaten, Mr. Siddiqui and Mr. Valvano all casting affirmative votes. Mr. Brilliant voted no.

Another motion was made by Mr. Pascarella and seconded by Mr. Braaten to approve the tentative/final application for Sub Division #D-747B (Spark Car Wash, LLC). A roll call vote was taken with Mr. Pascarella, Mr. Braaten, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Authority Meeting

The next Authority meeting was confirmed for Tuesday, August 25, 2026, at 4:30 p.m.

Adoption of Resolutions

9A-2 – A motion was made by Mr. Siddiqui and seconded by Mr. Brilliant to authorize a contract to CSL Services to conduct a 30-day flow study. A roll call vote was taken with Mr. Siddiqui, Mr. Brilliant, Mr. Braaten, Mr. Pascarella and Mr. Valvano all casting affirmative votes.

9A-3 – A motion was made by Mr. Pascarella and seconded by Mr. Braaten to authorize the 2026 auction sale of surplus property. A roll call vote was taken with Mr. Pascarella, Mr. Braaten, Mr. Brilliant, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

9A-4 – A motion was made by Mr. Siddiqui and seconded by Mr. Pascarella to authorize the advertising to bid for (1) insertion valve for Pump Station 9. A roll call vote was taken with Mr. Siddiqui, Mr. Pascarella, Mr. Braaten, Mr. Brilliant and Mr. Valvano all casting affirmative votes.

9B - Unfinished Business

None.

Committee Reports

Legal

General Counsel will need an Executive Session.

Personnel

An Executive Session is needed. Also, a motion was made by Mr. Brilliant and seconded by Mr. Valvano to offer, contingent upon background check, the new hire LMW position to Ryan Boczkus. A roll call vote was taken with Mr. Brilliant, Mr. Valvano, Mr. Braaten, Mr. Pascarella and Mr. Siddiqui all casting affirmative votes.

Engineering/Technology/Regionalization

The Engineering Chair reaffirmed the contract for the 30-day flow study for Whitesville Rd./North Dover area was approved, there were already assessments done of the pipes based on capacity by Morgan Engineering, this will be the next phase. The other item reported was that the Authority advertised the bid for the sewer main reconstruction in front of the Toms River Yacht Club, 6 companies have already picked up bid specs.

Fuel

The Executive Director informed we had a delay with Syntech updating our fuel system reader but it is underway and we will be migrating our information into that system. Mr. Rutkowski then went on to update the Board on the progress of our oil tank bid with the I-bank.

Land

The Executive Director notified that the TRCAP had another advisory meeting about the NJNG project on our back property, remediation should be starting in the middle of September and take about 1-2 years to complete, Park & Ride will be after that. A brief chat was had about the purchase of property to expand the Rail Trail.

Finance/Chairman

Chairman Valvano informed there will be a meeting with the auditor in August.

Ad Hoc/Union

An Executive Session is needed.

Public Comments

Seeing no public comments, Chairman Valvano closed the public portion of the meeting.

Correspondence

The Executive Director shared a customer service compliment given to our billing clerk, Brittany Boccia.

Resolution to Enter Executive Session

A motion was made by Mr. Valvano and seconded by Mr. Braaten to adopt the resolution to enter Executive Session at 5:06 p.m. to discuss personnel matters, litigation/potential litigation and contractual matters. A roll call vote was taken with Mr. Valvano, Mr. Braaten, Mr. Pascarella, Mr. Brilliant and Mr. Siddiqui all casting affirmative votes.

Public Session Reconvened at 5:57 p.m.

Back in Public Session, a motion was made by Mr. Brilliant and seconded by Mr. Braaten to list, post and interview for the position of Director of Engineering. A roll call vote was taken with Mr. Brilliant, Mr. Braaten, Mr. Pascarella, Mr. Siddiqui and Mr. Valvano all casting affirmative votes.

Another motion was made by Mr. Valvano and seconded by Mr. Pascarella to enter the Memo of Understanding between the Teamsters Union Supervisors unit and the TRMUA Commissioners agreeing to that memorandum that has already been approved by the Teamsters union and the members of that bargaining unit. A roll call vote was taken with Mr. Valvano, Mr. Pascarella, Mr. Braaten, Mr. Brilliant and Mr. Siddiqui all casting affirmative votes.

Adjournment

With no further business to come before the Board, a motion was made by Mr. Valvano and seconded by Mr. Pascarella to adjourn the meeting at 5:58 p.m. A roll call vote was taken with Mr. Valvano, Mr. Pascarella, Mr. Braaten, Mr. Brilliant and Mr. Siddiqui all casting affirmative votes.